

## Meeting Minutes

### Electoral Areas Committee

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Wednesday, May 10, 2023

11:05 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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#### PRESENT

Directors: P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim

Staff: N. Chan, Chief Financial Officer; I. Jesney, Acting General Manager, Integrated Water Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; K. Campbell, Senior Manager, Salt Spring Island Administration; S. Henderson, Senior Manager, Real Estate; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; M. Taylor, Manager, Building Inspection; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

Regrets: Director: C. Plant

The meeting was called to order at 11:14 am.

#### 1. Territorial Acknowledgement

A Territorial Acknowledgement was provided in the preceding meeting.

#### 2. Approval of Agenda

**MOVED** by Director Holman, **SECONDED** by Director Wickheim,  
That the agenda for the May 10, 2023 Electoral Areas Committee meeting be approved.  
**CARRIED**

#### 3. Adoption of Minutes

##### 3.1. [23-342](#) Minutes of the April 12, 2023 Electoral Areas Committee Meeting

**MOVED** by Director Wickheim, **SECONDED** by Director Holman,  
That the minutes of the Electoral Areas Committee meeting of April 12, 2023 be adopted as circulated.  
**CARRIED**

#### 4. Chair's Remarks

There were no Chair's remarks.

## 5. Presentations/Delegations

There were no presentations or delegations.

## 6. Committee Business

### 6.1. [23-269](#) Feedback from Local Service Area Committees - Electoral Areas Water Conservation Bylaw No. 1, 2023 (Bylaw No. 4492)

I. Jesney spoke to Item 6.1.

Discussion ensued regarding:

- bylaw enforcement
- water usage by tree farms

**MOVED by Director Holman, SECONDED by Director Wickheim,  
The Electoral Areas Committee recommends to the Capital Regional District Board:**

1. That Bylaw No. 4492, "Capital Regional District Electoral Areas Water Conservation Bylaw No. 1, 2023", be introduced and read a first, second, and third time; and
2. That Bylaw No. 4492 be adopted.
3. That Bylaw No. 4554, "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 77, 2023", be introduced and read a first, second and third time; and,
4. That Bylaw No. 4554 be adopted.

**CARRIED**

### 6.2. [23-284](#) 221 Drake Road, Salt Spring Island, Water Local Area Service

K. Campbell spoke to Item 6.2.

Discussion ensued regarding the timeline of a service establishing bylaw.

**MOVED by Director Holman, SECONDED by Director Brent,  
The Electoral Areas Committee recommends to the Capital Regional District Board:**

**That staff be directed to continue discussions with the owner of 221 Drake Road regarding the establishment of a new local service area to take over the operations and maintenance of a private water system for the proposed Dragonfly Commons development, subject to the owner meeting the CRD's requirements as set out in this report.**

**CARRIED**

**6.3.**     [23-320](#)     Previous Minutes of Other CRD Committees and Commissions for Information

The following minutes were received for information:

- a) Magic Lake Estates Water and Sewer Committee minutes of February 14, 2023
- b) Mayne Island Parks and Recreation Commission minutes of March 9, 2023
- c) Pender Island Parks and Recreation Commission minutes of March 13, 2023
- d) Salt Spring Island Parks and Recreation Commission minutes of November 15, 2022
- e) Salt Spring Island Parks and Recreation Commission minutes of December 6, 2022
- f) Salt Spring Island Transportation Commission minutes of January 30, 2023
- g) Salt Spring Island Transportation Commission minutes of February 27, 2023

**7. Notice(s) of Motion**

**7.1.**     **23-369**     Motion with Notice: Household Hazardous Waste Pickup in Electoral Areas (Director Brent)

Director Brent provided the following Notice of Motion for consideration at the next meeting of the Electoral Areas Committee.

"That staff investigate the cost and feasibility of Hartland funding a one-time household hazardous waste (HHW) pickup on the four islands in the Southern Gulf Islands, Juan de Fuca, and also on Salt Spring Island."

**8. New Business**

There was no new business.

**9. Adjournment**

**MOVED** by Director Holman, **SECONDED** by Director Wickheim,  
That the May 10, 2023 Electoral Areas Committee meeting be adjourned at 11:32 am.  
**CARRIED**

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CHAIR

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RECORDER