

Meeting Minutes

Electoral Areas Committee

Wednesday, June 14, 2023

11:05 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

Directors: P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. Plant (Board Chair, ex-officio)

Staff: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; K. Campbell, Senior Manager, Salt Spring Island Administration; S. Carby, Senior Manager, Protective Services; R. Smith, Senior Manager, Environmental Resource Management; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; M. Taylor, Manager, Building Inspection; M. Greeno, Community Energy Specialist, Environmental Services; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

The meeting was called to order at 11:10 am.

1. Territorial Acknowledgement

A Territorial Acknowledgement was provided in the preceding meeting.

2. Approval of Agenda

MOVED by Director Wickheim, **SECONDED** by Director Holman,
That the agenda for the June 14, 2023 Electoral Areas Committee meeting be approved.
CARRIED

3. Adoption of Minutes

3.1. [23-402](#) Minutes of the May 10, 2023 Electoral Areas Committee Meeting

MOVED by Director Wickheim, **SECONDED** by Director Holman,
That the minutes of the Electoral Areas Committee meeting of May 10, 2023 be adopted as circulated.
CARRIED

4. Chair's Remarks

There were no Chair's remarks.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

- 6.1. [23-414](#) BC Building Energy Step Code Revision - Bylaw 4538, "Building Regulation Bylaw No. 5, 2010, Amendment Bylaw No. 5, 2023"
- M. Taylor spoke to Item 6.1.
- Discussion ensued regarding whether the amendment advances efficiencies for building staff.
- MOVED by Director Holman, SECONDED by Director Brent,
The Electoral Areas Committee recommends to the Capital Regional District Board:**
- a) That Bylaw 4538, "Building Regulation Bylaw No. 5, 2010, Amendment Bylaw No. 5, 2023" be introduced and read a first, second, and third time; and
b) That Bylaw No. 4538 be adopted.
- CARRIED**
- 6.2. [23-381](#) Appointment of Officers
- MOVED by Director Plant, SECONDED by Director Wickheim,
The Electoral Areas Committee recommends to the Capital Regional District Board:**
- That for the purpose of Section 233 of the Local Government Act and Section 28(3) of the Offence Act and in accordance with Capital Regional District Bylaw No. 2681, Lance Hurrell, Tony Dobos, Wolfgang Brunnwieser, Maen Rashead, Aya Endrigo, Taelyn Munro, Nathaniel Blondeau, Sam Poffinbarger, Theron Watson, Sean Eversfield, Murray Fyfe, Bradley McQueen, Dana Dawson, and John-Brian Alag be appointed as a Bylaw Enforcement Officers.**
- CARRIED**
- 6.3. [23-404](#) 2023 Salt Spring Island Local Community Commission Election Results
- K. Morley presented Item 6.3. for information.
- Director Holman thanked staff for their hard work.

6.4. [23-413](#) Salt Spring Island Local Community Commission Remuneration

K. Morley spoke to Item 6.4.

Discussion ensued regarding:

- clarification of the remuneration policy in relation to the new commissioners
- whether the remuneration was made public ahead of the nomination period

**MOVED by Director Holman, SECONDED by Director Plant,
The Electoral Areas Committee recommends to the Capital Regional District
Board:**

That the CRD Board Remuneration and Travel Expense Reimbursement Policy be amended to provide remuneration in the amount of ten thousand dollars (\$10,000) annually to a Commissioner of the Salt Spring Island Local Community Commission, as attached at Appendix A.

**MOVED by Director Plant, SECONDED by Director Holman,
That the main motion be amended to include the following wording as Part 2.
"That the same provisions for Consumer Price Index (CPI) that apply to the Board Remuneration Policy apply to the Commissioners for the Salt Spring Island Local Community Commission."**

CARRIED

The question was called on the main motion as amended:

**The Electoral Areas Committee recommends to the Capital Regional District
Board:**

- 1. That the CRD Board Remuneration and Travel Expense Reimbursement Policy be amended to provide remuneration in the amount of ten thousand dollars (\$10,000) annually to a Commissioner of the Salt Spring Island Local Community Commission, as attached at Appendix A.**
- 2. That the same provisions for Consumer Price Index (CPI) that apply to the Board Remuneration Policy apply to the Commissioners for the Salt Spring Island Local Community Commission.**

CARRIED

6.5. [23-365](#) Previous Minutes of Other CRD Committees and Commissions for Information

The following minutes were received for information:

- a) Galiano Island Parks and Recreation Commission minutes of May 10, 2023
- b) Mayne Island Parks and Recreation Commission minutes of April 13, 2023
- c) Mayne Island Parks and Recreation Commission minutes of May 11, 2023
- d) Willis Point Fire Protection and Recreation Facilities Commission minutes of April 25, 2023

7. Notice(s) of Motion

7.1. [23-369](#) Motion with Notice: Household Hazardous Waste Pickup in Electoral Areas (Director Brent)

Discussion ensued regarding the inclusion of drywall as household hazardous waste.

**MOVED by Director Brent, SECONDED by Director Wickheim,
The Electoral Areas Committee recommends to the Capital Regional District Board:**

That staff investigate the cost and feasibility of Hartland funding a one-time household hazardous waste (HHW) pickup on the four islands in the Southern Gulf Islands, Juan de Fuca, and also on Salt Spring Island.

CARRIED

8. New Business

There was no new business.

9. Adjournment

**MOVED by Director Holman, SECONDED by Director Wickheim,
That the June 14, 2023 Electoral Areas Committee meeting be adjourned at 11:47 am.**

CARRIED

CHAIR

RECORDER