

**East Sooke Fire Protection and Emergency Response
Service Commission**



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MINUTES OF THE COMMITTEE MEETING

HELD MONDAY, JULY 16, 2012

Present: Dick Braunschweig, Chair; Rick Lambert; George May; Chris Statham; Brian White and Lucille Barfield, recording secretary

Fire Dept.: Carl Nielsen, Acting Fire Chief and Dave Bigelow, Deputy Chief

Absent: John Corsiglia

Dick called the meeting to order at 7:10 p.m.

1. ADOPTION OF AGENDA

Moved by Brian White, **Seconded** by George May, that the agenda be adopted with the addition of "Selection of Architect for the New Fire Hall" under New Business.

CARRIED

2. ADOPTION OF MINUTES OF JUNE 18, 2012

Moved by Chris Statham, **Seconded** by Rick Lambert, that the minutes of the June 18, 2012 meeting be approved as amended.

CARRIED

3. PUBLIC PARTICIPATION ON AGENDA ITEMS

Valerie distributed a newspaper article; copies will be mailed to the absentees.

4. BUSINESS ARISING FROM THE MINUTES - nil

5. REPORTS:

- (a) Chair's Report – Dick reported that he met with the CRD and looked at 3 submitted proposals for architect for the new fire hall, and a selection has been made.

He recently had a tour of the Lake Cowichan fire hall.

Moved by Chris Statham, **Seconded** by George May, that the Chair's report be adopted.

CARRIED

- (b) Fire Chief's Report – Carl Nielsen

- Currently 22 firefighters, 4 rookies and 1 Admin Assistant.
- We have had 4 call-outs including 1 related to burning rules.

- Attended a training course on Salt Spring Island – Hazmat, pumper.
- Roger had contacted a number of fire chiefs re fire halls and visited many; he felt Johnson Davidson would be his choice of builders. (Dick relayed this to the CRD.)

Carl said there were no problems from the recent electrical storm, just a smoke sighting near Silver Spray property but nothing was found.

Moved by Chris Statham, **Seconded** by George May, that the Fire Chief's report be adopted.

CARRIED

- (c) Finance Report – Chris Statham
There will be a change in budget development so it may be required sooner. Chris is meeting with Peggy Dayton, CRD.

Chris is looking into the \$7,000 electrical bill with Valerie. Carl was asked to remind Roger to send meter information to Peggy as something is very wrong.

Moved by Rick Lambert, **Seconded** by Brian White that the Finance Report be adopted.

CARRIED

- (d) Communications – Brian reported that the website is up but can't be accessed as newer software is needed – Explorer 9, or Google or Firefox. He will talk to Dion tomorrow; he has all the data, photographs, etc. and will do the framing, lay-out, etc. It should be ready in a day or two. Brian will have a first draft for the commissioners to review, and will email the web address and information to them.

Moved by Chris Statham, **Seconded** by Rick Lambert that the Communications Report be adopted.

CARRIED

- (e) New Building report – no report as George responded to an emergency response call at 7:35 pm.

- (f) Policy/HR report – nil

6. OLD BUSINESS – nil

7. NEW BUSINESS

Moved by Chris Statham, **Seconded** by Brian White that a letter be sent to Malcolm Cowley, CRD, stating the Commission's choice of architectural firm to be used for the new fire hall.

CARRIED

Motion to adjourn 7:40 pm.

Next meeting: Monday, August 20, 2012 at 7 p.m.