

Meeting Minutes

Electoral Areas Committee

Wednesday, September 9, 2020

11:05 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

Directors: M. Hicks (Chair), B. Mabberley (for D. Howe (Vice Chair)), G. Holman, C. Plant (Board Chair, ex-officio)

Staff: N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; S. Carby, Senior Manager, Protective Services; J. Starke, Manager, Service Delivery, SGI Planning; M. Taylor, Manager, Building Inspection; M. Lagoa, Acting Deputy Corporate Officer; T. Phillipow, Committee Clerk (Recorder)

Regrets: Director D. Howe

The meeting was called to order at 11:44 am.

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

Chair Hicks provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Holman, **SECONDED** by Director Plant,
That the agenda for the September 09, 2020 Electoral Areas Committee meeting
be approved.
CARRIED

3. Adoption of Minutes

3.1. [20-459](#) Minutes of the July 8, 2020 Electoral Areas Committee Meeting

MOVED by Director Plant, **SECONDED** by Director Holman,
That the minutes of the Electoral Areas Committee meeting of July 8, 2020 be
adopted as circulated.
CARRIED

4. Chair's Remarks

Chair Hicks welcomed Alternate Director Mabberley to the meeting.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [20-449](#) Appointment of Officers

MOVED by Alternate Director Maberley, **SECONDED** by Director Holman,
That the Electoral Areas Committee recommends to the Capital Regional District
Board:

That for the purpose of Section 233 of the Local Government Act and Section
28(3) of the Offence Act and in accordance with Capital Regional District Bylaw
No. 2681, Jill Bobbitt, Amy Acheson, Nolan Tytgat, Darrelle Butler, Candice
Wright, Jared Saxby, Branden Cameron and Michael Murphy be appointed as
Assistant Bylaw Officers.

CARRIED

6.2. [20-450](#) District of Highlands Sheep Kill Compensation Claim - Munn Road

K. Lorette spoke to item 6.2.

MOVED by Director Holman, **SECONDED** by Director Plant,
The Electoral Areas Committee recommends to the Capital Regional District
Board:

That payment be approved to Mr. John Buchanan, in the amount of \$225, which
is 75% of the decrease in market value of the total losses.

CARRIED

6.3. [20-404](#) Bylaw No. 1465 - Livestock Kill Compensation; Alternatives for Electoral Area Participation

K. Lorette spoke to item 6.3.

Discussion ensued on the following:

- funding source
- average compensation per year
- converting letters patent to establishment bylaws
- removing the compensation provision from the bylaw

MOVED by Director Plant, **SECONDED** by Alternate Director Maberley,
That Bylaw No. 1465 - Livestock Kill Compensation; Alternatives for Electoral
Area Participation be tabled until the October 14, 2020 Electoral Areas Committee
meeting.

CARRIED

6.4. [20-378](#) Request for a Review and Update of Bylaw No. 3780: Notice of Motion from Commissioner St-Pierre

Discussion ensued on potable water for all residential development.

MOVED by Alternate Director Maberley, **SECONDED** by Director Holman,
BE IT RESOLVED That the Regional Water Supply Commission recommends that

the Electoral Area Services Committee recommends to the CRD Board:
That staff be requested to review and update the building bylaw 3780 with respect to onsite water collection to align with the CSA B805-18 Canadian National Rainwater Harvesting Standard.

MOVED by Alternate Director Maberley, SECONDED by Director Holman,
That the motion be amended to remove the words "...and update" after the words "to review...", remove the word "...3780" after the words "the building bylaw...", and add the words "...and report back." after the words "...Harvesting Standard".

CARRIED

MOVED by Alternate Director Maberley, SECONDED by Director Holman,
BE IT RESOLVED That the Regional Water Supply Commission recommends that the Electoral Area Services Committee recommends to the CRD Board:
That staff be requested to review the building bylaw with respect to onsite water collection to align with the CSA B805-18 Canadian National Rainwater Harvesting Standard and report back.

CARRIED

6.5. [20-507](#)

Parcel Tax Bylaw No. 4363 - Magic Lake Estates Wastewater System Upgrade

T. Robbins spoke to item 6.5.

MOVED by Alternate Director Maberley, SECONDED by Director Holman,
The Magic Lake Estates Water and Sewer Committee recommends the Electoral Areas Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4363, "Magic Lake Estates Wastewater System Parcel Tax Roll Bylaw No. 1, 2020, A Bylaw to Authorize the Preparation of a Parcel Tax Roll for the Magic Lake Estates Wastewater System Upgrade" be introduced and read a first, second and third time;
2. That Bylaw No. 4363 be adopted.

