

Meeting Minutes

Electoral Areas Committee

Wednesday, December 11, 2019

11:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT:

Directors: M. Hicks (Chair), D. Howe (Vice Chair), G. Holman

Staff: N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; A. Xu, Manager, Engineering, Salt Spring Island Administration; E. Gorman, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

Regrets: Director C. Plant (Board Chair, ex-officio)

The meeting was called to order at 11:02 am

1. Territorial Acknowledgement

Chair Hicks provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Holman, **SECONDED** by Director Howe,
That the agenda for the December 11, 2019 Electoral Areas Committee meeting
be approved.
CARRIED

3. Adoption of Minutes

3.1. [19-1033](#) Minutes of the November 13, 2019 Electoral Areas Committee Meeting

MOVED by Director Howe, **SECONDED** by Director Holman,
That the minutes of the Electoral Areas Committee meeting of November 13, 2019
be adopted as circulated.
CARRIED

4. Chair's Remarks

Chair Hicks wished everyone a Merry Christmas and thanked them for attending.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [19-1015](#) Bylaw Nos. 4337 and 4339: Fees and Charges Bylaw Amendments for Utilities within the Three Electoral Areas

N Chan spoke to Bylaw Nos. 4337 and 4339: Fees and Charges Bylaw Amendments for Utilities within the Three Electoral Areas.

**MOVED by Director Holman, SECONDED by Director Howe,
That the Electoral Areas Committee recommends to the Capital Regional District Board:**

1. That Bylaw No. 4337 cited as "Southern Gulf Islands and Juan de Fuca Electoral Areas Utilities and Street Lighting Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 8, 2019" be introduced and read a first, second, and third time.

2. That Bylaw 4337 be adopted.

3. That Bylaw No. 4339 cited as " Salt Spring Island Liquid Waste, Sewer, and Water Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 13, 2019" be introduced and read a first, second, and third time.

4. That Bylaw No. 4339 be adopted.

CARRIED

6.2. [19-1023](#) Bylaw No. 4341: Temporary Borrowing (South Galiano Fire Hall) Bylaw No. 1, 2019

**MOVED by Director Howe, SECONDED by Director Holman,
That the Electoral Areas Committee recommends to the Capital Regional District Board:**

1. That Bylaw No. 4341, Temporary Borrowing (South Galiano Fire Hall) Bylaw No. 1, 2019, be introduced and read a first, second and third time;

2. That Bylaw 4341 be adopted.

CARRIED

6.3. [19-955](#) Salt Spring Island Liquid Waste Facility Regulations

A. Xu spoke to the Salt Spring Island Liquid Waste Facility Regulations.

**MOVED by Director Holman, SECONDED by Director Howe,
That the Salt Spring Island Liquid Waste Commission recommends the Electoral Areas Committee recommend to the Capital Regional District Board:**

1. That Bylaw No. 4286 cited as "Salt Spring Island Liquid Waste, Sewer, and Water Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 12, 2019" be introduced and read at first, second, and a third time.

2. That Bylaw No. 4286 be adopted.

3. That Bylaw No. 4287 cited as "Capital Regional District Ticket Information Authorization Bylaw 1990, Amendment Bylaw No. 65, 2019" be introduced and read at first, second, and a third time.

4. That Bylaw No. 4287 be adopted.

CARRIED

6.4. [19-1018](#) Salt Spring Island Child Care Space Creation Project

A. Xu spoke to the Salt Spring Island Child Care Space Creation Project

The source of funding was discussed.

MOVED by Director Holman, **SECONDED** by Director Howe,
That the Salt Spring Parks and Recreation Commission recommend that the Capital Regional District Board direct staff to submit an application for grant funding for the Salt Spring Island Child Care Space Creation project through the Child Care Space Creation Program; and that the Board supports the project and commits to its share \$175,000 of the project and the minimum 15 years of operations.

CARRIED

6.5. [19-1031](#) Magic Lake Estates Wastewater System Loan Authorization - Presentation of Assent Voting (Referendum) Results

T. Robbins spoke to the Magic Lake Estates Wastewater System Loan Authorization and project.

Discussion ensued on the following:

- thanks to Staff for their work
- next steps

MOVED by Director Howe, **SECONDED** by Director Holman,
That the Electoral Areas Committee recommends to the Capital Regional District Board:

- 1) That the Chief Election Officer's Proclamation of Official results be received for information.
- 2) That Bylaw No. 4320, "Magic Lake Estates Wastewater System Loan Authorization Bylaw No. 3, 2019", be adopted.

CARRIED

6.6. [19-991](#) Previous Minutes of Other CRD Committees and Commissions for Information

MOVED by Director Holman, **SECONDED** by Director Howe,
That the following minutes be received for information:

- a) Magic Lake Estates Water and Sewer Committee October 8, 2019
- b) Southern Gulf Islands Emergency Program Advisory Commission May 15, 2019
- c) Sticks Allison Water Local Service Committee October 29, 2019

CARRIED

7. Notice(s) of Motion

There were no Notice(s) of Motion.

8. New Business

Director Holman would like to thank Alternate Director Kerr for his service this past year.

9. Adjournment

MOVED by Director Howe, **SECONDED** by Director Holman,
That the December 11, 2019 Electoral Areas Committee meeting be adjourned at 11:15 am.

CARRIED

Chair

Recorder