



## Notice of Meeting and Meeting Agenda Electoral Areas Committee

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Wednesday, October 13, 2021

11:05 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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M. Hicks (Chair), G. Holman (Vice-Chair), D. Howe, C. Plant (Board Chair, ex-officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

#### 3.1. 21-780 Minutes of September 8, 2021 Electoral Areas Committee Meeting

**Recommendation:** That the minutes of the Electoral Areas Committee meeting of September 8, 2021 be adopted as circulated.

**Attachments:** Minutes - September 8, 2021

### 4. Chair's Remarks

### 5. Presentations/Delegations

*Due to limited seating capacity, this meeting will be held by Live Webcast without the public present.*

*To participate electronically, complete the online application for "Addressing the Board" on our website. Alternatively, you may email the CRD Board at [crdboard@crd.bc.ca](mailto:crdboard@crd.bc.ca).*

### 6. Committee Business

#### 6.1. 21-774 2022 Service Planning - Electoral Areas

**Recommendation:** The Electoral Areas Committee recommends the Committee of the Whole recommend to the Capital Regional District Board:  
That Appendix A, Community Need Summary - Electoral Areas be approved as presented and form the basis of the 2022-2026 Financial Plan.

**Attachments:** Staff Report: 2022 Service Planning - Electoral Areas  
Appendix A: Community Need Summary - Electoral Areas  
Appendix B: Initiatives Progress Report

**6.2. 21-651 2022 Preliminary Electoral Area Budget Review**

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:  
1. That the 2022 Electoral Area Services Budgets be given provisional approval as presented, and  
2. That the new initiatives identified in Appendix D for January 1, 2022, implementation be approved for expenditure.

**Attachments:** Staff Report: 2022 EA Budget Review  
Appendix A: Budget Packages Juan de Fuca  
Appendix B: Budget Packages Salt Spring Island  
Appendix C: Budget Packages Southern Gulf Islands  
Appendix D: January 2022 Approvals

**6.3. 21-652 Bylaw No. 4455: Tax Exemption (Permissive) Bylaw, 2021**

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:  
1. That Bylaw No. 4455, "Tax Exemption (Permissive) Bylaw, 2021" be introduced and read a first, second and third time;  
2. That Bylaw No. 4455 be adopted.

**Attachments:** Staff Report: Bylaw No. 4455 Permissive Tax Exemption 2021  
Appendix A: Bylaw No. 4455 Tax Exemption (Permissive) Bylaw 2021  
Appendix B: 2022 Permissive Tax Exemption Correspondence  
Appendix C: BC Assessment Property Classifications  
Appendix D: CRD Permissive Tax Exemption Application Process

**6.4. 21-693 Appointment of Officers**

**Recommendation:** That the Electoral Areas Committee recommends to the Capital Regional District Board:  
That for the purpose of Section 233 of the Local Government Act and Section 28(3) of the Offence Act and in accordance with Capital Regional District Bylaw No. 2681, Mark Groulx be appointed as Chief Bylaw Officer.

**Attachments:** Staff Report: Appointment of Officers

- 6.5. 21-757** Expansion of Willis Point Fire Protection, Emergency Response and Recreation Facilities Local Service Area (Bylaw No. 1951)
- Recommendation:** That The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That the attached Certificate of Results of the petition to expand the service area boundary for the Willis Point Fire Protection, Emergency Response and Recreation Service be received;
  2. That Bylaw No. 4458, "Willis Point Fire Protection, Emergency Response and Recreation Service Establishment Bylaw No. 1, 1991, Amendment Bylaw No. 5, 2021" be read a first, second, and third time; and
  3. That Bylaw No. 4458 be referred to the Inspector of Municipalities for approval.
- Attachments:** Staff Report: Amendment to Bylaw No. 1951  
Appendix A: Bylaw 4458  
Appendix B: Certification of Petition
- 6.6. 21-761** Amendment Bylaw 4444, "Southern Gulf Islands Community Economic Sustainability Commission Bylaw No. 1, 2012, Amendment Bylaw No. 2, 2021.
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That Bylaw 4444, "Southern Gulf Islands Community Economic Sustainability Commission Bylaw No. 1, 2012, Amendment Bylaw No. 2, 2021" be introduced and read a first, second, and third time.
  2. That Bylaw 4444, "Southern Gulf Islands Community Economic Sustainability Commission Bylaw No. 1, 2012, Amendment Bylaw No. 2, 2021" be adopted.
- Attachments:** Staff Report: Community Economic Sustainability Commission Bylaw  
Appendix A: Bylaw 4444 Amendment  
Appendix B: Bylaw 3803
- 6.7. 21-710** Previous Minutes of Other CRD Committees and Commissions for Information
- Recommendation:** That the following minutes be received for information:
- a) Magic Lake Estates Water and Sewer Committee minutes - July 13, 2021
  - b) Mayne Island Parks and Recreation Commission minutes - August 12, 2021
- Attachments:** Minutes: Magic Lake Estates Sewer & Water Cttee-July 13, 2021  
Minutes: Mayne Island Parks & Rec Commission-August 12, 2021

## 7. Notice(s) of Motion

## 8. New Business

## 9. Adjournment

The next meeting is November 10, 2021.

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.