

Meeting Minutes

Electoral Areas Committee

Wednesday, October 12, 2022

11:05 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

Directors: M. Hicks (Chair), G. Holman (Vice-Chair), P. Brent, C. Plant (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; K. Campbell, Senior Manager, Salt Spring Island Administration (EP); S. Carby, Senior Manager, Protective Services; S. Henderson, Senior Manager, Real Estate; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; M. Taylor, Manager, Building Inspection; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

EP - Electronic Participation

The meeting was called to order at 11:31 am.

1. Territorial Acknowledgement

Chair Hicks provided a Territorial Acknowledgement.

2. Approval of Agenda

**MOVED by Alternate Director Brent, SECONDED by Director Holman,
That the agenda for the October 12, 2022 Electoral Areas Committee meeting be
approved as amended with the addition of New Business Item 8.1. Water
Conservation Bylaw Update.
CARRIED**

3. Adoption of Minutes

3.1. [22-609](#) Minutes of the July 13, 2022 and September 21, 2022 Electoral Areas Committee Meetings

**MOVED by Alternate Director Brent, SECONDED by Director Holman,
That the minutes of the Electoral Areas Committee meetings of July 13, 2022 and
September 21, 2022 be adopted as circulated.
CARRIED**

4. Chair's Remarks

Chair Hicks acknowledged that after 13 years this is his last meeting at the Capital Regional District, and thanked everyone in attendance.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [22-530](#) Bylaw No. 4514: Tax Exemption (Permissive) Bylaw, 2022

N. Chan spoke to Item 6.1.

MOVED by Director Holman, **SECONDED** by Alternate Director Brent,
The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4514, "Tax Exemption (Permissive) Bylaw, 2022", be introduced and read a first, second and third time;
2. That Bylaw No. 4514 be adopted.

CARRIED

6.2. [22-597](#) 2022/23 B.C. Active Transportation Infrastructure Grant Application - Merchant Mews Pathway

B. Lapham spoke to Item 6.2.

MOVED by Director Holman, **SECONDED** by Alternate Director Brent,
The Salt Spring Island Transportation Commission recommends that the Electoral Areas Committee recommend to the Capital Regional District Board:

That approval be given to submit a 2022/23 Active Transportation Infrastructure grant application for the Salt Spring Island Electoral Area Merchant Mew pathway project in the amount of \$130,000; and further that the project proceed as soon as project funding is approved and local weather conditions allow.

CARRIED

7. Notice(s) of Motion

7.1. [22-610](#) Saturna Island Fire Medical Patient Transportation (Alternate Director Brent)

Alternate Director Brent spoke to Item 7.1.

Discussion ensued on the Fire Society Board consulting with the community.

MOVED by Alternate Director Brent, **SECONDED** by Director Holman,
That staff be directed to report back with amendments to Bylaw No. 2165, "Saturna Island Fire Protection and Emergency Response Local Service Contribution Establishment Bylaw No. 1, 1993" to include medical patient transportation.

CARRIED

8. New Business

8.1. Water Conservation Bylaw Update

T. Robbins provided a brief update on the Electoral Areas Water Conservation Bylaw No. 1, 2022 (Bylaw No. 4492).

9. Adjournment

**MOVED by Alternate Director Brent, SECONDED by Director Holman,
That the October 12, 2022 Electoral Areas Committee meeting be adjourned at
11:40 am.
CARRIED**

CHAIR

RECORDER