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**Minutes of a Meeting of the Electoral Area Services Committee  
Held Wednesday, 2 March 2011  
Executive Meeting Room, 6<sup>th</sup> Floor, 625 Fisgard Street, Victoria, BC**

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**Present:** Directors: Ken Hancock (Chair), Mike Hicks (Vice Chair) and Garth Hendren.  
Staff: Rosemary Frederiksen, Robert Gutierrez, Robert Lapham, Diana Lokken, L. Rushton, Sonia Santarossa and Nancy More (Recorder).

**GENERAL BUSINESS**

*The meeting commenced at 1:30 p.m.*

**1. Approval of Agenda**

Item 8 is for information. In item 6, the supplementary report distributed at the meeting replaces the report circulated previously. Add as item 9, UBCM Follow-up, and re-number the remaining items in sequence.

**MOVED** by Director Hendren, **SECONDED** by Director Hicks, that the agenda be approved as amended.

**CARRIED**

**2. Adoption of Minutes**

**MOVED** by Director Hicks, **SECONDED** by Director Hendren, that the minutes of the 2 February 2011 meeting be adopted with the following correction: after "Carried" in item 8 c), add "Director Hancock opposed".

**CARRIED**

**3. Presentations/Delegations—None**

**4. Salt Spring Island Parks and Recreation—Approval of Rainbow Road Pool Operating Contract for 2011 and 2012**

L. Rushton introduced the report.

**MOVED** by Director Hendren, **SECONDED** by Director Hicks, that it be recommended to the Board that the contract between the CRD and Recreation Excellence for the operation of the Rainbow Road swimming pool be renewed for 2011 and 2012 for a fee of \$521,425 in 2011 and \$524,789 in 2012 and that the appropriate CRD officers be authorized to execute the contract.

**CARRIED**

**5. Bylaw No. 3741 "Building Regulation Bylaw No. 5, 2010" Review and Amendments**

R. Lapham introduced the report and reviewed the Bylaw amendments with the Directors.

**MOVED** by Director Hicks, **SECONDED** by Director Hendren, that it be recommended to the Board

- 1) That third reading of Bylaw No. 3741 "Building Regulation Bylaw No. 5, 2010" be rescinded.
- 2) That Bylaw No. 3741 "Building Regulation Bylaw No. 5, 2010" be amended as outlined in Attachment No. 1.
- 3) That Bylaw No. 3741 "Building Regulation Bylaw No. 5, 2010" be read a third time as amended and be adopted.

**CARRIED**

## 6. Salt Spring Island Emergency Management Bylaw

R. Lapham introduced the report, including its attached correspondence.

**MOVED** by Director Hendren, **SECONDED** by Director Hicks, that correspondence dated 28 February 2011 from P. Donnelly, Chair, Salt Spring Island Emergency Management Commission; from S. Leichter; and from Tom Bremner, Fire Chief, Salt Spring Island Fire Rescue, be received for information.

**CARRIED**

R. Lapham reviewed with Directors the engagement process and input from the Salt Spring Island Emergency Program Commission on the Bylaw.

**MOVED** by Director Hendren, **SECONDED** by Director Hicks, that it be recommended to the Board:

That Bylaw No. 3752 "Salt Spring Island Electoral Area Emergency Program Advisory Commission Bylaw, 2011" be introduced and read a first and second time, read a third time and adopted.

**CARRIED**

## 7. Grants-in-Aid

**MOVED** by Director Hendren, **SECONDED** by Director Hicks, that it be recommended to the Board that the following grants-in-aid applications be approved for payment:

Southern Gulf Islands Electoral Area Grants-in-Aid as approved by Director Hancock

- 1) Galiano Conservancy Association \$5000
- 2) Pender Island Recreation and Agricultural Hall Association \$1200

Salt Spring Island Grants-in-Aid as approved by Director Hendren

- 1) Ruckle Park Heritage Farm Day \$1500

**CARRIED**

## 8. Proposed Motion

Director Hancock introduced the motion from the North Central Local Government Association and the Union of British Columbia Municipalities on BC Hydro Fair Compensation for information and the Directors discussed whether this was an issue

for their electoral areas. D. Lokken reported on the existing monies paid to the CRD by BC Hydro. Further discussion included that the motion was distributed to all BC municipalities and electoral areas. By consensus, the Directors received the motion for information.

**9. UBCM Follow-up**

**MOVED** by Director Hendren, **SECONDED** by Director Hicks, that the motion that the Ministry of Community, Sport and Cultural Development be requested to fund a governance review process for Salt Spring Island, adopted at the 2 February 2011 meeting, be rescinded.

**CARRIED**

**10. New Business**

**Committee Handbook and Procedures**

A Director expressed the need for the committee handbook to offer guidance on what constitutes a meeting. Staff reported that the handbook is under revision. Discussion ensued on procedural matters, with staff responding to questions.

Staff further reported that the CRD will soon implement technology to allow committees and commissions to meet in one location and to have voice and video connection to staff being present at another location. Discussion included that this would reduce travel costs.

**11. Pending List**

- 1) potential for the meeting to occur in May
- 2) item is being considered by the Finance and Corporate Services Committee
- 3) item is now on the Board agenda
- 4) completed
- 5) ongoing
- 6) add item on rainwater catchment

**12. Adjournment**

On motion, the meeting adjourned at 2:58 p.m.

***Next Meeting***

The next meeting will be held Wednesday, 6 April 2011, with the hearing portion of the meeting starting at 1:30 p.m.

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CHAIR