

## Meeting Minutes

### Electoral Areas Committee

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Wednesday, June 8, 2022

11:05 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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#### PRESENT

Directors: M. Hicks (Chair), G. Holman (Vice-Chair), P. Brent

Staff: R. Lapham, Chief Administrative Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; S. Henderson, Senior Manager, Real Estate and Southern Gulf Islands Administration; D. Ovington, Manager, Salt Spring Island Administration (EP); J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; M. Taylor, Manager, Building Inspection; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

EP - Electronic Participation

Guest: Director R. Mersereau

Regrets: Director: C. Plant

The meeting was called to order at 11:10 am.

#### 1. Territorial Acknowledgement

Chair Hicks provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED** by Director Holman, **SECONDED** by Alternate Director Brent,  
That Director Mersereau be allowed to participate without vote in the June 8,  
2022 Electoral Areas Committee meeting.  
**CARRIED**

**MOVED** by Alternate Director Brent, **SECONDED** by Director Holman,  
That the agenda for the June 8, 2022 Electoral Areas Committee meeting be  
approved.  
**CARRIED**

#### 3. Adoption of Minutes

- 3.1. [22-379](#) Minutes of the May 11, 2022 Electoral Areas Committee Meeting

**MOVED** by Alternate Director Brent, **SECONDED** by Director Holman,  
That the minutes of the Electoral Areas Committee meeting of May 11, 2022 be  
adopted as circulated.

**CARRIED**

#### 4. Chair's Remarks

There were no Chair's remarks.

#### 5. Presentations/Delegations

There were no presentations or delegations.

#### 6. Committee Business

- 6.1. [22-354](#) Electoral Areas Water Conservation Bylaw No. 1, 2022 (Bylaw No. 4492)

T. Robbins spoke to Item 6.1.

Discussion ensued on the following:

- the differing levels of annual rainfall within the electoral areas
- exercising discretion when determining the escalation of water restrictions beyond Level 1

**MOVED** by Director Holman, **SECONDED** by Alternate Director Brent,  
That CRD Bylaws No. 4492 and 4499 be referred back to staff for additional  
information and referred to the water commissions.

**CARRIED**

- 6.2. [22-382](#) Southern Gulf Islands Transportation Integration Plan

J. Starke spoke to Item 6.2.

There was no recommendation. This report was for information only.

6.3. [22-383](#) Bylaw 4484: Service Establishment for the Southern Gulf Islands Transportation Service

J. Starke spoke to Item 6.3.

**MOVED by Alternate Director Brent, SECONDED by Director Holman, The Electoral Areas Committee recommends to the Capital Regional District Board that:**

1. Bylaw No. 4484, "Southern Gulf Islands Transportation Service Establishing Bylaw No. 1, 2022", be introduced and read a first, second, and third time;
2. That staff be directed to implement the elector approval process by way of referendum;
3. That Kristen Morley be appointed Chief Election Officer with the power to appoint one or more Deputy Chief Election Officer(s);
4. That the wording of the referendum question for the purposes of the ballot shall be as follows:

Are you in favour of the Capital Regional District (CRD) Board adopting Bylaw No. 4484, "Southern Gulf Islands Transportation Service Establishing Bylaw No. 1, 2022" authorizing the CRD to establish an integrated transportation service for the Southern Gulf Islands Electoral Area to raise a maximum annual requisition up to the greater of SIX HUNDRED AND SEVENTY FIVE THOUSAND DOLLARS (\$675,000) or \$0.1414 per ONE THOUSAND DOLLARS (\$1,000.00) of taxable land and improvements for the purpose of funding the operating costs of the service. YES or NO?

5. That general voting be held on Saturday, October 15, 2022 in concurrence with the General Local Election, with Advance voting opportunities held on dates and voting places to be determined by the Chief Election Officer;
6. That the synopsis of Bylaw No. 4484, attached as Appendix B, be approved for advertising purposes.

**CARRIED**

6.4. [22-331](#) Previous Minutes of Other CRD Committees and Commissions for Information

There was no recommendation. This was for information only.

6.5. [22-391](#) Complete the Beddis Water Intake Project

B. Lapham spoke to Item 6.5.

**MOVED by Director Holman, SECONDED by Alternate Director Brent, That the Electoral Areas Committee recommends to the Capital Regional District Board:**

**That the 2022 Five Year Financial Plan be amended to transfer \$32,725 from the Beddis Capital Reserve Fund so that detailed engineering and design can be completed for both the offshore and onshore portions.**

**CARRIED**

## 7. Notice(s) of Motion

7.1. Notice of Motion: Wood Burning Appliance Operation in Electoral Areas (Director Holman)

Director Holman provided the following Notice of Motion:  
"That staff provide a report regarding CRD or CRHD legal authority to regulate wood burning appliance operation in electoral areas."

7.2. Notice of Motion: Lady Minto Hospital Emergency Room Cost Overrun (Director Holman)

Director Holman provided the following Notice of Motion to be considered at the Hospitals and Housing Committee and CRHD meetings in July:  
"That the CRHD contribute 30% of the unforeseen cost overrun for the new Lady Minto Hospital Emergency Room."

**8. New Business**

There was no new business.

**9. Adjournment**

**MOVED** by Alternate Director Brent, **SECONDED** by Director Holman,  
That the June 8, 2022 Electoral Areas Committee meeting be adjourned at 11:36 am.  
**CARRIED**

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CHAIR

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RECORDER