

**East Sooke Fire Protection and Emergency Response
Service Commission**



1397 Coppermine Road, East Sooke BC, V9Z1B2; 250 642-4411
esvfd@shaw.ca

**MINUTES OF THE COMMITTEE MEETING
HELD MONDAY Sept 16, 2013**

Present: Rick Lambert, Dick Braunschweig, Larry Oram, Rick Moffett, Brian White, George May and Sharon Johnson, Recording Secretary

Fire Dept: Roger Beck, Fire Chief

Absent: David Bigelow, Deputy Chief

Public: 2

The Chair called the meeting to order at 7:08 pm

1. ADOPTION OF AGENDA

Moved by Rick Moffet, **Seconded** by Larry Oram, that the agenda be adopted as presented.

CARRIED

2. ADOPTION OF MINUTES of Aug 19, 2013

Moved by Larry Oram, **Seconded** by Rick Moffet that the minutes of the meeting on Aug 19, 2013 be adopted as presented.

CARRIED

3. PUBLIC PARTICIPATION ON AGENDA ITEMS-None

4. BUSINESS ARISING FROM THE MINUTES-None

5. Reports:

a) Chair's Report

The groundbreaking is unlikely to occur prior to Dec. The paperwork needed for the volunteer excavator has not been received by the CRD. The installation of the water line should occur sooner, likely November. More discussion in New Building report.

b) Fire Chief's report

This report covers the period from 20 August 2013 to 16 September 2013.

A Incidents

We have had 11 call outs since the last chiefs report.

- 1 Mutual aid to Sooke for a brush fire.
- 1 Tree blocking a road.
- 1 child trapped in a car (31c).
- 3 illegal open burn calls.
- and 5 for medical first response

B Roll Call

We currently have 31 fire fighters registered.

We now have 10 probationary fire fighters.

(Fire fighters are considered probationary until they have earned their pager.)

15 firefighters.

1 administrative assistant.

5 officers.

C Training

Thursday training has been attended by an average of 16 personnel per week and has focused on more rescue work and Medical first response.

We require the first 3 modules of the IFSTA training system to be completed before issuing a firefighter with their pagers. A large section of the first 3 modules focuses on rescue work.

We are very close to having 3 more firefighters ready to go onto pagers.

We estimate that between two weeks and two months they will be certified and be able to respond to call outs.

The Sooke regional training weekend is coming up this weekend and will involve most of our volunteers either as students or providing training in conjunction with the Sooke, Metchosin and Otter Point volunteer fire departments.

D Business.

1. Further budget meetings were held with the commission treasurer to work out the remaining details of next year's budget.

The budget for 2013 was disrupted with the unplanned purchase of a new command vehicle and repairs to Engine 1. This added about \$70 000 to our expenses that was not expected.

A need for a contingency fund has been discussed in the past and I believe a \$5000.00 line has been added to next year's budget.

The new engine (pumper) can be purchased if we can keep the cost in the \$420 000.00 range. If we move purchasing some of the equipment for the truck to the following 2 budgets this should be an attainable goal.

2. Engine 1 has been repaired at a cost in excess of \$17 000.00. The work done was quite extensive. See attached invoice.

3. The annual soap box derby was held Saturday the 14th with many very happy children and parents in attendance. This annual event, hosted by the East Sooke Volunteer Fire Brigade Society has been run for 23

years now. 2 age categories were awarded titles, 8 years and under and over 8. The winners were Mattix Whitneben and Spencer Thompson respectively.

Moved by Brian White, **Seconded** by George May, that the Fire Chief's report be adopted as presented.

CARRIED

c) Finance

Rick Moffet distributed the proposed 2014 budget report. By Jan 2104 there will be enough funds to purchase the new fire engine which is expected to cost \$420,000 maximum.

Moved by George May, **Seconded** by Larry Oram, to accept Finance report as presented.

CARRIED

Moved by George May, **Seconded** by Brian White to approve the 2014 budget as presented.

CARRIED

d) Communications/Public Relations

No press release is planned until there are firm dates from the CRD. When dates are finalized announcements will be made as each stage is approved.

Moved by Larry Oram, **Seconded** by George May, to accept Communications report as presented.

CARRIED

e) New Building

Dick distributed the" CRD Status Report for the East Sooke Fire Hall" which was received from Ben Martin. This report states the land clearing will happen in 2 weeks, but report not signed off. No calls have been returned from the CRD. There has been duplication of prior processes, i.e. Beecher Bay Band and engineers have been asked to return to the property. Are we being charged for this duplication? George May expressed strong dissatisfaction with the constant delays of the CRD. George also insists that all future status reports should be signed and dated.

Moved by George May, **Seconded** by Rick Moffet that Dick Braunschweig contact Ben Martin of the CRD to set up date for a meeting this week regarding progress of land clearing and building of the fire hall.

CARRIED

Moved by Rick Moffet, **Seconded** by Larry Oram, to accept the New Building report as presented.

CARRIED

7. **Old Business** – (No report)

8. **New Business** – (No report)

9. **Moved by** Brian White that the meeting be adjourned at 9:05 pm.

CARRIED

Next meeting: Monday, October 21, 2013