

Meeting Minutes

Electoral Areas Committee

Wednesday, April 14, 2021

11:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

Electoral Areas Committee

Meeting Minutes

April 14, 2021

Hearing Session

PRESENT

Directors: M. Hicks (Chair) (EP), G. Holman (Vice-Chair), C. Plant (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; S. Carey, Manager, Legal Services; S. Carby, Senior Manager, Protective Services; L. Xu, Manager, Financial Services; J. Reimer, Manager, Electoral Area Fire and Emergency Programs; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; M. Taylor, Manager, Building Inspection; L. Xu, Manager, Finance Services; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder); S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Director Howe

The meeting was called to order at 11:00 am.

The Chair provided the Territorial Acknowledgement.

1. Hearing Under Section 57 of the Community Charter Regarding Notices Against Title

This hearing is being convened pursuant to section 57 of the Community Charter. The Electoral Areas Committee has been delegated the power of the Regional Board to consider a recommendation of the Building Inspector to file a notice on land title of properties that contravene building safety standards and applicable building regulations.

Anyone who considers their interest in property will be affected by a notice on title shall be provided an opportunity to speak before the Committee. Speakers should focus their remarks on the issue under consideration and to address all comments to the Committee Chair.

Once the property owner has been heard, the committee shall determine whether to confirm the recommendation of the Building Inspector, to file a notice against title of the subject property.

During the course of this hearing, this committee is sitting as a quasi-judicial body and in that capacity should only consider the facts brought before it by the Building Inspector and the affected property owners. In making a decision, committee members should refrain from considering facts that are extraneous to the hearing process.

2. Approval of Agenda

**MOVED by Director Plant, SECONDED by Director Holman,
That the agenda for the April 14, 2021 Electoral Areas Committee meeting be approved.**

CARRIED

3. Adoption of Minutes

- 3.1. [20-708](#) Minutes of the Hearing Session of the September 9, 2020 and November 4, 2020 Electoral Areas Committee Meetings

**MOVED by Director Plant, SECONDED by Director Holman,
That the minutes of the Electoral Areas Committee meeting of September 9, 2020 and November 4, 2020 be adopted as circulated.**

CARRIED

4. Comments by Property Owners on the Recommended Notices on Title

There were no property owners present.

5. Properties to be Considered for Filing Notice against Land Title and Comments by the Building Inspector or Designated Municipal Officer

- Juan de Fuca [1]

- Salt Spring Island [1]

- 5.1. [21-238](#) File Notice on the Land Title of 17285 Parkinson Road, Renfrew District, PID 023-744-961, File NT000291

M. Taylor spoke to Item 5.1.

**MOVED by Director Hicks, SECONDED by Director Holman,
That the Corporate Officer file a Notice in the Victoria Land Title office stating that a Resolution has been made under Section 57 of the Community Charter relating to land legally described as: Lot 2, District Lot 17, Renfrew District, Plan VIP65199, PID 023-744-961 or any subdivision of said lands as may be affected by the contravention(s).**

CARRIED

5.2. [21-234](#) File Notice on the Land Title of 121 Northern Way, North Salt Spring Island, PID 028-882-482, File NT000302

M. Taylor spoke to Item 5.2.

MOVED by Director Holman, **SECONDED** by Director Plant,
That the Corporate Officer file a Notice in the Victoria Land Title office stating that a Resolution has been made under Section 57 of the Community Charter relating to land legally described as: Strata Lot 1, Sections 1 and 2, North Salt Spring Island, Range 1 East, Cowichan District, Strata Plan EPS578 Together With an Interest in the Common Property in Proportion to the Unit of Entitlement of the Strata Lot as Shown on Form V, PID 028-882-482, or any subdivision of said lands as may be affected by the contravention(s).

CARRIED

6. Adjournment

MOVED by Director Plant, **SECONDED** by Director Holman,
That the April 14, 2021 Hearing Session of the Electoral Areas Committee meeting be adjourned at 11:09 am.

CARRIED

Chair

Recorder