



Making a difference...together

**REPORT TO ELECTORAL AREA SERVICES COMMITTEE
MEETING OF WEDNESDAY, DECEMBER 1ST, 2010**

SUBJECT AMENDED ELECTORAL AREA EMERGENCY MANAGEMENT BYLAWS

ISSUE

At the September meeting of the Electoral Area Services Committee, staff was directed to consult with the Electoral Area Emergency Management Commissions of the Southern Gulf Islands and Salt Spring Island for input on proposed changes to the Emergency Commission structure and to report back.

BACKGROUND

Following direction from this Committee, staff met with the Commissions to review the proposed changes and discuss alternatives.

As a result of the meetings with the Commissions, staff developed amended bylaws, retaining the Commission structure in the Southern Gulf Islands and on Salt Spring Island, and clarifying the role of these Commissions, the local Electoral Area Emergency Coordinator, and the CRD.

The two amended bylaws protect the structure of the current appointments to the Commissions. They both provide for significant local input and guidance on program priorities and strategic direction. The programs will continue to be led locally, through the contracted Electoral Area Emergency Coordinators, to ensure each program continues to evolve based on each communities unique needs and capacities.

The changes are consistent with and supported through the CRD's Emergency Management Bylaw. This bylaw, No. 3447, describes our legislated Emergency Program Act requirements as the local authority for the Electoral Areas, outlining our Emergency Management Organization. The combination of this bylaw with the local Advisory Commission bylaws, allows for the balance of the Board's responsibilities, with the operational needs for locally driven priorities and program initiatives.

The outcome of this work will be a clearly defined Emergency Management structure within the CRD, with the roles and responsibilities of the Board, CRD staff and local community programs defined.

ALTERNATIVES

1. That the Electoral Area Services Committee recommends to the Board that:
 - a) Bylaw No. 3733, "Capital Regional District Emergency Management Bylaw No. 1, 2007, Amendment Bylaw No. 1, 2010", be introduced and read a first time and second time, read a third time and adopted;
 - b) That Bylaw No. 3734, "Bylaw to Repeal Bylaw No. 3444, Juan de Fuca Emergency Program Administration Bylaw, 2009", be introduced and read a first time and second time, read a third time and adopted;
 - c) That Bylaw No. 3749, "Southern Gulf Islands Emergency Program Administration Bylaw, 2010" be introduced and read a first time and second time, read a third time and adopted;
 - d) That Bylaw No. 3752, "Salt Spring Island Emergency Program Administration Bylaw, 2010" be introduced and read a first time and second time, read a third time and adopted.

2. Direct staff to continue consultation with the Commissions on other alternatives

IMPLICATIONS

SOCIAL IMPLICATIONS

The inclusion of the Advisory Commission in Southern Gulf Islands and Salt Spring Island provides for direct input of the local communities needs into the emergency management program. In JdF, the local coordinator ensures the community needs are met through a larger planning group that meets monthly.

FINANCIAL IMPLICATIONS

As shown in the submitted 2011 budgets, there is no net increase to program budgets as a result of these changes.

CONCLUSION

The change from the current bylaws clarifies the roles of the Commission, the local Emergency Coordinator and the CRD, and reflects the responsibilities of the CRD under the Emergency Program Act as the local authority for the three Electoral Areas. The new bylaws for Salt Spring Island and the Southern Gulf Islands protects the communities requests for structured input into the program, and builds a strong mechanism to use the expertise and experience of local volunteers in guiding the priorities and advancement of the emergency program.

RECOMMENDATION(S)

That the Electoral Area Services Committee recommends to the Board that:

- a) Bylaw No. 3733, "Capital Regional District Emergency Management Bylaw No. 1, 2007, Amendment Bylaw No. 1, 2010", be introduced and read a first time and second time, read a third time and adopted;
- b) That Bylaw No. 3734, "Bylaw to Repeal Bylaw No. 3444, Juan de Fuca Emergency Program Administration Bylaw, 2009", be introduced and read a first time and second time, read a third time and adopted;
- c) That Bylaw No. 3749, "Southern Gulf Islands Emergency Program Administration Bylaw, 2010" be introduced and read a first time and second time, read a third time and adopted;
- d) That Bylaw No. 3752, "Salt Spring Island Emergency Program Administration Bylaw, 2010" be introduced and read a first time and second time, read a third time and adopted.

Travis Whiting, Senior Manager
Protective Services

Robert Lapham, General Manager
Planning and Protective Services
Concurrence

Kelly Daniels, Chief Administrative Officer
Concurrence

ATTACHMENTS

1. Bylaw 3733 "Capital Regional District Emergency Management Bylaw No. 1, 2007, Amendment Bylaw No. 1, 2010.", a bylaw to amend Bylaw 3447
2. Bylaw 3447 with track changes
3. Bylaw 3734 "Bylaw to Repeal Bylaw No. 3444 "Juan de Fuca Program Administration Bylaw, 2009".
4. Bylaw 3749 "Southern Gulf Islands Emergency Program Administration Bylaw, 2010"
5. Bylaw 3752 "Salt Spring Island Emergency Program Administration Bylaw, 2010"