

**East Sooke Fire Protection and Emergency Response  
Service Commission**



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**MINUTES OF THE COMMITTEE MEETING**

**HELD MONDAY, NOVEMBER 21, 2011**

**Present:** Richard (Dick) Braunschweig; John Corsiglia; Erik Lund (Chair); James Scott, Chris Statham, and Lucille Barfield, Secretary

**Fire Dept.:** Roger Beck (Chief); Dave Bigelow (Deputy Chief)

**Absent:** Layton Engwer

**Public:** 5

Erik called the meeting to order at 8:45 p.m.

**1. ADOPTION OF AGENDA**

**Moved** by Chris Statham, **Seconded** by John Corsiglia, that the agenda be adopted.

**CARRIED**

**2. ADOPTION OF MINUTES OF OCTOBER 17, 2011**

**Moved** by James Scott, **Seconded** by Chris Statham, that the minutes of the October 17, 2011 meeting be adopted.

**CARRIED**

**3. PUBLIC PARTICIPATION ON AGENDA ITEMS - nil**

**4. BUSINESS ARISING FROM THE MINUTES - nil**

**5. REPORTS**

(a) Fire Chiefs Report – Roger Beck

A Incidents.

We have had 6 call outs since my last report:

- 2 MVIs. It needs to be pointed out that although cars are capable of driving very fast, our roads are not.

- 1 First response call. My heartfelt condolences go out to his surviving family members and friends.
- 1 Mutual aid with Metchosin fire.
- 1 small house fire. A cake's candles ignited the surroundings, Occupants were concerned about the possible ill effects of the dry chemical fire extinguishing agent; and
- 1 tree across road and onto hydro lines.

**B** Roll Call.

We currently have 24 fire fighters: 4 new recruits, 1 administrative assistant, and 19 regular firefighters.

**C** Training.

Thursday training has been attended by an average of 14 personnel.

Tuesday Training has been attended by an average of 7 personnel.

Training has included IFSTA modules #1, 2 and 5, and First responder training.

**D** Business.

This year's Halloween festivities went off well. The brigade put on a fireworks display, bonfire, hot dogs and hot chocolate and East Sookes traditional "Candy line". Lieutenant Lindsay Trowell recruited many of the fire fighters to assist in the assembly and manning of her "Eerie Acres" haunted house where she transformed her home and yard into a very impressive display of terrifying scenes. Entry was by donation. 4 bins of food donations went to the Sooke food bank and \$450.00 was given to a family whose daughter has leukemia to assist with their transportation costs.

We have received many comments and phone calls expressing appreciation for the huge output of time, effort and expense that the brigade gives to the community to make our Halloween a successful event every fall.

**Moved** by James Scott, **Seconded** by Dick Braunschweig, that the Fire Chief's Report be accepted as presented.

**CARRIED**

(b) Financial Report - Chris Statham

(Nothing further to the Annual General Meeting report)

**Moved** by James Scott, **Seconded** by John Corsiglia, that the financial report be accepted.

**CARRIED**

- (c) Present Building – Dick would like to get the outstanding repairs done on the hall as the weather improves.

**Moved** by Chris Statham, **Seconded** by John Corsiglia, that the building report be accepted as presented.

**CARRIED**

- (d) Policy / HR - James has completed the Appreciation Dinner manual but the blank service pins have not been found. The “Length of Time of Service” list is also missing.

**Moved** by John Corsiglia, **Seconded** by Dick Braunschweig, that the Policy/HR report be accepted as presented.

**CARRIED**

**6. OLD BUSINESS** - nil

**7. NEW BUSINESS**

- (a) **Moved** by James Scott, **Seconded** by Chris Statham, that the Commission ask Director Hicks to request the Minister of Community Affairs to provide the Commission with a comfort letter stating that the public of East Sooke will have an opportunity to vote on all annexations or governance changes for East Sooke for the duration of the upcoming borrowing to build a new Fire Hall.

**CARRIED**

- (b) The required annual report to the CRD was discussed and it was felt the Fire Chief’s annual report would suffice. The secretary was asked to email it to Peggy Dayton.

**Next meeting: Monday, January 16, 2012 at 7 p.m.**

**Meeting adjourned at 9:00 p.m.**