

Meeting Minutes

Electoral Areas Committee

Wednesday, November 13, 2019

11:05 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

Directors: M. Hicks (Chair), D. Howe (Vice Chair), G. Holman, C. Plant (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; R. Smith, Senior Manager, Environmental Resource Management; R. Gutierrez, Manager, Building Inspection; S. Henderson, Manager, Real Estate; D. Ovington, Manager, Salt Spring Island Recreation; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; E. Gorman, Deputy Corporate Officer; S. Closson, Committee Clerk (Recorder); T. Pillipow, Committee Clerk

The meeting was called to order at 11:24 am.

1. Territorial Acknowledgement

Chair Hicks provided a Territorial Acknowledgement in the preceding Hearing Session.

2. Approval of Agenda

**MOVED by Director Holman, SECONDED by Director Howe,
That the agenda for the November 13, 2019 Electoral Areas Committee meeting
be approved.
CARRIED**

3. Adoption of Minutes

3.1. [19-970](#) Minutes of the October 9, 2019 Electoral Areas Committee Meeting

**MOVED by Director Holman, SECONDED by Director Howe,
That the minutes of the October 9, 2019 Electoral Areas Committee Meeting be
adopted as circulated.
CARRIED**

4. Chair's Remarks

The Chair thanked Robert Gutierrez for his many years of service at the CRD and wished him all the best in retirement.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [19-954](#) Solid Waste Management Plan - Public Consultation

R. Smith spoke to the Public Consultations on the Solid Waste Management Plan.

**MOVED by Director Holman, SECONDED by Director Howe,
That the Electoral Areas Committee receive this report for information.
CARRIED**

6.2. [19-950](#) Alternative Approval Process for Bylaw 4325 - Salt Spring Island Community Safety Service

K. Morley spoke to the Alternative Approval Process for the Salt Spring Island Community Safety Service.

**MOVED by Director Holman, SECONDED by Director Howe,
That the Electoral Areas Committee recommend to the Capital Regional District Board:**

- 1) That in accordance with section 86 (3) of the Community Charter, the date of December 9, 2019 be established as the deadline by which electoral response, under the Alternate Approval process for CRD Bylaw 4325, must be submitted to the Capital Regional District by qualified electors within the Salt Spring Island Electoral Area;
- 2) That the attached Notice of Alternative Approval Process and the Elector Response Form be approved; and
- 3) That the total number of electors within the service area is 9,095 and that 10% of that number or 910 electors must submit elector response forms to prevent the CRD from enacting Bylaw No. 4325 without the assent of the electors by referendum.

CARRIED

6.3. [19-952](#) Previous Minutes of Other CRD Committees and Commissions for Information

**MOVED by Director Howe, SECONDED by Director Holman,
That the following minutes be received for information:**

- a) Lyall Harbour Boot Cove Water Local Service Committee November 8, 2018
- b) Magic Lake Estates Water and Sewer Committee September 10, 2019
- c) Port Renfrew Utility Services Committee AGM October 30, 2018
- d) Port Renfrew Utility Services Committee October 30, 2018
- e) Southern Gulf Islands Harbours Commission July 26, 2019

CARRIED

7. Notice(s) of Motion

There were no Notice(s) of Motion.

8. New Business

There was no new business.

9. Motion to Close the Meeting

9.1. [19-975](#) Motion to Close the Meeting

MOVED by Director Holman, **SECONDED** by Director Howe,
That the meeting be closed in accordance with the Community Charter, Part 4,
Division 3, 90(1),(e), the acquisition, disposition or expropriation of land or
improvements, if the board considers that disclosure could reasonably be
expected to harm the interests of the regional district.
CARRIED

10. Adjournment

MOVED by Director Howe, **SECONDED** by Director Hicks,
That the November 13, 2019 Electoral Areas Committee meeting be adjourned at
11:40 am.
CARRIED

Chair

Recorder