



Making a difference...together

**Minutes of a Meeting of the Eastside Public Advisory Committee  
Held Tuesday, November 10, 2015, in Room 107, 625 Fisgard St., Victoria, BC**

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**Present:** B. Gilbert, G. Klima, J. Knock, S. Marks B. Mumford, D. Sutton

**Staff:** Lindsay Taylor, Communications Coordinator, Corporate Communications;  
N. More, Committee Clerk (recorder)

**Consultant:** A. Gibbs, Public Assembly

**Absent:** Director V. Derman (Vice Chair), D. Broad, T. Davies, N. Thambirajah

Don Sutton was voted Chair and called the meeting to order at 4:00 p.m.

**1. Approval of Agenda**

**MOVED** by J. Knock, **SECONDED** by B. Mumford,  
That the agenda be approved as circulated.

**CARRIED**

**2. Adoption of Minutes**

**MOVED** by S. Marks, **SECONDED** by B. Mumford,  
That the minutes of the October 27, 2015, meeting be adopted as previously circulated.

**CARRIED**

**3. Chair's Remarks:** There were none.

**4. Presentations/Delegations:** There were none.

**5. Briefing on Latest from Core Area and Eastside Processes**

A. Gibbs briefed the Committee on the status of the decision process and development of public engagement material. Westside and Eastside option sets have been integrated, and costing analysis has begun on the five wastewater treatment project options under consideration. The Eastside Public Advisory Committee can provide input on the public engagement process, such as helping to develop questions and answers for the website, updating the citizens' guide, and in survey design. She encouraged the Committee to provide two members to attend the survey design meetings. The Committee discussion included the following topics and points:

- the newspaper insert scheduled for publication in December and the integration of Westside and Eastside processes
- the information on the public website that remains with the past project under the name of Seaterra
- conveying to the public what the process has been to date, what has emerged from the technical analysis, how the public can be involved
- conveying to the public the option sets, including costs and trade-offs
- formalize and make plain the channels for the public to express their concerns
- the public can inform the decision-makers through the public engagement process
- Fairness and Transparency Advisor role in hearing complaints about the process itself
- Technical Oversight Panel interest in hearing about technical matters

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The role of the Committee in presenting to the public information that has been vetted through the established processes of the project, as decided by the Capital Regional District Board, was discussed in light of a concern that technical and cost information from a citizen group was not part of the options under consideration, and thus, was not finding its way onto the public engagement material. A. Gibbs clarified the following avenues for bringing forward such concerns:

- as a delegation to the Technical Oversight Panel
- to the Fairness and Transparency Advisor which was established to hear and investigate complaints about the decision-making process
- through public feedback during the upcoming public engagement process

**6. New Business:** There was none.

**7. General Discussion:** There was none.

### **8. Workshop**

The Committee worked on two main areas, as circulated to the Committee on November 9, 2015, in an email from A. Gibbs:

- FAQs for the public/ stakeholders
- information to be included in a citizens' discussion guide

In preparation for the workshop, members of the Committee discussed the topics via email previous to the meeting. The emails are on file at Legislative and Information Services. As base documents for the workshop, the Committee used the original citizens' guide and email from G. Klima on November 9 and B. Mumford on November 10, 2015. Also referenced were technical memos presented at the Core Area Liquid Waste Management Committee meeting of November 4, 2015.

At the end of the workshop, A. Gibbs encouraged the Committee to provide any further comment to her by email.

### **9. Adjournment**

**MOVED** by B. Mumford, **SECONDED** by G. Klima,  
That the meeting be adjourned at 6:05 p.m.

**CARRIED**

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CHAIR

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RECORDER