

## Meeting Minutes

### Electoral Areas Committee

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Wednesday, January 8, 2020

11:00 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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**PRESENT:**

Directors: M. Hicks (Chair), D. Howe (Vice Chair), G. Holman, C. Plant (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; K. Campbell, Senior Manager, Salt Spring Island Administration; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; T. Pillipow, Committee Clerk (Recorder)

The meeting was called to order at 11:03 am.

#### 1. Territorial Acknowledgement

Chair Hicks provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED by Director Holman, SECONDED by Director Howe,  
That the agenda for the January 8, 2020 Electoral Areas Committee meeting be approved.  
CARRIED**

#### 3. Adoption of Minutes

3.1. [20-018](#) Minutes of the December 11, 2019 Electoral Areas Committee Meeting

**MOVED by Director Howe, SECONDED by Director Holman,  
That the minutes of the Electoral Areas Committee meeting of December 11, 2019 be adopted as circulated.  
CARRIED**

#### 4. Chair's Remarks

Chair Hicks wished everyone a Happy New Year.

#### 5. Presentations/Delegations

There were no Presentations or Delegations.

#### 6. Committee Business

6.1. [20-003](#) Alternative Approval Process Results for Salt Spring Island Community

## Safety Service Establishment - Bylaw No. 4325

**MOVED** by Director Holman, **SECONDED** by Director Howe,  
That the Electoral Areas Committee recommends to the Capital Regional District Board:

1. That the attached Certificate of Results from the Corporate Officer for Bylaw No. 4325 be received, and
2. That no further action be taken on elector assent or adoption for Bylaw No. 4325 at this time.

**CARRIED**

**6.2.**     [20-027](#)     2020 Terms of Reference

K. Morley introduced the 2020 Terms of Reference.

Discussion ensued on the following:

- section 1.0(a)iv.
- section 1.0(c)

**MOVED** by Director Holman, **SECONDED** by Director Plant  
That the Terms of Reference be amended at section 1.0(c) to read:  
The Committee may also make recommendations to the Board to advocate to senior levels of government regarding issues of importance to electoral areas.  
**CARRIED**

**MOVED** by Director Holman, **SECONDED** by Director Howe,  
The Electoral Areas Committee recommend to the Regional Board that the Terms of Reference be approved, as amended.  
**CARRIED**

**6.3.**     [20-030](#)     Housing Strategy for the Southern Gulf Islands

**MOVED** by Director Howe, **SECONDED** by Director Holman,  
That the Southern Gulf Islands Economic Sustainability Commission recommend the Electoral Areas Committee to recommend to the Regional Board:

1. That staff develop a housing strategy for the Southern Gulf Islands Electoral Area, and
2. That implementation of the SGI housing strategy be considered in the 2021 service planning process.

**CARRIED**

**6.4.**     [20-033](#)     Update on Connectivity Planning for the Southern Gulf Islands

**MOVED** by Director Howe, **SECONDED** by Director Holman,  
The Electoral Areas Committee recommends to the Capital Regional District Board:

That staff be directed to seek partnerships with one or more Internet Service Providers and pursue funding for the design and implementation of the Southern Gulf Islands Connectivity Plan.

**CARRIED**

**6.5.**     [20-008](#)     Previous Minutes of Other CRD Committees and Commissions for Information

**MOVED** by Director Holman, **SECONDED** by Director Howe, That the following

minutes be received for information:

- a) Magic Lake Estates Water and Sewer Committee minutes of November 12, 2019
- b) Skana Water Service Committee minutes of October 16, 2018
- c) Southern Gulf Islands Emergency Program Advisory Commission minutes of September 18, 2019
- d) Southern Gulf Islands Harbours Commission minutes of September 27, 2019
- e) Surfside Park Estates Water Service Committee minutes of October 30, 2018
- f) Wilderness Mountain Water Service Commission minutes of November 27, 2018
- g) Wilderness Mountain Water Service Commission minutes of November 28, 2018

CARRIED

**7. Notice(s) of Motion**

MOVED by Director Holman, SECONDED by Director Howe,  
 That a notice of motion re: Gas Tax Funds, be read into the record and notice be waived as per Section 22(7) of the CRD Board Procedures Bylaw.  
 CARRIED

MOVED by Director Howe, SECONDED by Director Holman,  
 WHEREAS the Federal Government distributes gas tax to municipalities and electoral areas throughout Canada based on population;  
 AND WHEREAS the Provincial Government allows gas tax funds to be used as a municipal or electoral area contribution towards some Provincial grants applications;  
 THEREFORE BE IT RESOLVED that Gas Tax funds should not be considered stacking, and municipalities and electoral areas be permitted to use their Gas Tax funds when contributing to all Provincial and Federal Grant programs.  
 CARRIED

**8. New Business**

There was no new business.

**9. Adjournment**

MOVED by Director Howe, SECONDED by Director Holman,  
 That the January 8, 2020 Electoral Areas Committee meeting be adjourned at 11:36 am.  
 CARRIED

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 Chair

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 Recorder