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**REPORT TO THE ELECTORAL AREA SERVICES COMMITTEE  
MEETING OF WEDNESDAY 01 SEPTEMBER 2010**

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**SUBJECT:** Grant-in-Aid Guidelines

**ISSUE:**

The Grants-in-Aid Guidelines and Application Form should clearly indicate that a Grant-in-Aid should not be available for the personal benefit of any individual, proprietor, member or shareholder. The attached revised Guidelines and Application Form clarify this intent.

**BACKGROUND**

The CRD was granted the power to make a Grant-in-Aid by way of Supplementary Letters Patent (SLPs) dated 24<sup>th</sup> March, 1977. A Grant-in-Aid must have the written approval of the Director of each electoral area before being approved by the Board.

The SLPs indicate that the CRD may make a Grant-in-Aid to any *organization* deemed to be contributing to the general interests and advantage of the electoral area or areas. An organization may be incorporated or unincorporated. It is therefore important to specify that a Grant-in-Aid is not available for the personal benefit of any individual, proprietor (unincorporated), member or shareholder (incorporated).

**ALTERNATIVES**

- 1) That the Grant-in-Aid Guidelines and Application form be approved as amended.
- 2) That the Grant-in-Aid Guidelines and Application form be further amended and then approved.

**FINANCIAL IMPLICATIONS**

The taxation limit for Grants-in-aid is set out in the SLPs as \$.05 per \$1000 of the net taxable value of lands and improvements in the electoral areas. Each electoral area submits a budget for the year within this maximum requisition limit. The proposed amendment to the guidelines has no financial impact.

**CONCLUSIONS**

The Grants-in-Aid Guidelines and Application Form should clearly indicate that, in accordance with the SLPs, the intent is to contribute to the general interests and advantage of the electoral area through an organization. It should be clear that a Grant-in-Aid is not available for the personal benefit of any individual, proprietor, member or shareholder.

**RECOMMENDATION**

That the Grant-in-Aid Guidelines and Application form be approved as amended.

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Attachments: (2)