

## Meeting Minutes

### Electoral Areas Committee

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Wednesday, January 11, 2023

10:00 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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#### Hearing Session

#### PRESENT

Directors: P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. Plant (Board Chair, ex-officio)

Staff: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; I. Jesney, Acting General Manager, Integrated Water Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; G. Harris, Senior Manager, Environmental Protection; S. Henderson, Senior Manager, Real Estate; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; M. Taylor, Manager, Building Inspection; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

The meeting was called to order at 10:01 am.

#### 1. Territorial Acknowledgement

Chair Brent provided a Territorial Acknowledgement.

#### 2. Hearing Under Section 57 of the Community Charter Regarding Notices Against Title

This hearing is being convened pursuant to section 57 of the Community Charter. The Electoral Areas Committee has been delegated the power of the Regional Board to consider a recommendation of the Building Inspector to file a notice on land title of properties that contravene building safety standards and applicable building regulations.

Anyone who considers their interest in property will be affected by a notice on title shall be provided an opportunity to speak before the Committee. Speakers should focus their remarks on the issue under consideration and to address all comments to the Committee Chair.

Once the property owner has been heard, the committee shall determine whether to confirm the recommendation of the Building Inspector, to file a notice against title of the subject property.

During the course of this hearing, this committee is sitting as a quasi-judicial body and in that capacity should only consider the facts brought before it by the Building Inspector and the affected property owners. In making a decision, committee members should refrain from considering facts that are extraneous to the hearing process.

#### 3. Approval of Agenda

**MOVED** by Director Holman, **SECONDED** by Director Plant,  
**That the agenda for the Hearing Session of the January 11, 2023 Electoral Areas Committee meeting be approved.**

**CARRIED**

**4. Adoption of Minutes**

- 4.1. [23-038](#) Minutes of the Hearing Session of the December 14, 2022 Electoral Areas Committee Meeting

**MOVED** by Director Holman, **SECONDED** by Director Plant,  
That the minutes of the Hearing Session of the Electoral Areas Committee meeting of December 14, 2022 be adopted as circulated.  
**CARRIED**

**5. Comments by Property Owners on the Recommended Notices on Title**

There were no comments by property owners.

**6. Properties to be Considered for Filing Notice against Land Title and Comments by the Building Inspector or Designated Municipal Officer**

- Salt Spring Island [2]
- Southern Gulf Islands [1]

- 6.1. [23-015](#) File Notice on the Land Title of 600 Isabella Point Road, The North East ¼ of Section 42, South Salt Spring Island, Cowichan District, Except Those Parts in Plans 2716, 14152, 42767 and VIP67045 Except Parcel C (DD 78931-I), PID 000-400-491, File NT000326

M. Taylor spoke to Item 6.1.

**MOVED** by Director Holman, **SECONDED** by Director Brent,  
That the Corporate Officer file a Notice in the Victoria Land Title office stating that a Resolution has been made under Section 57 of the Community Charter relating to land legally described as: The North East 1/4 of Section 42, South Salt Spring Island, Cowichan District, Except Those Parts in Plans 2716, 14152, 42767 and VIP67045 Except Parcel C (DD 78931-I), PID 000-400-491 or any subdivision of said lands as may be affected by the contravention(s).  
**CARRIED**

- 6.2. [23-016](#) File Notice on the Land Title of 240 Old Scott Road, Lot 1, District Lot 20, North Salt Spring Island, Cowichan District, Plan 7060, PID 005-812-658, File NT000344

M. Taylor spoke to Item 6.2. stating that a letter from the property owner was received today.

**MOVED** by Director Holman, **SECONDED** by Director Plant,  
That this item be deferred for two (2) months to allow the property owner time to rectify the issue, and that staff inform the property owner of the outcome, and that this will be the last deferral.  
**CARRIED**

6.3. [23-017](#) File Notice on the Land Title of 484 Cherry Tree Bay Road, Lot 1, Section 14, Mayne Island, Cowichan District, Plan 16306, PID 004-486-200, File NT000330

M. Taylor spoke to Item 6.3. stating that the property owner has responded via email.

**MOVED by Director Brent, SECONDED by Director Holman,  
That this item be deferred for sixty (60) days to allow the property owner time to rectify the issue.  
CARRIED**

## 7. Adjournment

**MOVED by Director Plant, SECONDED by Director Wickheim,  
That the Hearing Session of the January 11, 2023 Electoral Areas Committee meeting be adjourned at 10:17 am  
CARRIED**

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CHAIR

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RECORDER