

Meeting Minutes

Electoral Areas Committee

Wednesday, October 9, 2019

11:05 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT:

Directors: M. Hicks (Chair), D. Howe (Vice Chair), G. Holman, C. Plant (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; R. Lachance, Senior Manager, Financial Services; R. Gutierrez, Manager, Building Inspection; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; D. Ovington, Manager, Salt Spring Island Recreation; L. Xu, Manager, Finance Services; E. Gorman, Deputy Corporate Officer; S. Closson, Committee Clerk (Recorder)

The meeting was called to order at 11:13 am.

1. Territorial Acknowledgement

Chair Hicks provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Holman, **SECONDED** by Director Howe,
That the agenda for the October 09, 2019 Electoral Areas Committee meeting be approved.
CARRIED

3. Adoption of Minutes

3.1. [19-812](#) Minutes of the September 11, 2019 Electoral Areas Committee Meeting

MOVED by Director Holman, **SECONDED** by Director Howe,
That the minutes of the Electoral Areas Committee Meeting of September 11, 2019 be adopted as circulated.
CARRIED

4. Chair's Remarks

There were no Chair's remarks.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [19-836](#) 2019-2022 Electoral Areas Service Planning

K. Lorette spoke to the 2019-2022 Electoral Areas Service Planning and noted the following changes:

- 10d-4: not included in the Provisional Budget
- 2E1 and 2E2: indicates implementation in 2021, should be 2020
- 12C2: Arts Council is to be referenced

Discussion ensued on Salt Spring Island related activities related to corporate objectives but not included in the table.

Chair Plant thanked the 3 Electoral Directors for identifying important issues in their areas and the hard work in respect to completing their objectives.

**MOVED by Director Howe, SECONDED by Director Holman,
That the Electoral Areas Committee recommends to the Capital Regional District Board:**

That the new initiatives proposed in the provisional budget related to the Electoral Areas Committee mandate (Appendix A: Community Needs Summary - Electoral Areas) be advanced to the October 30, 2019 Provisional Budget review process as updated.

CARRIED

6.2. [19-802](#) 2020 Preliminary Electoral Area Budget Review

N. Chan introduced the 2020 Preliminary Electoral Area Budget Review.

Discussion ensued on the following:

- cost apportionment of budgets
- impact of growth on budget

**MOVED by Director Howe, SECONDED by Director Holman,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:**

- 1. That the 2020 Electoral Area Services Budgets be given provisional approval as presented, and**
- 2. That the new initiatives identified in Appendix D for January 1, 2020, implementation be approved for expenditure.**

CARRIED

6.3. [19-797](#) Bylaw No. 4329: Tax Exemption (Permissive) Bylaw, 2019

N. Chan introduced Bylaw 4329.

Discussion ensued on tax exemptions.

**MOVED by Director Holman, SECONDED by Director Howe,
That the Governance and Finance Committee and the Electoral Areas Committee recommend to the Capital Regional District Board:**

- 1. That Bylaw No. 4329, "Tax Exemption (Permissive) Bylaw, 2019" be introduced and read a first, second and third time;**
- 2. That Bylaw No. 4329 be adopted.**

CARRIED

- 6.4. [19-735](#) Notice of Motion: Bylaw changes to remove Port Renfrew area from Sooke and Electoral Area Recreation and Facilities Services (Director Hicks)
- Chair Hicks spoke to the Notice of Motion.
- Discussion ensued referencing the position that residents of Port Renfrew are not benefitting from the service.
- MOVED by Board Chair Plant, SECONDED by Director Holman,
That staff report back with the required bylaw changes to remove the Port Renfrew area of the Juan de Fuca Electoral Area from the Sooke and Electoral Area Recreation and Facilities Services.
CARRIED**
- 6.5. [19-811](#) Motion from SGI and SSI Community Economic Commissions re: Community Futures Inclusion
- Discussion ensued on the following:
- Rural Dividend Fund
 - economic opportunities for young families on the islands
 - capacity, connectivity requirement for rural areas and business opportunities
- MOVED by Director Howe, SECONDED by Director Holman,
That the Southern Gulf Islands Community Economic Sustainability Commission and the Salt Spring Island Community Economic Development Commission recommend to the Electoral Areas Committee:
THAT the Salt Spring Island and Southern Gulf Islands Electoral Area Directors forward a letter, as soon as possible, requesting Premier Horgan for a timely decision regarding the Order in Council Regulation Change to include the Unincorporated Electoral Areas of Salt Spring Island, Southern Gulf Islands and Juan de Fuca - CRD-Capital Regional District, in the Islands Coastal Economic Trust Territory.
CARRIED**
- 6.6. [19-818](#) Previous Minutes of Other CRD Committees and Commissions for Information
- MOVED by Board Chair Plant, SECONDED by Director Howe,
That the following minutes be received for information:**
- a) Lyall Harbour/Boot Cove Water Local Service Committee minutes of Annual General Meeting held on August 18, 2018
 - b) Magic Lake Estates Water and Sewer Committee minutes of Annual General Meeting held on August 18, 2018
 - c) Magic Lake Estates Water and Sewer Committee minutes of June 11, 2019
 - d) Magic Lake Estates Water and Sewer Committee minutes of July 9, 2019
 - e) Sticks Allison Water Local Service Committee minutes of Annual General Meeting held on August 27, 2018
 - f) Southern Gulf Islands Harbours Commission minutes of May 24, 2019
- CARRIED**
- 6.7. [19-842](#) Provincial Urban Deer Cost Share Program
- Discussion ensued on the following:
- Provincial assistance

- fallow deer model
- cost sharing program

MOVED by Director Howe, **SECONDED** by Director Holman,
That the Electoral Areas Committee recommend to the Capital Regional District Board:

That the Capital Regional District Board authorize the submission of an application to the Provincial Urban Deer Cost-Share Program for \$20,000 for the Mayne Island Fallow Deer Management Project, and that the Board authorize staff to support this project through its duration.

CARRIED

7. Notice(s) of Motion

There were no Notice(s) of Motion

8. New Business

There was no new business.

9. Adjournment

MOVED by Director Howe, **SECONDED** by Director Holman,
That the October 09, 2019 Electoral Areas Committee meeting be adjourned at 11:58 am.

CARRIED

Chair

Recorder