

Meeting Minutes

Electoral Areas Committee

Wednesday, July 8, 2020

11:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

Hearing Session

PRESENT

Directors: M. Hicks (Chair), D. Howe (Vice Chair), G. Holman, C. Plant (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; S. Carey, Manager of Legal Services; J. Reimer, Manager, Electoral Area Fire and Emergency Programs; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; M. Taylor, Manager, Building Inspection; T. Watkins, Manager, Solid Waste Operations; E. Gorman, Deputy Corporate Officer; T. Phillipow, Committee Clerk (Recorder)

Guest: Director Taylor

The meeting was called to order at 11:01 am.

1. Hearing Under Section 57 of the Community Charter Regarding Notices Against Title

This hearing is being convened pursuant to section 57 of the Community Charter. The Electoral Areas Committee has been delegated the power of the Regional Board to consider a recommendation of the Building Inspector to file a notice on land title of properties that contravene building safety standards and applicable building regulations.

Anyone who considers their interest in property will be affected by a notice on title shall be provided an opportunity to speak before the Committee. Speakers should focus their remarks on the issue under consideration and to address all comments to the Committee Chair.

Once the property owner has been heard, the committee shall determine whether to confirm the recommendation of the Building Inspector, to file a notice against title of the subject property.

During the course of this hearing, this committee is sitting as a quasi-judicial body and in that capacity should only consider the facts brought before it by the Building Inspector and the affected property owners. In making a decision, committee members should refrain from considering facts that are extraneous to the hearing process.

2. Approval of Agenda

MOVED by Director Howe, **SECONDED** by Director Holman,
**That the agenda of the Hearing Session of the July 8, 2020 Electoral Areas
Committee meeting be approved.**
CARRIED

3. Adoption of Minutes

- 3.1. [20-192](#) Minutes of the Hearing Session of the February 12, 2020 Electoral Areas Committee Meeting

MOVED by Board Chair Plant, **SECONDED** by Director Howe,
That the minutes of the Hearing Session of the February 12, 2020 Electoral Areas Committee Meeting be adopted as circulated.
CARRIED

4. Comments by Property Owners on the Recommended Notices on Title

There were no comments by property owners.

5. Properties to be Considered for Filing Notice against Land Title and Comments by the Building Inspector or Designated Municipal Officer

- Southern Gulf Islands
- Salt Spring Island
- Juan de Fuca

- 5.1. [20-080](#) File Notice on the Land Title of 17285 Parkinson Road, Lot 2, District Lot 17, Renfrew District, Plan VIP65199, PID 023-744-961, File NT000291

M. Taylor spoke to Item 5.1.

Discussion ensued on the project manager's intent to submit additional information by end of week.

MOVED by Director Hicks, **SECONDED** by Director Holman,
That File Notice on the Land Title of 17285 Parkinson Road, Lot 2, District Lot 17, Renfrew District, Plan VIP65199, PID 023-744-961, File NT000291 be tabled until the next committee meeting.
CARRIED

- 5.2. [20-087](#) File Notice on the Land Title of 270 Eagles Rest Lane, Lot 4, District Lots 77 and 78, Galiano Island, Cowichan District, Plan VIP60997, PID 023-041-862, File NT000286

M. Taylor spoke to Item 5.2.

MOVED by Director Howe, **SECONDED** by Director Holman,
That the Corporate Officer file a notice in the Victoria Land Title office stating that a Resolution has been made under Section 57 of the Community Charter relating to land legally described as: Lot 4, District Lots 77 and 78, Galiano Island, Cowichan District, Plan VIP60997, PID 023-041-862 or any subdivision of said lands as may be affected by the contravention(s).
CARRIED

- 5.3. [20-385](#) File Notice on the Land Title of 510 Linklater Road, Lot 10, Block 2, District Lot 6, Galiano Island, Cowichan District, Plan 24167, PID 002-979-845, File NT000273

MOVED by Director Howe, **SECONDED** by Director Holman,
That the Corporate Officer file a Notice in the Victoria Land Title office stating that a Resolution has been made under Section 57 of the Community Charter

relating to land legally described as: Lot 10, Block 2, District Lot 6, Galiano Island, Cowichan District, Plan 24167, PID 002-979-845 or any subdivision of said lands as may be affected by the contravention(s).

CARRIED

- 5.4. [20-386](#) File Notice on the Land Title of 351 Village Bay Road, Lot C, Section 7 and 12, Mayne Island, Cowichan District, Plan 27091, PID 002-552-281, File NT000289

MOVED by Director Howe, **SECONDED** by Director Holman, That the Corporate Officer file a Notice in the Victoria Land Title office stating that a Resolution has been made under Section 57 of the Community Charter relating to land legally described as: Lot C, Section 7 and 12, Mayne Island, Cowichan District, Plan 27091, PID 002-552-281 or any subdivision of said lands as may be affected by the contravention(s).

CARRIED

- 5.5. [20-387](#) File Notice on the Land Title of 737 Wilks Road, Mayne Island, Lot 7, Section 10, Mayne Island, Cowichan District, Plan 15027, PID 004-170-601, File NT000277

MOVED by Director Howe, **SECONDED** by Director Holman, That the Corporate Officer file a Notice in the Victoria Land Title office stating that a Resolution has been made under Section 57 of the Community Charter relating to land legally described as: Lot 7, Section 10, Mayne Island, Cowichan District, Plan 15027, PID 004-170-601 or any subdivision of said lands as may be affected by the contravention(s).

CARRIED

6. Adjournment

MOVED by Director Howe, **SECONDED** by Director Holman, That the Hearing Session of the July 8, 2020 Electoral Areas Committee be adjourned at 11:13 am.

CARRIED

Chair

Recorder