



Making a difference...together

**Minutes of a Meeting of the Eastside Public Advisory Committee  
Held Tuesday, January 12, 2016, in Room 107, 625 Fisgard St., Victoria, BC**

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**Present:** Director R. Atwell (A/Chair), D. Broad, B. Gilbert, J. Knock, S. Marks, B. Mumford, D. Sutton, N. Thambirajah (4:39)  
**Staff:** Lindsay Taylor, Communications Coordinator, Corporate Communications;  
A. Bains, Manager, Information Services; N. More, Committee Clerk (recorder)  
**Consultant:** A. Gibbs, Public Assembly  
**Absent:** T. Davies, G. Klima

The meeting was called to order at 4:05 p.m.

**1. Approval of Agenda**

**MOVED** by B. Gilbert, **SECONDED** by S. Marks,  
That the agenda be approved as circulated.

**CARRIED**

**2. Adoption of Minutes**

**MOVED** by D. Broad, **SECONDED** by B. Gilbert,  
That the minutes of the December 15, 2015, meeting be adopted as previously circulated.

**CARRIED**

**3. Chair's Remarks**

Acting Chair Atwell reported on the activities of the Select committees.

**4. Freedom of Information and Protection of Privacy Follow-Up (Angila Bains)**

A. Bains clarified points on what constitutes a record, responsibility for records under CRD custody and control, the terms of reference and procedures for reporting out via motions to the Eastside Select Committee, and the role of the Fairness and Transparency Advisor.

**5. Role of Committee and Reporting (Discussion)**

A. Gibbs reviewed the feedback received from the Eastside Select Committee and the Core Area Liquid Waste Management Committee after the Eastside Public Advisory Committee presentation on January 6, 2016. The Committee discussed its role in light of the decision by the Core Area Liquid Waste Management Committee in December that postponed implementation of the public engagement plan. The Committee was concerned about the clarity of its purpose and considered whether the frequency of its meetings should be decreased or if it should continue to exist.

The Committee discussed formally adopting speaking points before making presentations to the Select Committee and the strength of a carried motion in showing agreement of the members. They discussed the need for advice and discipline, and a communications plan that the politicians commit to.

N. Thambirajah entered the meeting at 4:39 p.m.

The Committee discussed their role, objectives, challenges, and relationship with the Eastside Select Committee. The discussion included the following points:

- The role has been defined as an advisory committee to receive information from the Select Committee, take the information out to public, then take the public feedback and give it back to the Select Committee. The Advisory Committee functions well, but the communication between the Advisory Committee and the Select Committee is lacking.
- In the first phase, the Advisory Committee was fairly clear on their role to make sure of robust public participation. In the current phase, it was unclear what the Eastside Select Committee needed from the Advisory Committee.
- The need for strong political leadership to set the agenda for this committee was identified, unless the committee was meant to be a focus group for the public engagement consultant.

Acting Chair Atwell remarked that the Eastside Select Committee was looking for an innovative solution best for the taxpayer, and a fulsome process that was complete and captured all stakeholders, so people could look back at the end and know the decision was arrived at by following a practice and charting a process.

A. Gibbs remarked that the consultation plan presented to the Core Area Liquid Waste Management Committee was a living document as the deadlines and other things had changed. The first phase was a democracy model, combining statistical results with qualitative information. The current phase would inform the public about the options, receive their feedback, and provide that feedback to decision-makers.

Acting Chair Atwell clarified that the Liquid Waste Management Plan amendment process with the Provincial Ministry provides for a summary indicating the public has been consulted.

## 6. Review of Updated Materials and Approach to Consultation (including timelines)

A. Gibbs reported that the video of the public event on January 8, 2016 was now available on the CRD website. She provided an update on presentations to the Eastside Select Committee. The info-graphic on the decision-making process was ready for publication.

The Committee discussed the Eastside Select Committee's possible understanding of the work plan and timelines for the Committee. The format for the public consultation was in place and it now depended on input from Technical Memo #3 to add content to the consultation plan.

**MOVED** by N. Thambirajah, **SECONDED** by D. Sutton,

That the Eastside Select Committee provide direction on what they need of Eastside Public Advisory Committee, whether to continue to work as a focus group for the consultant, or to function as a public advisory committee and if so what advice they need from the Eastside Public Advisory Committee.

**CARRIED**  
Gilbert **OPPOSED**

7. New Business

a) Citizen Experts Presenting to Technical Oversight Panel

B. Gilbert commented on the ruling of the Fairness and Transparency Advisor that the Technical Oversight Panel acted outside of their mandate to hear the presentations from citizen experts on a proposed new option with technology. On the motion, the Committee discussed that this was similar to previous motions, and as before, there were objections based on the scope of the Advisory Committee's terms of reference.

**MOVED** by B. Gilbert, **SECONDED** by D. Broad,  
To recommend to the Core Area Liquid Waste Management Committee that this needs to be corrected and bring in some process that allows in information from other than vendors, engineers, procurement experts, engineers and staff.

J. Knock, S. Marks, B. Mumford, D. Sutton, N. Thambirajah **DEFEATED**  
**OPPOSED**

b) Destination of Residuals

It was moved by B. Gilbert and seconded by D. Broad to clearly define or describe in the public consultation the end location of the residuals but the motion was then tabled.

c) Project Timelines Backing Up From Federal Funding with Key Milestones

**MOVED** by N. Thambirajah, **SECONDED** by J. Knock,  
That the Eastside Select Committee provide the Eastside Public Advisory Committee with a project timeline backing up from federal funding deadlines that provides key milestones.

**CARRIED**

8. **General Discussion:** There was none.

9. Adjournment

**MOVED** by Sutton, **SECONDED** by N. Thambirajah,  
That the meeting be adjourned at 6:28 p.m.

**CARRIED**

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CHAIR

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RECORDER