



Making a difference...together

Minutes of a Meeting of the Eastside Wastewater Treatment and Resource Recovery Select Committee

Held Tuesday, January 27, 2015, in the Board Room, 625 Fisgard Street, Victoria, BC

Present: Director L. Helps (Chair); Director V. Derman (Vice-Chair); Director R. Atwell; Director S. Brice; Director J. Brownoff; Director B. Isitt; Director N. Jensen; Director C. Plant; Director G. Young

Staff: L. Hutcheson, General Manager, Parks & Environmental Services; D. Telford, Senior Manager, Environmental Engineering; A. Orr, Senior Manager, Corporate Communications; K. Quayle, Communications Coordinator, Corporate Communications; S. Santarossa, Corporate Officer; J. Tradewell (recorder)

Absent: Director M. Alto

L. Hutcheson, General Manager, CRD Parks & Environmental Services, called the meeting to order at 10:32 am.

1. Election of Chair

L. Hutcheson called for nominations for the position of Chair of the Eastside Wastewater Treatment and Resource Recovery Select Committee (Eastside Select Committee).

Director Jensen nominated Director Helps.

Director Helps accepted the nomination.

L. Hutcheson called for nominations a second and third time, and hearing none, Director Helps was acclaimed as Chair of the Eastside Select Committee.

2. Election of Vice-Chair

Director Helps assumed the Chair and called for nominations for the position of Vice-Chair of the Eastside Select Committee.

Director Plant nominated Director Atwell.

Director Brownoff nominated Director Derman.

The Chair called for further nominations, and hearing none, declared nominations closed. Each candidate was given the opportunity to speak to the members.

The Corporate Officer distributed and collected the ballots. The ballots were counted by the Corporate Officer and the recorder. The Chair announced that Director Derman was elected as Vice-Chair of the Eastside Select Committee.

MOVED by Director Brownoff, **SECONDED** by Director Plant,
That the ballots be destroyed.

CARRIED

3. Approval of Agenda

MOVED by Director Plant, **SECONDED** by Director Brownoff,
That the agenda be approved as circulated.

CARRIED

The Chair noted that the Committee may need to engage a consultant.

4. Eastside Wastewater Treatment and Resource Recovery Select Committee Terms of Reference

The Chair noted that the terms of reference were provided for the Eastside Select Committee's consideration.

MOVED by Director Brice, **SECONDED** by Director Atwell,
That the terms of reference for the Eastside Wastewater Treatment and Resource Recovery Select Committee be approved.

MOVED by Director Isitt, **SECONDED** by Director Plant,
That the Preamble of the terms of reference be amended to delete the term "sub-regional".

DEFEATED
ALL OPPOSED

The Chair presented an amendment to the terms of reference to add the creation of a public advisory committee for the Eastside Select Committee.

MOVED by Director Helps, **SECONDED** by Director Brice,
That the Eastside Wastewater Treatment and Resource Recovery Select Committee recommend to the Core Area Liquid Waste Management Committee and the Capital Regional District Board:

1. That the terms of reference for the Eastside Wastewater Treatment and Resource Recovery Select Committee be amended to create a public advisory committee, and that wording be added to Section 1.0 as follows:

"The Eastside Wastewater Treatment and Resource Recovery Select Committee will consider input from a public advisory committee to be established by the Capital Regional District Board regarding the most effective way to engage the public in order to build public support and to get a Plan B approved as soon as possible."; and

2. That:

- a) A public advisory committee of the Eastside Wastewater Treatment and Resource Recovery Select Committee be established on a time-limited basis to provide advice and recommendations to the select committee regarding effective public engagement.

- b) The public advisory committee is chaired by the Chair of the Eastside Wastewater Treatment and Resource Recovery Select Committee, that it meet every two weeks and that it consume as few staff resources as possible.
- c) The terms of reference for the public advisory committee be brought back to the next Eastside Wastewater Treatment and Resource Recovery Select Committee meeting for consideration.

CARRIED

The selection process of the Eastside Public Advisory Committee will be drafted by CRD staff and a proposal will come to the Eastside Select Committee for review.

MOVED by Director Isitt,

That Item 1 be amended by deleting the following phrase after the word Board “regarding the most effective way to engage the public in order to build public support and to get a Plan B approved as soon as possible.”

DEFEATED

Atwell, Brice, Brownoff, Derman, Helps, Jensen, Plant, Young **OPPOSED**

MOVED by Director Atwell, **SECONDED** by Director Isitt,

That the terms of reference for the Eastside Wastewater Treatment and Resource Recovery Select Committee be amended further so that the words “engage” and “engagement” are changed to “consult” and “consultation” throughout the document.

CARRIED

In reference to future meetings of the Eastside Select Committee, L. Hutcheson advised that the terms of reference indicate the meetings will be as required at the call of the Chair at least once monthly. Members were asked about timing and frequency of meetings, stating a preference for Wednesday meetings if possible. Staff will work on setting up a meeting schedule.

MOVED by Director Brice, **SECONDED** by Director Jensen,

That the terms of reference for the Eastside Wastewater Treatment and Resource Recovery Select Committee be approved as amended.

CARRIED

The Chair recommended that the Eastside Public Advisory Committee meet for one hour immediately before each scheduled Eastside Select Committee meeting.

5. Project Framework – Westside Solutions

L. Hutcheson reported that the project framework for the Westside Wastewater Treatment and Resource Recovery Select Committee went to the Core Area Liquid Waste Management Committee on January 7. A Staff Working Group has been formed to provide support to the Eastside Select Committee that consists of staff from Oak Bay, Victoria, Saanich and CRD. The group has met to discuss roles and how the group will support the Committee. A staff framework for the Eastside Select Committee, similar to

the Westside Wastewater Treatment and Resource Recovery Select Committee, is anticipated to be forthcoming to the next Eastside Select Committee for review.

MOVED by Director Derman, **SECONDED** by Director Atwell,
That staff be requested to include language in the project framework that expresses the Committee's interest to be open to considering opportunities to integrate wastewater and residual solids with the treatment of other waste streams in the region.

Staff was requested to provide a copy of the published report called *Integrated Waste Management* to the Eastside Select Committee for information.

MOVED by Director Helps, **SECONDED** by Director Derman,
That the main motion be amended to add the following phrase after the word "region":
"that may be presented to the Committee through the market sounding process approved by the Capital Regional District Board."

CARRIED

Question was then called on the following main motion as amended:

"That staff be requested to include language in the project framework that expresses the Committee's interest to be open to considering opportunities to integrate wastewater and residual solids with the treatment of other waste streams in the region that may be presented to the Committee through the market sounding process approved by the Capital Regional District Board."

CARRIED
Isitt, Young **OPPOSED**

6. New Business

a) Engagement of Additional Resources

Staff was requested to prepare a report for the next meeting outlining any additional resources required to support the Committee.

7. Adjournment

MOVED by Director Brice, **SECONDED** by Director Jensen,
That the meeting of the Eastside Wastewater Treatment and Resource Recovery Select Committee be adjourned at 12 pm.

CARRIED

8. Next Meeting: March 4, 2015

Chair

Recorder