

Meeting Minutes

Electoral Areas Committee

Wednesday, November 4, 2020

11:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

Special Hearing Session

PRESENT

Directors: M. Hicks (Chair), P. Brent (for D. Howe (Vice Chair)), G. Holman

Staff: R. Lapham, Chief Administrative Officer; R. Lachance, Acting Chief Financial Officer, Financial Services (for N. Chan); K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; K. Campbell, Senior Manager, Salt Spring Island Administration; S. Carby, Senior Manager, Protective Services; S. Carey, Manager of Legal Services; J. Reimer, Manager, Electoral Area Fire and Emergency Programs; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; M. Taylor, Manager, Building Inspection; A. Xu, Manager Engineering, Salt Spring Island Administration; M. Lagoa, Acting Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

Guest: Director Taylor

Regrets: Director D. Howe (Vice Chair), C. Plant (Board Chair, ex-officio)

The meeting was called to order at 11:32 am.

1. Hearing Under Section 57 of the Community Charter Regarding Notices Against Title

This hearing is being convened pursuant to section 57 of the Community Charter. The Electoral Areas Committee has been delegated the power of the Regional Board to consider a recommendation of the Building Inspector to file a notice on land title of properties that contravene building safety standards and applicable building regulations.

Anyone who considers their interest in property will be affected by a notice on title shall be provided an opportunity to speak before the Committee. Speakers should focus their remarks on the issue under consideration and to address all comments to the Committee Chair.

Once the property owner has been heard, the committee shall determine whether to confirm the recommendation of the Building Inspector, to file a notice against title of the subject property.

During the course of this hearing, this committee is sitting as a quasi-judicial body and in that capacity should only consider the facts brought before it by the Building Inspector and the affected property owners. In making a decision, committee members should refrain from considering facts that are extraneous to the hearing process.

2. Approval of Agenda

**MOVED by Director Holman, SECONDED by Alternate Director Brent,
That the agenda for the November 4, 2020 Hearing Session of the Electoral Areas
Committee meeting be approved.**

CARRIED

3. Comments by Property Owners on the Recommended Notices on Title

There were no comments by property owners.

**4. Properties to be Considered for Filing Notice against Land Title and Comments by
the Building Inspector or Designated Municipal Officer**

- 4.1. [20-664](#) File Notice on the Land Title of 1911 North End Road, Lot B, Section 10,
Range 1 North, North Salt Spring Island, Cowichan District, Plan VIP65553
Except Part in Plan VIP85618, PID 023-829-842, File NT000292

M. Taylor spoke to Item 4.1.

**MOVED by Director Holman, SECONDED by Alternate Director Brent,
That the Corporate Officer file a Notice in the Victoria Land Title office stating
that a Resolution has been made under Section 57 of the Community Charter
relating to land legally described as: Lot B, Section 10, Range 1 North, North Salt
Spring Island, Cowichan District, Plan VIP65553 Except Part in Plan VIP85618 PID
023-829-842, or any subdivision of said lands as may be affected by the
contravention(s).**

CARRIED

- 4.2. [20-662](#) File Notice on the Land Title of 423 Wood Dale Drive, Lot 76, Section 7,
Mayne Island, Cowichan District, Plan 23397 PID 003-088-910 File
NT000304

M. Taylor spoke to item 4.2.

**MOVED by Alternate Director Brent, SECONDED by Director Holman,
That the Corporate Officer file a Notice in the Victoria Land Title office stating
that a Resolution has been made under Section 57 of the Community Charter
relating to land legally described as: Lot 76, Section 7, Mayne Island, Cowichan
District, Plan 23397 PID 003-088-910 or any subdivision of said lands as may be
affected by the contravention(s).**

CARRIED

5. Adjournment

**MOVED by Alternate Director Brent, SECONDED by Director Holman,
That the November 4, 2020 Hearing Session of the Electoral Areas Committee
meeting be adjourned at 11:36 am.**

CARRIED

Chair

Recorder