



Capital Regional District

625 Fisgard St.,
Victoria, BC V8W 1R7

Meeting Minutes Eastside Wastewater Treatment and Resource Recovery Select Committee

Wednesday, May 20, 2015

6th Floor Boardroom

Present:

Directors: L. Helps (Chair), V. Derman (Vice Chair), R. Atwell, S. Brice, J. Brownoff, B. Isitt, N. Jensen, C. Plant, G. Young

Staff: L. Hutcheson, General Manager, Parks and Environmental Services; A. Bains, Acting Corporate Officer; D. Telford, Senior Manager, Environmental Engineering; A. Orr, Senior Manager, Corporate Communications; A. Boyd, Committee Clerk (recorder)

Also present:

B. Desjardins, Co-Chair Westside Wastewater Treatment and Resource Recovery Select Committee; A. Gibbs, Public Assembly; D. Huang, Urban Systems; G. Clima, Eastside Public Advisory Committee

Absent: Director M. Alto

Chair Helps called the meeting to order at 2:30 p.m.

1. Approval of Agenda (with supplementary)

MOVED by Director Derman, **SECONDED** by Director Atwell,
That the agenda be approved with the addition of the supplementary agenda, including an addition under Presentations/Delegations and New Business.

CARRIED

2. Adoption of Minutes of April 15, 2015

MOVED by Director Brice, **SECONDED** by Director Brownoff,
That the minutes of April 15, 2015 meeting be adopted as circulated.

CARRIED

3. Chair's Remarks

Chair Helps remarked on the process of merging information from the Eastside and Westside Select Committees. It was noted that the co-Chairs Hamilton and Desjardins (Westside) and Chair Helps (Eastside) agree that hosting a reception together on or about June 24th will bring together all the work that has been done by both committees regarding site selection and public engagement.

4. Presentations/Delegations

- Eastside Public Advisory Committee Update (EPAC)

G. Clima provided an update regarding EPAC's progress, noting they have been moving at a fast pace and have accomplished a great deal. At the last public consultation, there was a lot of interest and they were pleased to be involved in the Ipsos Reid survey and to assist the consultant with the planning of the workshops.

- Delegation: David Langley re: Agenda Item 5.2

D. Langley, re: agenda item 5.2 – provided a handout to the committee on the Terms of Reference – Independent Engineering and Financial Analysis.

5. Committee Business

5.1. 15-521 Terms of Reference and Recruitment - Technical Oversight Panel

MOVED by Director Brice, **SECONDED** by Director Brownoff,

That the Terms of Reference for the Technical Oversight Panel be endorsed and that they be forwarded to the Westside Wastewater Treatment and Resource Recovery Select Committee for deliberation and forwarded to the Core Area Liquid Waste Management Committee for approval.

MOVED by Director Isitt, **SECONDED** by Director Plant,

That the Terms of Reference be amended to change language as per Appendix B: Technical Oversight Panel:
#3) Will commence work in June 2015 and end no later than March 2016.

CARRIED

MOVED by Director Isitt, **SECONDED** by Director Plant,

That the Terms of Reference be amended to change the language as per Appendix B: Selection Criteria / Skill sets sought:

#2) Wastewater, residuals treatment technology – up-to-date understanding of innovative/emerging/best practices including wastewater and reclaimed water regulatory context.

#3) Resource recovery – wastewater reuse (irrigation, purple pipe), district energy systems, energy conversion systems and other community benefits.

#4) Financial costing including capital/operating/life cycle, comparative evaluations, business case analysis, risk, financing and achieving social capital on a project.

CARRIED

The question was called on the main motion as amended:
That the Terms of Reference for the Technical Oversight Panel, as amended, be endorsed and that they be forwarded to the Westside Wastewater Treatment and Resource Recovery Select Committee for deliberation and forwarded to the Core Area Liquid Waste Management Committee for approval.

CARRIED

5.2. 15-522 Terms of Reference - Independent Engineering and Financial Analysis beyond June 2015

MOVED by Director Isitt, **SECONDED** by Director Brownoff,
That the Terms of Reference for the Independent Engineering and Financial Analysis be endorsed and that they be forwarded to the Westside Wastewater Treatment and Resource Recovery Select Committee for deliberation and forwarded to the Core Area Liquid Waste Management Committee for approval.

MOVED by Director Isitt, **SECONDED** by Director Brownoff, that the Terms of Reference be amended to change language as per Appendix C: Project Objectives and Guiding Principles

- Remove line items 1, 2, and 9
- Line item 5. Fiscally equitable amongst facility users based on design capacity benefit.

CARRIED

MOVED by Director Isitt, **SECONDED** by Director Plant,
That the Terms of Reference be amended to change language as per Appendix C:
Page 1, last bullet point, add the words "in the future".

CARRIED

The question was called on the main motion as amended:
That the Terms of Reference for the Independent Engineering and Financial Analysis be endorsed, as amended, and that they be forwarded to the Westside Wastewater Treatment and Resource Recovery Select Committee for deliberation and forwarded to the Core Area Liquid Waste Management Committee for approval.

CARRIED

5.3. 15-534 Site Profiles

D. Huang presented on the technically feasible site profiles. It was noted that the site information will be released to the public through the CRD Website on May 22, 2015; packages will also be available at the workshops.

5.4. 15-533 Eastside Public Consultation Update

A. Gibbs, advised that the collecting of public criteria continues. She noted that there are two surveys in the field, and Ipso Reid will deliver a report with a comparison of the two. She noted the key themes; sites, costs, transparency, resource recovery, environmental benefit.

Workshops will be held on May 30 and 31, 2015 at which the public can learn about the sites.

MOVED by Director Brice, **SECONDED** by Director Brownoff,
That the Eastside Public Consultation update be received for information

CARRIED

5.5. 15-523 Eastside Budget Adjustment - Public Consultation Initiative

MOVED by Director Brice, **SECONDED** by Director Brownoff,
That the Eastside Wastewater Treatment and Resource Recovery Select Committee approve the Amended Eastside Concept Planning – Budget.

CARRIED

5.6. 15-530 Westside Select Committee Verbal Update

B. Desjardins advised that the Westside has not met since early April, but Urban Systems have been engaged, and workshops are completed. The next scheduled meeting is for May 26, 2015, at Colwood municipal hall.

5.7. 15-527 Minutes of the Meeting of the May 6, 2015, Eastside Public Advisory Committee for Information

Deferred to next meeting.

6. New Business

6.1. 15-536 Supplementary - Correspondence from Mayor S. Young, 13 May 2015, re: Costs Associated with Craigflower Pump Station

MOVED by Director Brice, **SECONDED** by Director Brownoff,
That the Eastside Wastewater Treatment and Resource Recovery Select Committee receive the supplementary correspondence for information.

CARRIED

7. Motion to Close the Meeting

MOVED by Director Derman, **SECONDED** by Director Brownoff,

That the meeting be closed in accordance with the *Community Charter*, Part 4, Division 3, 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district.

The Committee moved to closed session at 4:58 p.m. and rose without report at 5:07 p.m.

8. Adjournment

MOVED by Director Derman, **SECONDED** by Director Brownoff,

That the meeting be adjourned at 5:07 p.m.

CARRIED

CHAIR

RECORDER