

**East Sooke Fire Protection and Emergency Response  
Service Commission**



1397 Coppermine Road, East Sooke BC, V9Z1B2; 250 642-4411  
esvfd@shaw.ca

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## **MINUTES OF THE COMMITTEE MEETING**

**HELD MONDAY, SEPTEMBER 17, 2012**

**Present:** Dick Braunschweig, Chair; George May; Brian White and Lucille Barfield,  
recording secretary

**Fire Dept.:** Roger Beck, Fire Chief and Dave Bigelow, Deputy Chief

**Absent:** John Corsiglia; Rick Lambert; Chris Statham

**Public:** 1

Dick called the meeting to order at 7:15 pm.

### **1. ADOPTION OF AGENDA**

**Moved** by George May, **Seconded** by Brian White, that the agenda be adopted as presented.

**CARRIED**

### **2. ADOPTION OF MINUTES OF AUGUST 20, 2012**

**Moved** by Brian White, **Seconded** by George May, that the minutes of the August 20, 2012 meeting be adopted as amended – item 4 should read “when the meter was to be replaced it was not found on record so could not be replaced”.

**CARRIED**

### **3. PUBLIC PARTICIPATION ON AGENDA ITEMS**

Valerie Braunschweig thanked the Commission for the opportunity to attend the September 10<sup>th</sup> building planning meeting and offer suggestions. Roger in turn thanked her for her input. Valerie suggested that the CRD's drawings be larger.

### **4. BUSINESS ARISING FROM THE MINUTES**

Re. contract for hall cleaning, Roger said he is in the process of transferring 2 contract services to one person.

### **5. REPORTS:**

- (a) Chair's Report – Dick reported that he, George, Malcolm Cowley, several fire department members, and the Broadbents met with Dave McIntyre of David Nairn Architects for a round-table discussion on the new fire hall. DNA will meet again mid October to present their revised design.

**Moved** by Brian White, **Seconded** by George May, that the chair's report be adopted as presented.

**CARRIED**

(b) Fire Chief's Report

A Incidents.

We have had 11 call outs since the last report: 3 duty pages, 1 abandoned car in water, 1 tree down, 1 brush fire on Silver Spray property, 1 house (kitchen) fire, 1 out of district fire, i.e. open burning on Mt. Matheson that was turned over to Metchosin, 1 MVA and 2 medical first response calls. August/September is usually the slowest period but there have been 26 calls in that period this year; 62 calls year-to-date.

B Roll Call.

We currently have 23 fire fighters: 6 new recruits, 1 administrative assistant, and 16 regular firefighters.

C Training.

Thursday training was attended by 12 personnel; weekend training by 3.

D Business.

1. Electrical upgrades are underway in the hall; wires were found to be chewed by rats. This needs to be done for present and future hall usage.
2. The old couch and chair presently sitting outside the hall were replaced by a set donated for the upstairs lounge. If not taken away they will be garbaged. A substantial amount of office supplies were also donated.

**Moved** by George May, **Seconded** by Brian White, that the Fire Chief's report be adopted as presented.

**CARRIED**

(c) Finance Report – (no report)

- (d) Communications Report – Brian reported that Malcolm Cowley asked that the next set of communications be the same as the previous ones which he had approved. Brian will prepare a new information sheet. He tweaked John's report and sent it to the Rural Observer. He will send Dick a copy. Brian will bring the information to next week's meeting.

Website – Brian was waiting on input from the Commissioners and is going ahead as he thinks it's fine. The commissioners expressed difficulty opening the website; Brian will relay this information to Dion. The fire department has a separate website that they use for department information; the new one will be used to present information to the public.

**Moved** by George May, **Seconded** by Brian White, that the Communications report be adopted as presented.

**CARRIED**

- (e) New Building Report – George said the last page in the package of drawings from the planning meeting is the one proposed to the architects. He noted that the stairways are at the sides, not in front, and an option for a twisted tower was added plus the deck with access to the lounge area. Dick said there is no extra cost involved for the deck, nor for relocating the stairways.

**Moved** by Brian White, **Seconded** by George May, that the Building report be adopted as presented.

**CARRIED**

- (f) Policy/HR Report – (no report)

**6. OLD BUSINESS - Nil**

**7. NEW BUSINESS**

Referendum for the new fire hall was discussed; George felt it should be held as soon as possible to avoid escalating building costs. Malcolm had said it could be towards May, depending on when everything is in place. Valerie noted that public meetings have to be held. Brian said he would like to see roughing-in costs that can be added to at a later date.

Soap Box Derby, September 22<sup>nd</sup> – Firefighters will be here at 8 am to set up; derby starts at 10.

**Moved** that the meeting be adjourned at 8:00 pm.

**CARRIED**

**Next meeting: Monday, October 15, 2012 at 7 p.m.**