

Meeting Minutes

Electoral Areas Committee

Wednesday, July 12, 2023

11:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

Hearing Session

PRESENT

Directors: R. Fenton (for P. Brent (Chair)), G. Holman (Vice Chair), A. Wickheim, C. Plant (Board Chair, ex-officio) (11:04 am)

Staff: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; K. Campbell, Senior Manager, Salt Spring Island Administration; S. Carey, Senior Manager of Legal Services; S. Henderson, Senior Manager, Real Estate; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; M. Taylor, Manager, Building Inspection; M. Greeno, Community Energy Specialist, Environmental Services; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

Regrets: Director P. Brent

The meeting was called to order at 11:00 am.

1. Territorial Acknowledgement

Director Holman provided a Territorial Acknowledgement.

2. Hearing Under Section 57 of the Community Charter Regarding Notices Against Title

The Deputy Corporate Officer read the public hearing instructions into the record.

3. Approval of Agenda

MOVED by Director Wickheim, **SECONDED** by Alternate Director Fenton,
That the agenda for the Hearing Session of the July 12, 2023 Electoral Areas
Committee meeting be approved.

CARRIED

4. Adoption of Minutes

- 4.1. [23-433](#) Minutes of the Hearing Session of the June 14, 2023 Electoral Areas Committee Meeting

MOVED by Director Wickheim, **SECONDED** by Alternate Director Fenton,
That the minutes of the Hearing Session of the Electoral Areas Committee meeting of June 14, 2023 be adopted as circulated.
CARRIED

5. Comments by Property Owners on the Recommended Notices on Title

D. Linstead and E.S. Lam Hon Wah spoke to Item 6.1.

6. Properties to be Considered for Filing Notice against Land Title and Comments by the Building Inspector or Designated Municipal Officer - Salt Spring Island [2]

- 6.1. [23-425](#) File Notice on the Land Title of 304 Cranberry Road, Lot A, Section 15, Range 4 East, North Salt Spring Island, Cowichan District, Plan 37637, PID 001-031-074, File NT000391

M. Taylor spoke to Item 6.1.

Discussion ensued regarding the current zoning status of the property.

MOVED by Director Plant, **SECONDED** by Alternate Director Fenton,
That the rules of the Capital Regional District Board Procedures be suspended to allow the Chair to engage in questions with the applicant.
CARRIED

MOVED by Director Plant, **SECONDED** by Director Holman,
That the Corporate Officer file a Notice in the Victoria Land Title office stating that a Resolution has been made under Section 57 of the Community Charter relating to land legally described as: Lot A, Section 15, Range 4 East, North Salt Spring Island, Cowichan District, Plan 37637, PID 001-031-074 or any subdivision of said lands as may be affected by the contravention(s).
CARRIED

- 6.2. [23-426](#) File Notice on the Land Title of 142 Old Divide Road, Lot 1, Section 16, Range 4 East, North Salt Spring Island, Cowichan District, Plan EPP2878, PID 028-040-384, File NT000379

M. Taylor spoke to Item 6.2.

MOVED by Director Holman, **SECONDED** by Director Plant,
That this item be deferred for one (1) month to allow the property owner the opportunity to communicate with the building inspection staff.
CARRIED

7. Adjournment

MOVED by Director Plant, **SECONDED** by Alternate Director Fenton,
That the Hearing Session of the July 12, 2023 Electoral Areas Committee meeting be adjourned at 11:32 am.
CARRIED

CHAIR

RECORDER