



## Notice of Meeting and Meeting Agenda Electoral Areas Committee

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Wednesday, November 8, 2023

11:00 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. Plant (Board Chair, ex-officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

#### 3.1. [23-838](#) Minutes of the October 11, 2023 and October 23, 2023 Electoral Areas Committee Meetings

**Recommendation:** That the minutes of the Electoral Areas Committee meetings of October 11, 2023 and October 23, 2023 be adopted as circulated.

**Attachments:** [Minutes - October 11, 2023](#)  
[Minutes - October 23, 2023](#)

### 4. Chair's Remarks

### 5. Presentations/Delegations

*The public are welcome to attend CRD Board meetings in-person.*

*Delegations will have the option to participate electronically. Please complete the online application at [www.crd.bc.ca/address](http://www.crd.bc.ca/address) no later than 4:30 pm two days before the meeting and staff will respond with details.*

*Alternatively, you may email your comments on an agenda item to the CRD Board at [crdboard@crd.bc.ca](mailto:crdboard@crd.bc.ca).*

### 6. Committee Business

**6.1.**      [23-804](#)      Appointment of Officers

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That for the purpose of Section 233 of the Local Government Act and Section 28(3) of the Offence Act and in accordance with Capital Regional District Bylaw No. 2681, Michael Simard and Dania Vivash, be appointed as Assistant Bylaw Enforcement Officers.  
(NWA)

**Attachments:**      [Staff Report: Appointment of Officers](#)

**6.2.**      [23-828](#)      Community Emergency Preparedness Fund Grant: Volunteer & Composite Fire Department Training & Equipment 2023 Application

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That staff be instructed to apply for, negotiate, and if successful, enter into an agreement, and do all such things necessary for accepting grant funds and overseeing grant management for the proposed project.  
(NWA)

**Attachments:**      [Staff Report: CEPF Grant: Vol & Composite Fire Dpt Train & Equip](#)  
[Appendix A: UBCM Vol & Composite Fire Dpt Training & Equip't](#)

**6.3.**      [23-829](#)      British Columbia Active Transportation Network Planning Grant Application - Active Transportation Network Plan for Juan de Fuca

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:

- 1) That an application to the British Columbia Active Transportation Network Planning Grant Program for the purpose of developing an Active Transportation Network Plan for the Juan de Fuca Electoral Area, be supported;
- 2) That the funding provided through the British Columbia Active Transportation Network Planning Grant Program will be matched by an equal amount from the Juan de Fuca Electoral Area Parks and Recreation service; and
- 3) That staff be instructed to apply for, negotiate, and if successful, enter into an agreement and do all such things necessary for accepting the British Columbia Active Transportation Network Planning Grant funds and overseeing grant management for the proposed project.  
(NWA)

**Attachments:**      [Staff Report: Active Transport'n Infrastructure Grant App](#)  
[Appendix A: Policies & Objectives from the OCPs](#)  
[Appendix B: Policies & Object's from 2023 Comm Parks & Rec Strat Plan](#)  
[Appendix C: Grant Program Application Form](#)  
[Appendix D: JdFEA Parks & Rec Adv Commiss Sep 26/23 mtg mins](#)

- 6.4.**      [23-818](#)      British Columbia Active Transportation Infrastructure Grant Application - Schooner Way School Trail for Southern Gulf Islands
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:
- 1) That an application to the British Columbia Active Transportation Infrastructure Grant Program for the purpose of constructing the shovel-ready, priority Schooner Way School Trail on North Pender Island be supported;
  - 2) That the funding provided through the British Columbia Active Transportation Infrastructure Grant Program will be matched by an equal or greater amount from the Southern Gulf Islands Electoral Area, Pender Island Parks and Recreation service; and
  - 3) That staff be instructed to apply for, negotiate, and if successful, enter into an agreement and do all such things necessary for accepting the British Columbia Active Transportation Infrastructure Grant funds and oversee grant management for the proposed project.  
(NWA)
- Attachments:**      [Staff Report: BC Active Transportation Infrastructure Grant Application](#)  
[Appendix A: Grant Program Application Form](#)  
[Appendix B: SGI Active Transportation Plan](#)
- 6.5.**      [23-851](#)      Salt Spring Island Candidate Disqualification (Elections BC)
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:**      [Staff Report: SSI Candidate Disqualification \(Elections BC\)](#)  
[Appendix A: Notice of Failure to File \(Elections BC\)](#)  
[Appendix B: Campaign Financing & Candidate Disclosure Forms](#)
- 6.6.**      [23-800](#)      Previous Minutes of Other CRD Committees and Commissions for Information
- Recommendation:** There is no recommendation. The following minutes are for information only:
- a) Galiano Island Parks and Recreation Commission minutes of September 7, 2023
  - b) Mayne Island Parks and Recreation Commission minutes of September 14, 2023
  - c) Southern Gulf Islands Electoral Area Community Economic Sustainability Commission minutes of August 29, 2023
  - d) Willis Point Fire Protection and Recreation Facilities Commission minutes of September 26, 2023
- Attachments:**      [Minutes: Galiano Parks & Rec Commission - Sep 7, 2023](#)  
[Minutes: Mayne Island Parks & Rec Commission - Sep 14, 2023](#)  
[Minutes: SGI Electoral Area CESC - Aug 29, 2023](#)  
[Minutes: Willis Pt. Fire Protect & Rec Facil's Commiss - Sep 26, 2023](#)

## 7. Notice(s) of Motion

## 8. New Business

## 9. Adjournment

The next meeting is December 13, 2023.

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.