

## Meeting Minutes

### Electoral Areas Committee

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Wednesday, February 8, 2023

10:05 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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#### PRESENT

Directors: P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. Plant (Board Chair, ex-officio)

Staff: T. Robbins, Chief Administrative Officer; I. Jesney, Acting General Manager, Integrated Water Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; K. Campbell, Senior Manager, Salt Spring Island Administration; S. Carey, Senior Manager of Legal Services; S. Henderson, Senior Manager, Real Estate; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; M. Taylor, Manager, Building Inspection; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

The meeting was called to order at 10:17 am.

#### 1. Territorial Acknowledgement

A Territorial Acknowledgement was provided in the preceding meeting.

#### 2. Approval of Agenda

**MOVED by Director Plant, SECONDED by Director Wickheim,  
That the agenda for the February 8, 2023 Electoral Areas Committee meeting be  
approved.  
CARRIED**

#### 3. Adoption of Minutes

##### 3.1. [23-050](#) Minutes of the January 11, 2023 Electoral Areas Meeting

**MOVED by Director Plant, SECONDED by Director Holman,  
That the minutes of the Electoral Areas Committee meeting of January 11, 2023,  
be adopted as circulated.  
CARRIED**

#### 4. Chair's Remarks

Chair Brent reflected on those in our region who are struggling at this time and asked the committee members to consider these people when discussing the decisions to be made today.

## 5. Presentations/Delegations

There were no presentations or delegations.

## 6. Committee Business

### 6.1. [23-087](#) Enforcement Practices for Alternative Forms of Housing

K. Lorette spoke to Item 6.1.

Discussion ensued on the following:

- the body that governs temporary accommodation
- the contradiction between land use bylaws and building code bylaws

**MOVED by Director Brent, SECONDED by Director Holman,  
That the Enforcement Practices for Alternative Forms of Housing report be  
referred back to staff for further review based on Electoral Areas Committee  
direction.**

**CARRIED**

### 6.2. [23-098](#) Bylaw No. 4535 - "Building Regulation Bylaw No. 5, 2010, Amendment Bylaw No. 4, 2023"

M. Taylor spoke to Item 6.2.

Discussion ensued on the provision of flexibility extending to a singular property  
owner.

**MOVED by Director Brent, SECONDED by Director Holman,  
The Electoral Areas Committee recommends to the Capital Regional District  
Board:**

1. That Bylaw No. 4535, "Building Regulation Bylaw No. 5, 2010, Amendment  
Bylaw No. 4, 2023", be introduced and read a first, second, and third time; and
2. That Bylaw No. 4535 be adopted.

**CARRIED**

### 6.3. [23-128](#) Ability to Regulate Wood Burning Appliances and Air Quality on Salt Spring Island

S. Carey presented Item 6.3. for information.

Director Holman stated that there is no intent to ban wood burning stoves on  
Salt Spring Island, however there are concentrated areas where wood smoke  
can be an issue. The intent was to understand the regulatory authority.

**6.4.**     [23-132](#)     Request for Governance Study of Magic Lake Estates, North Pender Island

S. Henderson spoke to Item 6.4.

**MOVED by Director Brent, SECONDED by Director Plant,**

**The Electoral Areas Committee recommends to the Capital Regional District Board:**

**That the Capital Regional District Board reiterate its support for the resolution passed on February 9, 2022, to advance the request of the Magic Lake Property Owners' Society to the Ministry of Municipal Affairs to evaluate the local context of the Magic Lake Estates neighborhood on North Pender Island and request the Ministry consider funding a Governance and Services Study to examine governance concerns within the community and provide options and alternatives to address those concerns.**

**CARRIED**

**6.5.**     [23-063](#)     Previous Minutes of Other CRD Committees and Commissions for Information

**The following minutes were received for information:**

- a) Magic Lake Estates Water and Sewer Committee minutes of November 29, 2022**
- b) Mayne Island Parks and Recreation Commission minutes of December 8, 2022**

**7. Notice(s) of Motion****7.1. Juan de Fuca Connectivity Letter of Support (Director Plant)**

Director Plant proposed the following Notice of Motion for same day consideration:

"The Electoral Areas Committee recommends to the Regional Board:

That the Board Chair provide a letter of support for funding from the Connecting Communities BC Fund to support increased high-speed broadband connectivity for the Jordan River and Shirley communities."

**MOVED by Director Plant, SECONDED by Director Brent,**

**That the same day consideration be applied to the Notice of Motion.**

**CARRIED**

**MOVED by Director Plant, SECONDED by Director Brent,**

**The Electoral Areas Committee recommends to the Regional Board:**

**That the Board Chair provide a letter of support for funding from the Connecting Communities BC Fund to support increased high-speed broadband connectivity for the Jordan River and Shirley communities.**

**CARRIED**

**8. New Business**

There was no new business.

**9. Adjournment**

**MOVED** by Director Plant, **SECONDED** by Director Brent,  
That the February 8, 2023 Electoral Areas Committee meeting be adjourned at  
11:03 am.  
**CARRIED**

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CHAIR

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RECORDER