

Meeting Minutes

Electoral Areas Committee

Wednesday, March 10, 2021

11:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

Directors: M. Hicks (Chair), G. Holman (Vice-Chair), D. Howe (EP), C. Plant (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; S. Carby, Senior Manager, Protective Services; R. Lachance, Senior Manager, Financial Services; S. Henderson, Manager, Real Estate; J. Reimer, Manager, Electoral Area Fire and Emergency Programs; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; M. Taylor, Manager, Building Inspection; L. Xu, Manager, Finance Services; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder); L. Young, Committee Clerk (Recorder)

EP - Electronic Participation

The meeting was called to order at 11:00 am.

1. Territorial Acknowledgement

Chair Hicks provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Howe, **SECONDED** by Director Holman,
That the agenda for the March 10, 2021 Electoral Areas Committee meeting be approved.
CARRIED

3. Adoption of Minutes

3.1. [21-200](#) Minutes of the February 10, 2021 Electoral Areas Committee Meeting

MOVED by Director Holman, **SECONDED** by Director Howe,
That the minutes of the Electoral Areas Committee meeting of February 10, 2021 be adopted as circulated
CARRIED

4. Chair's Remarks

Chair Hicks welcomed everyone to the Committee meeting.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [21-130](#) Proposed Revisions to Capital Regional District Bylaw No. 3741 - Building Regulation Bylaw No. 5, 2010

K. Lorette spoke to item 6.1

Discussion ensued on the following:

- permit costs compared to other municipalities in CRD
- potable water standards
- deconstruction fees being lower than demolition fees

**MOVED by Director Holman, SECONDED by Director Howe,
The Electoral Areas Committee recommends to the Capital Regional District Board:**

- a) That Bylaw 4403, "Building Regulation Bylaw No. 5, 2010, Amendment Bylaw No. 2, 2021" be introduced and read a first, second, and third time; and
- b) That Bylaw No. 4403 be adopted.

CARRIED

6.2. [21-183](#) Community Funding and Support Program Grant: Emergency Support Services

J. Reimer spoke to Item 6.2.

**MOVED by Director Howe, SECONDED by Director Holman,
The Electoral Areas Committee recommends to the Capital Regional District (CRD) Board:**

That the CRD Board support an application to the Union of British Columbia Municipalities Community Emergency Preparedness Fund for Juan de Fuca, Southern Gulf Islands and Salt Spring Island emergency programs for the Emergency Support Services Grant and direct staff to provide overall grant management.

CARRIED

6.3. [21-203](#) 2021 Electoral Area Budget Review

N. Chan spoke to Item 6.3

Discussion ensued on the following:

- request that Directors meet with staff ahead of budget
- CREST radio costs allocations

**MOVED by Director Howe, SECONDED by Director Holman,
The Electoral Areas Committee recommends to the Capital Regional District Board:**

That the 2021 Electoral Area budgets be approved as presented.

CARRIED

6.4. [21-201](#) **TELUS Request for Letter of Support to the Universal Broadband Fund**

J. Sparke spoke to Item 6.4

Discussion ensued on the following:

- public health concerns re: cell towers
- potential conflict with Connected Coast application
- current quality of cell service on the gulf islands

**MOVED by Director Howe, SECONDED by Director Hicks,
The Electoral Areas Committee recommends to the Capital Regional District
Board:**

**That the Board approve a letter of support for the TELUS application to the
Universal Broadband Fund to improve cellular service in the Southern Gulf Island
and Salt Spring Island Electoral Areas.**

**MOVED by Director Holman, SECONDED by Director Howe,
That the motion be amended by adding "on condition that there is no
competition with the Connected Coast grant application" following "Electoral
Areas".**

CARRIED

A vote was then taken on the motion as amended.

**The Electoral Areas Committee recommends to the Capital Regional District
Board:**

**That the Board approve a letter of support for the TELUS application to the
Universal Broadband Fund to improve cellular service in the Southern Gulf Island
and Salt Spring Island Electoral Areas on condition that there is no competition
with the Connected Coast grant application.**

CARRIED

OPPOSED: Holman

6.5. [21-205](#) **Cash-in-Lieu of Park Land Dedication for Subdivision of James Island**

Discussion ensued on allocation of monies.

**MOVED by Director Howe, SECONDED by Director Holman,
The Electoral Areas Committee recommends to the Capital Regional District
Board:**

That staff notify Islands Trust

- 1. That a 5% cash-in-lieu of park land dedication of \$2,077,250 is acceptable to the
CRD for the proposed 79 lot bareland strata subdivision of James Island
presented as Strata Plan EPS6912.**
- 2. That if the subdivision is not completed by the end of 2021, that staff be
permitted to request a new appraisal be undertaken and the cash-in-lieu
adjusted accordingly.**

CARRIED

6.6. [21-157](#) Previous Minutes of Other CRD Committees and Commissions for Information

MOVED by Director Howe, **SECONDED** by Director Holman,
That the following minutes be received for information:

- a) Galiano Island Parks and Recreation Commission minutes - January 7, 2021
 - b) Mayne Island Parks and Recreation Commission minutes - January 14, 2021
- CARRIED**

7. Notice(s) of Motion

There were no Notice(s) of Motion.

8. New Business

There was no new business.

9. Adjournment

MOVED by Director Holman, **SECONDED** by Director Howe, That the March 10, 2021 Electoral Areas Committee meeting be adjourned at 11:55 am.
CARRIED

Chair

Recorder