CARRIED

6.6. [20-535](#)

Investing in Canada Infrastructure Program (ICIP) - Rural and Northern Communities (RNC) Program

N. Chan spoke to item 6.6.

Discussion ensued on the following:

- seeing one grant application submitted per Electoral Area
- clarification on Funder's preference

MOVED by Director Hicks, SECONDED by Director Holman,
That the Electoral Areas Committee recommends to the Capital Regional District Board:

That the Capital Regional District submit applications for four proposals, as endorsed in the following resolutions:

1. That the Capital Regional District Board (the Board) authorize staff to submit an application for grant funding for the SSI: Maliview WWTP Upgrading Project through the Investing in Canada Infrastructure Program – Rural and Northern Communities Program; and that the Board supports the project and commits to its share (\$230,000) of the project; and
2. That the Capital Regional District Board (the Board) authorize staff to submit an

application for grant funding for the JDF: Wilderness Mountain Water System Upgrades Project through the Investing in Canada Infrastructure Program – Rural and Northern Communities Program; and that the Board supports the project and commits to its share (\$50,000) of the project; and

3. That the Capital Regional District Board (the Board) authorize staff to submit an application for grant funding for the JDF: Port Renfrew Water Supply Upgrade Project through the Investing in Canada Infrastructure Program – Rural and Northern Communities Program; and that the Board supports the project and commits to its share (\$50,000) of the project; and

4. That the Capital Regional District Board (the Board) authorize staff to submit an application for grant funding for the SGI: Lyall Harbour Boot Cove Water System Upgrades through the Investing in Canada Infrastructure Program – Rural and Northern Communities Program; and that the Board supports the project and commits to its share (\$50,000) of the project.

MOVED by Director Hicks, SECONDED by Director Holman,
That the motion be amended to remove item number three.
CARRIED

MOVED by Director Hicks, SECONDED by Director Holman,
That the Electoral Areas Committee recommends to the Capital Regional District Board:

That the Capital Regional District submit applications for three proposals, as endorsed in the following resolutions:

1. That the Capital Regional District Board (the Board) authorize staff to submit an application for grant funding for the SSI: Maliview WWTP Upgrading Project through the Investing in Canada Infrastructure Program – Rural and Northern Communities Program; and that the Board supports the project and commits to its share (\$230,000) of the project; and

2. That the Capital Regional District Board (the Board) authorize staff to submit an application for grant funding for the JDF: Wilderness Mountain Water System Upgrades Project through the Investing in Canada Infrastructure Program – Rural and Northern Communities Program; and that the Board supports the project and commits to its share (\$50,000) of the project; and

4. That the Capital Regional District Board (the Board) authorize staff to submit an application for grant funding for the SGI: Lyall Harbour Boot Cove Water System Upgrades through the Investing in Canada Infrastructure Program – Rural and Northern Communities Program; and that the Board supports the project and commits to its share (\$50,000) of the project.

CARRIED

6.7. [20-510](#) Salt Spring Island Shared Services Model - Rural Dividend Grant

MOVED by Director Holman, SECONDED by Alternate Director Maberley,
That the Electoral Area Committee recommend the Capital Regional District Board approve the Rural Dividend amendments and authorize staff to direct award a contract in the amount of \$95,000 to the Rural Islands Economic Partnership Society to perform such other tasks as to fulfill the terms of the Rural Economic Dividend Program grant.

CARRIED

6.8. [20-530](#) Annual General Meetings and Nomination Procedures for Commissions

Chair Hicks introduced item 6.8. K. Morley spoke to item 6.8.

Discussion ensued on holding electronic AGMs.

MOVED by Director Plant, **SECONDED** by Director Hicks,
The Electoral Areas Committee recommends to the Capital Regional District Board:

That for the balance of 2020, new appointments for local service area committees and commissions shall be done by the Board based on Electoral Area Director recommendation and not through the Annual General Meeting process, except for those committees and commissions that currently have a mail-in ballot process underway.

CARRIED

6.9. [20-485](#)

Request to Transition South Galiano Volunteer Fire Service to CRD Commission

Alternate Director Maberley spoke to Item 6.9.

MOVED by Alternate Director Maberley, **SECONDED** by Director Holman,
That staff be directed to investigate options and report back to this committee.
CARRIED

6.10. [20-451](#)

Previous Minutes of Other CRD Committees and Commissions for Information

MOVED by Director Holman, **SECONDED** by Director Hicks,
That the following minutes be received for information:

- a) Galiano Island Parks and Recreation Commission minutes of July 2, 2020
- b) Magic Lake Estates Water and Sewer Committee minutes of May 12, 2020
- c) Mayne Island Parks and Recreation Commission minutes of May 14, 2020
- d) Mayne Island Parks and Recreation Commission minutes of June 11, 2020
- e) Mayne Island Parks and Recreation Commission minutes of July 9, 2020
- f) Wilderness Mountain Water Service Commission minutes of June 15, 2020

CARRIED

7. Notice(s) of Motion

There were no Notice(s) of Motion.

8. New Business

There was no new business.

9. Adjournment

MOVED by Alternate Director Maberley, **SECONDED** by Director Hicks,
That the September 09, 2020 Electoral Areas Committee meeting be adjourned at 12:25 pm.
CARRIED

Chair

Recorder