



Making a difference...together

**Minutes of a Meeting of the Eastside Public Advisory Committee
Held Tuesday, July 21, 2015, in the Room 107, 625 Fisgard St., Victoria, BC**

Present: **Directors:** V. Derman (Vice-Chair), D. Broad, T. Davies, D. Dickson, B. Gilbert, J. Knock (4:04), S. Marks, D. Sutton, N. Thambirajah (4:04)
Staff: N. More, Committee Clerk (recorder)
Consultant: A. Gibbs, Public Assembly
Absent: G. Klima, B. Mumford

The meeting was called to order at 4:00 pm by Vice-Chair Derman.

1. Approval of Agenda

MOVED by T. Davies, **SECONDED** by D. Dickson,
That the agenda be approved.

Vice-Chair Derman drew the Committee's attention to the supplementary agenda with the late delegation request, and informed them that just before the meeting started, a second member of the public present had also requested to speak as a delegation. A unanimous approval by the Committee would be required.

MOVED by T. Davies, **SECONDED** by D. Dickson,
That the motion be amended to approve adding the two delegations to Section 4 of the agenda and the agenda be approved as amended.

DEFEATED

MOVED by T. Davies, **SECONDED** by D. Dickson,
That the agenda be approved.

CARRIED

N. Thambirajah and J. Knock entered the meeting at 4:04 p.m.

The Committee discussed the procedural rules regarding delegation requests.

2. Adoption of Minutes

MOVED by T. Davies, **SECONDED** by J. Knock,
That the minutes of the June 23 and July 7, 2015, meetings be adopted as previously circulated.

CARRIED

3. Chair's Remarks

Vice-Chair Derman remarked on the results of the public engagement to date and in relation to the principles or goals of the Eastside Wastewater Treatment and Resource Recovery Select Committee (Eastside Select Committee). He spoke of the past and current decision-making process.

4. **Presentations/Delegations:** There were none.

5. **Summary of Process and Findings**

A. Gibbs provided highlights of the material presented to the Eastside Select Committee meeting of July 15, 2015, and published on the Internet at www.crd.bc.ca/project/eastside-community-dialogue, including results of the public engagement thus far and recommendations for the next phase of the process. She summarized the response of the Eastside Select Committee and indicated the current public engagement portion has ended and information from this phase would be referred to the engineers and the elected officials.

The committee discussion included the following topics:

- the challenge in understanding new terms such as solution sets
- issues about giving information and receiving feedback
- the recommendation made to the Eastside select committee to report regularly on the decision making and consultation process
- the role of the committee during the coming phases of the project

MOVED by B. Gilbert, **SECONDED** by D. Dickson,
That the verbal update be received.

CARRIED

6. **Request for Recommendations to Shape Next Phase of Consultation**

MOVED by D. Broad, **SECONDED** by D. Dickson,

That it be recommended to the Eastside Wastewater Treatment and Resource Recovery Select Committee:

That steps be taken either through local media or other means to advise the Eastside residents as soon as possible on the current status of the decision process as a result of the consultation process.

The Committee discussed the purpose of the motion in comparison to the motion already presented to the Eastside Select Committee. A. Gibbs clarified that a stakeholder and communications plan had existed for the phase just ending but became adaptive due to the short timelines. She felt there would be more time ahead of the next phase to make plans. The Committee discussed methods, resources and costs.

MOVED by J. Knock, **SECONDED** by N. Thambirajah,

That the motion be amended to include the role of A. Gibbs and to add the following:

Proactively develop a larger communications and stakeholder strategy, including a cost analysis of the strategy, in anticipation of the next phases of the process and report back to the Eastside Select Committee in the fall for approval.

CARRIED

The question was called on the main motion, as amended.

MOVED by D. Broad, **SECONDED** by D. Dickson,

That it be recommended to the Eastside Wastewater Treatment and Resource Recovery Select Committee:

That approval be given for the consultant A. Gibbs of Public Assembly to work with the Eastside Public Advisory Committee to:

- 1) Take steps either through local media or other means to advise the Eastside residents as soon as possible on the current status of the decision process as a result of the consultation process; and
- 2) Proactively develop a larger communications and stakeholder strategy, including a cost analysis of the strategy, in anticipation of the next phases of the process and report back to the Eastside Select Committee in the fall for approval.

CARRIED

The Committee discussed different methods of communicating the weekly updates and A. Gibbs will follow-up with examples.

The Committee discussed what type of information the public needs, how to convey it and the demographics of the audience

7. Request Adjournment until September or Clarification on Next Steps in Terms of Eastside Committee

The Committee discussed reporting out to the Eastside Select Committee in the fall on a communications and stakeholder strategy and cost analysis. The next meeting will be on Tuesday, September 1, 2015.

8. New Business: None

9. General Discussion: None

10. Adjournment

MOVED by T. Davies, **SECONDED** by J. Knock,
That the meeting be adjourned at 5:45 p.m.

CARRIED

CHAIR

RECORDER