

## Meeting Minutes

### Electoral Areas Committee

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Wednesday, July 13, 2022

11:05 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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#### PRESENT

Directors: M. Hicks (Chair), G. Holman (Vice-Chair), P. Brent, C. Plant (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; K. Campbell, Senior Manager, Salt Spring Island Administration (EP); S. Carby, Senior Manager, Protective Services; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; M. Taylor, Manager, Building Inspection; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

EP - Electronic Participation

Guests: Capt. S. Maliwal, Vancouver Fraser Port Authority (EP); N. Horsford, Vancouver Fraser Port Authority (EP)

The meeting was called to order at 11:14 am.

#### 1. Territorial Acknowledgement

Chair Hicks provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED** by Director Plant, **SECONDED** by Director Holman,  
That the agenda for the July 13, 2022 Electoral Areas Committee meeting be approved.  
**CARRIED**

#### 3. Adoption of Minutes

3.1. [22-446](#) Minutes of the June 8, 2022 Electoral Areas Committee Meeting

**MOVED** by Director Plant, **SECONDED** by Director Holman,  
That the minutes of the Electoral Areas Committee meeting of June 8, 2022 be adopted as circulated.  
**CARRIED**

#### 4. Chair's Remarks

Chair Hicks commended staff member S. Carby who travelled to Ukraine to give aid.

#### 5. Presentations/Delegations

5.1. [22-448](#) Presentation: Captain Shri Madiwal, Vancouver Fraser Port Authority re: Port Optimization Initiatives/Active Vessel Traffic Management

Capt. S. Madiwal spoke to the Port Optimization Initiatives/Active Vessels Traffic Management presentation.

Discussion ensued on the following:

- the Province's authority over anchorages sites
- whether Transport Canada or the Port Authority can prescribe a code of conduct regarding vessel anchorage
- the ability of the Port Authority to reassign vessels to different terminals
- the number of freighters forecasted to move through the port in the next 10 years

#### 6. Committee Business

6.1. [22-431](#) Appointment of Officers

**MOVED** by Director Plant, **SECONDED** by Alternate Director Brent,  
The Electoral Areas Committee recommends to the Capital Regional District Board:

That for the purpose of Section 233 of the Local Government Act and Section 28(3) of the Offence Act and in accordance with Capital Regional District Bylaw No. 2681, Jake Werrun, Simranjeet Singh, Attila Farkas, Zoey Westle, Lexus Simpson, Sean Ahara, Ethan Stewart, Sean Blacquiere, Mike Neumann, Branden Cameron, Inderpal Sran be appointed as an Assistant Bylaw Officer.

**CARRIED**

**6.2.**     [22-424](#)     Speculation and Vacancy Tax

B. Lapham spoke to Item 6.2.

Discussion ensued on the definition of the word 'vacancy' in regards to homes on the Southern Gulf Islands.

**MOVED by Director Holman, SECONDED by Director Hicks,  
The Electoral Areas Committee recommends to the Capital Regional District Board:  
That the Capital Regional District Board request the Province to include Salt Spring Island in the Speculation and Vacancy Tax specified area to help address the problem of electoral area rental and housing affordability.**

**MOVED by Director Plant, SECONDED by Director Holman,  
That the motion be amended to remove the wording "electoral area" before the wording "rental and housing affordability".  
CARRIED**

**MOVED by Director Brent, SECONDED by Director Hicks,  
That the motion be further amended to add the wording "and that Southern Gulf Islands and Juan de Fuca electoral areas be specifically excluded" after the wording "rental and housing affordability"  
CARRIED**

The question was called on the main motion as amended.

