



Notice of Meeting and Meeting Agenda Electoral Areas Committee

Wednesday, July 12, 2023

11:05 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. Plant (Board Chair, ex-officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [23-333](#) Minutes of the June 14, 2023 Electoral Areas Committee Meeting

Recommendation: That the minutes of the Electoral Areas Committee meeting of June 14, 2023 be adopted as circulated.

Attachments: [Minutes - June 14, 2023](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD Board meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.bc.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

6.1. [23-486](#) Zero Carbon Step Code Introduction - Bylaw No. 4564, "Building Regulation Bylaw No. 5, 2010, Amendment Bylaw No. 6, 2023"

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4564, "Building Regulation Bylaw No. 5, 2010, Amendment Bylaw No. 6, 2023" be introduced and read a first, second, and third time; and (NWA)
2. That Bylaw No. 4564 be adopted. (NWA, 2/3 on adoption)

Attachments: [Staff Report: Building Bylaw Amendment for Zero Carbon Code](#)
[Appendix A: Bylaw 4564](#)
[Appendix B: Bylaw No. 3741 \(Redlined\)](#)

6.2. [23-482](#) Enforcement Practices for Alternative Forms of Housing (Updated)

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District (CRD) Board:

1. That the existing practice of CRD Building Regulation Bylaw and BC Building Code enforcement be continued, primarily responding to complaints and observations by Inspectors during their normal course of duty of safety, health, and environmental concerns and issuing Stop Work Notices and Do No Occupy Notices when warranted for non-compliant dwelling units;
2. Occupancy of recreational vehicles, without alterations for permanent or long term use, will be considered a land use matter and referred to the local land use authority; and
3. That the CRD advocate to the Province for a review of inclusion of alternative forms of housing within the BC Building Code. (NWA)

Attachments: [Staff Report: Enforcement Practices for Alternative Forms of Housing \(Updated\)](#)
[Appendix A: Zoning for Recreational Vehicles](#)

6.3. [23-449](#) Previous Minutes of Other CRD Committees and Commissions for Information

Recommendation: There is no recommendation. The following minutes are for information only:

- a) Pender Island Parks and Recreation Commission minutes of May 8, 2023
- b) Port Renfrew Utility Services Committee minutes of February 6, 2023
- c) Skana Water Service Committee minutes of February 10, 2023
- d) Southern Gulf Islands Library Commission minutes of February 23, 2023
- e) Surfside Park Estates Water Service Committee minutes of February 9, 2023
- f) Wilderness Mountain Water Service Commission minutes of February 6, 2023
- g) Willis Point Fire Protection and Recreation Facilities Commission minutes of May 30, 2023

Attachments: [Minutes: Pender Island Parks & Rec Commission - May 8, 2023](#)
[Minutes: Pt. Renfrew Utility Services Cttee - Feb 6, 2023](#)
[Minutes: Skana Water Service Committee - Feb 10, 2023](#)
[Minutes: Southern Gulf Islands Library Commission - Feb. 23 2023](#)
[Minutes: Surfside Park Estates Water Svc Cttee - Feb 9, 2023](#)
[Minutes: Wilderness Mountain Water Svc Commiss - Feb 6, 2023](#)
[Minutes: Willis Pt Fire & Recreation Facilities Commiss - May 30, 2023](#)

7. Notice(s) of Motion

8. New Business

9. Adjournment

The next meeting is August 9, 2023, at the call of the Chair.

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.