

Meeting Minutes

Electoral Areas Committee

Wednesday, October 13, 2021

11:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

Hearing Session

PRESENT

Directors: M. Hicks (Chair), G. Holman (Vice-Chair), P. Brent (for D. Howe)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; S. Carby, Senior Manager, Protective Services; R. Lachance, Senior Manager, Financial Services; J. Reimer, Manager, Electoral Area Fire and Emergency Programs; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; M. Taylor, Manager, Building Inspection; L. Xu, Manager, Finance Services; M. Lagoa, Deputy Corporate Officer; T. Phillipow, Committee Clerk (Recorder)

Regrets: Directors D. Howe, C. Plant (Board Chair, ex-officio)

The meeting was called to order at 11:00 am.

1. Hearing Under Section 57 of the Community Charter Regarding Notices Against Title

This hearing is being convened pursuant to section 57 of the Community Charter. The Electoral Areas Committee has been delegated the power of the Regional Board to consider a recommendation of the Building Inspector to file a notice on land title of properties that contravene building safety standards and applicable building regulations.

Anyone who considers their interest in property will be affected by a notice on title shall be provided an opportunity to speak before the Committee. Speakers should focus their remarks on the issue under consideration and to address all comments to the Committee Chair.

Once the property owner has been heard, the committee shall determine whether to confirm the recommendation of the Building Inspector, to file a notice against title of the subject property.

During the course of this hearing, this committee is sitting as a quasi-judicial body and in that capacity should only consider the facts brought before it by the Building Inspector and the affected property owners. In making a decision, committee members should refrain from considering facts that are extraneous to the hearing process.

2. Approval of Agenda

**MOVED by Alternate Director Brent, SECONDED by Director Holman,
That the agenda for the Hearing Session of the October 13, 2021 Electoral Areas
Committee meeting be approved.**

CARRIED

3. Adoption of Minutes

3.1. [21-781](#) Minutes of the Hearing Session of the September 8, 2021 Electoral Areas Committee Meeting

MOVED by Alternate Director Brent, **SECONDED** by Director Holman,
That the minutes of the Hearing Session of the Electoral Areas Committee meeting of September 8, 2021 be adopted as circulated.
CARRIED

4. Comments by Property Owners on the Recommended Notices on Title

There were no comments by property owners.

**5. Properties to be Considered for Filing Notice against Land Title and Comments by the Building Inspector or Designated Municipal Officer
- Juan de Fuca [1]**

5.1. [21-682](#) File Notice on the Land Title of 2713 Woodhaven Road, Lot 26, Section 81, Renfrew District, Plan 24939, PID 002-843-196, File NT000312

M. Taylor spoke to Item 5.1.

MOVED by Director Hicks, **SECONDED** by Alternate Director Brent,
That the Corporate Officer file a Notice in the Victoria Land Title office stating that a Resolution has been made under Section 57 of the Community Charter relating to land legally described as: Lot 26, Section 81, Renfrew District, Plan 24939, PID 002-843-196 or any subdivision of said lands as may be affected by the contravention(s).
CARRIED

6. Adjournment

MOVED by Director Holman, **SECONDED** by Alternate Director Brent,
That the Hearing Session of the October 13, 2021 Electoral Areas Committee meeting be adjourned at 11:02 am.
CARRIED

CHAIR

RECORDER