



Making a difference...together

**EASTSIDE WASTEWATER TREATMENT AND RESOURCE RECOVERY
SELECT COMMITTEE**

Notice of Meeting on **Wednesday, March 4, 2015 at 2:30 pm**
Board Room, 6th floor, 625 Fisgard Street, Victoria, BC

Lisa Helps (Chair)
S. Brice
C. Plant

Vic Derman (Vice-Chair)
J. Brownoff
G. Young

M. Alto
B. Isitt

R. Atwell
N. Jensen

AGENDA

1. Approval of Agenda
2. Adoption of Minutes of February 18, 2015
3. Chair's Remarks
4. Presentations/Delegations
5. Facilitated Planning and Strategy Session Regarding Public Consultation
6. Motion to close the meeting in accordance with the Community Charter, Part 4, Division 3, 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the regional district.
7. New Business
8. Adjournment
9. Next Meeting: March 18, 2015

To ensure a quorum, advise Margaret Reilly at 250.360.3046 if you or your alternate cannot attend.



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Minutes of a Meeting of the Eastside Wastewater Treatment and Resource Recovery Select Committee

Held Wednesday, February 18, 2015, in the Board Room, 625 Fisgard Street, Victoria, BC

Present: Director L. Helps (Chair); Director V. Derman (Vice-Chair); Director R. Atwell; Director S. Brice; Director J. Brownoff; Director B. Isitt; Director N. Jensen; Director C. Plant; Director G. Young

Staff: D. Telford, Senior Manager, Environmental Engineering; A. Orr, Senior Manager, Corporate Communications; K. Quayle, Communications Coordinator, Corporate Communications; S. Santarossa, Corporate Officer; C. Leahy (recorder)

Also Present: Director B. Desjardins, Co-Chair, Westside Select Committee; A. Gibbs, Public Assembly; C. Houghton, Westside Solutions Communications Consultant

Absent: Director M. Alto

Chair Helps called the meeting to order at 10:38 am.

1. Approval of Agenda

MOVED by Director Plant, **SECONDED** by Director Atwell,
That the agenda and supplementary agenda be approved as circulated.

CARRIED

2. Adoption of Minutes of January 27, 2015

MOVED by Director Brice, **SECONDED** by Director Plant,
That the minutes of January 27, 2015 meeting be adopted as circulated.

CARRIED

3. Chair's Remarks - None

4. Presentations/Delegations

(a) Eastside Public Consultation Introduction – Amanda Gibbs, Public Assembly
A. Orr introduced Ms. Amanda Gibbs who has been secured to assist the Eastside Select Committee with public consultation. Ms. Gibbs provided a brief outline of her experience to date, particularly with Dockside Green community consultation. She mentioned the importance of giving the public a clear sense of how they will be involved; can hold meetings where community members sit alongside technical experts.

(b) Bryan Gilbert, re agenda item 5 – he wishes to be an in-depth community expert who can help the Select Committees in their work to find a sewage solution that provides environmental, economic and social value.

5. Terms of Reference for the Eastside Public Advisory Committee

A. Orr brought forward the Terms of Reference for the Eastside Public Advisory Committee.

MOVED by Director Plant, **SECONDED** by Director Brice,
That the Eastside Wastewater Treatment and Resource Recovery Select Committee:

1. recommend to the Capital Regional District Board, through the Core Area Liquid Waste Management Committee, that the terms of reference for the Eastside Public Advisory Committee be approved; and
2. direct staff to begin the invitation process for the Eastside Public Advisory Committee members.

Ensuing discussion included the following points:

- whether the portion of Saanich served by the northwest trunk falls under Eastside or Westside consultation. (That portion of Saanich is part of the Saanich community for the current broader public consultation process, although its pipeline is on the Westside.)
- staff were requested to provide all Core Area Liquid Waste Management Committee members with the Eastside and Westside Select Committee agendas, minutes and correspondence.
- Eastside Select Committee Chair Helps and/or Vice-Chair Derman will attend Westside meetings, and vice-versa with Westside Co-Chairs Desjardins and Hamilton attending Eastside meetings.
- whether Public Advisory Committee members should be reimbursed for travel costs

MOVED by Director Plant, **SECONDED** by Director Isitt,
That section 3.0(5) of the Terms of Reference be amended to read:

3.0 Membership Criteria

- (5) *Members are to serve without remuneration, **except for reimbursement for transportation-related expenses***

MOVED by Director Isitt, **SECONDED** by Director Atwell,
That section 3.0(5) of the Terms of Reference be further amended to read:

3.0 Membership Criteria

- (5) *Members are to serve without remuneration, **except for transportation costs reasonably incurred.***

CARRIED
Brownoff, Derman OPPOSED

There was discussion that a uniform corporate approach should be taken by the CRD on this issue, as the Eastside would be setting a precedent for other CRD volunteers serving on committees and commissions.

MOVED by Director Brice, **SECONDED** by Director Brownoff,
That the issue of reimbursing Eastside public advisory committee members for reasonable travel expenses be referred to staff for consideration.

DEFEATED

Atwell, Brice, Brownoff, Derman, Helps, Isitt, Jensen, Plant, Young OPPOSED

Question was then called on the amendment. **DEFEATED**
Atwell, Brice, Brownoff, Derman, Helps, Jensen, Plant, Young OPPOSED

Question was then called on the main motion, as follows:
That the Eastside Wastewater Treatment and Resource Recovery Select Committee:

1. recommend to the Capital Regional District Board, through the Core Area Liquid Waste Management Committee, that the terms of reference for the Eastside Public Advisory Committee be approved; and
2. direct staff to begin the invitation process for the Eastside Public Advisory Committee members.

CARRIED

Chair Helps advised that an advertisement for public advisory committee members will be released in the near future.

MOVED by Director Plant, **SECONDED** by Director Isitt,
That the Eastside Select Committee recommend to the Core Area Liquid Waste Management Committee:
That the matter of remuneration of reasonable travel expenses for CRD volunteers be forwarded to the Finance Committee for consideration.

CARRIED
Young OPPOSED

Board Chair Jensen left the meeting at 10:52 am.

6. Westside Solutions – Verbal Update

C. Houghton, communications consultant for Westside Solutions, gave a PowerPoint presentation on Westside progress. She also displayed poster boards from Westside open houses and noted that information submitted at open houses and online is being analyzed and will be released soon. Westside Solutions' next step is to set up community roundtables.

B. Desjardins, co-chair of the Westside Select Committee, offered to share Westside information materials with the Eastside Select Committee.

7. New Business

The 2015 schedule for Eastside Select Committee and Public Advisory Committee meetings was distributed to all members.

8. Adjournment

MOVED by Director Atwell, **SECONDED** by Director Brice,
That the meeting of the Eastside Wastewater Treatment and Resource Recovery Select
Committee be adjourned at 11:28 am.

CARRIED

9. Next Meeting: March 4, 2015

Chair

Recorder

**Facilitated Planning and Strategy Session Regarding Public Consultation
CRD Eastside Select Committee
March 4, 2015**

TIMING	ACTION	ACTIVITIES
2:30-2:35	Session summary and check-in	A quick agenda review with participants.
2:35-3:00	Facilitated discussion of goals and articulation of success by each member	A round of hopes for process followed by “popcorn” discussion of key goals: technical, economic, social. This will result in a summary of places of convergence and divergence.
3:00-3:20	What is happening at a community level?	Identify core place-based hopes, opportunities, fears and challenges.
3:20-3:30	How will we get there?	Presentation of a few slides outlining possible framework and tentative timelines.