**The Electoral Areas Committee recommends to the Capital Regional District Board:  
That the Capital Regional District Board request the Province to include Salt Spring Island in the Speculation and Vacancy Tax specified area to help address the problem of rental and housing affordability, and that Southern Gulf Islands and Juan de Fuca electoral areas be specifically excluded.  
CARRIED**

**6.3.**     [22-465](#)     Salt Spring Island Establishment of Local Community Commission

B. Lapham spoke to Item 6.3.

Discussion ensued on the following:

- consultation with First Nations
- the provincial approval process
- the preliminary cost estimates
- how the public has been or will be informed of this initiative
- whether Islands Trust could impact this initiative
- the scope of authority of this commission

**MOVED** by Director Holman, **SECONDED** by Director Hicks,  
The Electoral Areas Committee recommends to the Capital Regional District Board that:

1. Bylaw No. 4507, "Salt Spring Island Local Community Commission Establishment Bylaw No. 1, 2022", be introduced and read a first, second, and third time;
2. That CRD staff be directed to implement the elector approval process by way of referendum;
3. That Kristen Morley be appointed Chief Election Officer with the power to appoint one or more Deputy Chief Election Officer(s);
4. That the wording of the referendum question for the purposes of the ballot shall be as follows:

Are you in favour of the Capital Regional District (CRD) Board adopting Bylaw No. 4507, "Salt Spring Island Local Community Commission Establishment Bylaw No. 1, 2022", authorizing the establishment of a local community commission for the Salt Spring Island Electoral Area, to be comprised of four elected commissioners and the Electoral Area Director, to oversee and advise on economic development, wastewater disposal, community parks and recreation, small craft harbour facilities, transit and transportation, street lighting, grants-in-aid, compensation for livestock injured by dogs, and the contribution services for arts, public library, and search and rescue?

**YES or NO?**

5. That general voting be held on Saturday, October 15, 2022, with Advance Voting opportunities held on dates and voting places to be determined by the Chief Election Officer;
6. That the synopsis of Bylaw No. 4507, attached as Appendix B, be approved for advertising purposes.
7. That Bylaw No. 4508, "Salt Spring Island Local Community Commission Delegation Bylaw No. 1, 2022", be introduced and read a first, second, and third time.

**CARRIED**

**OPPOSED:** Brent

**6.4.**     [22-445](#)     Upgrade of Cooling System for the Salt Spring Island Public Library

**MOVED** by Director Holman, **SECONDED** by Director Plant,  
The Electoral Areas Committee recommends the Capital Regional District Board: That the Salt Spring Island Library Service 2022 Capital Plan to be amended to increase the Cooling System Upgrade Project budget from \$102,500 to \$195,150. The additional budget of \$92,650 is to be funded from Community Work Fund (\$60,000) and the service Capital Reserve Fund (\$32,650).

**CARRIED**

**6.5.**     [22-416](#)     Previous Minutes of Other CRD Committees and Commissions for Information

This Informational Report was received for information:

- a) Lyall Harbour Boot Cove Water Local Service Committee minutes of February 24, 2022
- b) Magic Lake Estates Water and Sewer Committee minutes of May 10, 2022
- c) Mayne Island Parks and Recreation Commission minutes of May 12, 2022

**7. Notice(s) of Motion**

**7.1.**     [22-462](#)     Motion with Notice: Wood Burning Appliance Operation in Electoral Areas (Director Holman)

K. Morley provided a brief outline to Item 7.1.

This Motion with Notice was withdrawn.

**The Electoral Areas Committee recommends to the Capital Regional District Board:**

**That staff provide a report regarding CRD or CRHD legal authority to regulate wood burning appliance operation in electoral areas.  
(NWA)**

**7.2.**     Notice of Motion: Wood Burning Appliance Operation on Salt Spring Island (Director Holman)

Director Holman provided the following Notice of Motion:

"That staff provide a report regarding CRD or CRHD legal authority to regulate wood burning appliance operation in the Salt Spring Island electoral area, and that the Southern Gulf Islands and Juan de Fuca electoral areas be specifically excluded."

**8. New Business**

There was no new business.

**9. Adjournment**

**MOVED** by Director Plant, **SECONDED** by Director Holman,  
**That the July 13, 2022 Electoral Areas Committee meeting be adjourned at 12:33 pm.  
CARRIED**

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CHAIR

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RECORDER