



Notice of Meeting and Meeting Agenda Electoral Areas Committee

Wednesday, December 13, 2023

11:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. Plant (Board Chair, ex-officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [23-991](#) Minutes of the November 8, 2023 Electoral Areas Committee Meeting

Recommendation: That the minutes of the Electoral Areas Committee meeting of November 8, 2023 be adopted as circulated.

Attachments: [Minutes - November 8, 2023](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD Board meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.bc.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

- 6.1.** [23-923](#) Household Hazardous Waste Pickup in Electoral Areas - Update
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:
That household hazardous waste collection not be expanded, and Electoral Area residents continue to take their household hazardous waste to the specialized regional infrastructure at the Hartland Depot.
(NWA)
- Attachments:** [Staff Report: Household Hazardous Waste Pickup in Electoral Areas - Update](#)
[Appendix A: Staff Report - HHW Pickup in Electoral Areas - Sept 13, 2023](#)
- 6.2.** [23-814](#) Bylaw Nos. 4586 and 4587: Fees and Charges Bylaw Amendments for Utilities within the Three Electoral Areas
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4586, "Salt Spring Island Liquid Waste, Sewer, and Water Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 17, 2023", be introduced and read a first, second, and third time; and
 2. That Bylaw No. 4586 be adopted.
 3. That Bylaw No. 4587, "Southern Gulf Islands and Juan de Fuca Electoral Areas Utilities and Street Lighting Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 12, 2023", be introduced and read a first, second and third time; and
 4. That Bylaw No. 4587 be adopted.
- Attachments:** [Staff Report: Bylaws Nos. 4586-4587 Fees Charges](#)
[Appendix A: Bylaw 4586 and Schedules](#)
[Appendix B: Bylaw 4587 and Schedules](#)
[Appendix C: Changes to Fees and Charges Summary](#)
- 6.3.** [23-983](#) Bylaw No. 4574 to Expand Shirley Fire Protection and Emergency Response Service Area Boundary (Bylaw No. 1927)
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That the attached Certificate of Results of the petition to expand the service area boundary for the Shirley Fire Protection and Emergency Response Service be received;
(NWA)
 2. That Bylaw No. 4574, "Shirley Fire Protection and Emergency Response Service Establishment Bylaw No. 1, 1991, Amendment Bylaw No. 3, 2023", be read a first, second, and third time; and
(NWA)
 3. That elector approval be obtained by Electoral Area Director consent on behalf.
(NWA)
- Attachments:** [Staff Report: Bylaw 4574-Expand Shirley Fire Prot'n & Emerg Boundary](#)
[Appendix A: Map of Proposed Shirley Fire Prot'n Area Amendm't](#)
[Appendix B: Certification of Petition Results](#)
[Appendix C: Bylaw No. 4574](#)

6.4. [23-895](#) Previous Minutes of Other CRD Committees and Commissions for Information

- Recommendation:** There is no recommendation. The following minutes are for information only:
- a) Galiano Parks and Recreation Commission minutes of November 2, 2023
 - b) Lyall Harbour Boot Cove Water Local Service Committee minutes of February 9, 2023
 - c) Lyall Harbour Boot Cove Water Local Service Committee minutes of June 15, 2023
 - d) Magic Lake Estates Water and Sewer Committee minutes of September 12, 2023
 - e) Mayne Island Parks and Recreation Commission minutes of October 12, 2023
 - f) Pender Island Parks and Recreation Commission minutes of October 16, 2023
 - g) Port Renfrew Utility Services Committee minutes of June 12, 2023
 - h) Saturna Island Parks and Recreation Commission minutes of July 13, 2023
 - i) Saturna Island Parks and Recreation Commission minutes of August 10, 2023
 - j) Saturna Island Parks and Recreation Commission minutes of October 5, 2023
 - k) Saturna Island Parks and Recreation Commission minutes of October 12, 2023
 - l) Skana Water Service Committee minutes of June 16, 2023
 - m) Sticks Allison Water Local Service Committee minutes of February 13, 2023
 - n) Sticks Allison Water Local Service Committee minutes of June 19, 2023
 - o) Surfside Park Estates Water Service Committee minutes of June 15, 2023
 - p) Wilderness Mountain Water Service Commission minutes of June 12, 2023
 - q) Willis Point Fire Protection and Recreation Facilities Commission October 24, 2023
 - r) Willis Point Fire Protection and Recreation Facilities Commission November 5, 2023

- Attachments:**
- [Minutes: Galiano Parks & Recreation Commission - Nov 2, 2023](#)
 - [Minutes: Lyall Hrbr Boot Cove Water Lcl Svc - Feb 9, 2023](#)
 - [Minutes: Lyall Hrbr Boot Cove Water Lcl Svc - Jun 15, 2023](#)
 - [Minutes: MLE Water & Sewer Committee - Sep 12, 2023](#)
 - [Minutes: Mayne Island Parks & Rec Commission - Oct 12, 2023](#)
 - [Minutes: Pender Island Parks & Rec Commission - Oct 16, 2023](#)
 - [Minutes: Port Renfrew Utility Services Committee - Jun 12, 2023](#)
 - [Minutes: Saturna Island Parks & Rec Commiss - Jul 13, 2023](#)
 - [Minutes: Saturna Island Parks & Rec Commiss - Aug 10, 2023](#)
 - [Minutes: Saturna Island Parks & Rec Commiss - Oct 5, 2023](#)
 - [Minutes: Saturna Island Parks & Rec Commiss - Oct 12, 2023](#)
 - [Minutes: Skana Water Service Committee - Jun 16, 2023](#)
 - [Minutes: Sticks Allison Water Local Svc Cttee - Feb 13, 2023](#)
 - [Minutes: Sticks Allison Water Local Svc Cttee - Jun 19, 2023](#)
 - [Minutes: Surfside Park Estates Water Svc Cttee - June 15, 2023](#)
 - [Minutes: Wilderness Mountain Water Svc Commiss - Jun 12, 2023](#)
 - [Minutes: Willis Pt. Fire Protec'n & Rec Fac Commiss-Oct 24, 2023](#)
 - [Minutes: Willis Pt. Fire Protec'n & Rec Fac Commiss-Nov 5, 2023](#)

7. Notice(s) of Motion

8. New Business

9. Adjournment

The next meeting will be held in 2024.

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.