



Making a difference...together

EASTSIDE PUBLIC ADVISORY COMMITTEE

Notice of Meeting on **Wednesday, June 3, 2015, at 4:00 p.m.**
Room 107, 625 Fisgard Street, Victoria, BC

D. Sutton (Acting Chair)	V. Derman (Vice Chair)	T. Davies	D. Dickson
B. Gilbert	G. Klima	J. Knock	S. Marks
B. Mumford	N. Thambirajah	(Vacant Position)	

AGENDA

1. Approval of Agenda
2. Adoption of Minutes of May 13 and May 20, 2015
3. Chair's Remarks
4. Report on Findings from Phase Priority Setting
5. Report on May 30/ 31 Activities
6. Next Steps in Site Selection and Analysis
7. Keeping Community Engagement Positive
8. New Business
9. General Discussion
10. Adjournment

Next Meeting: To Be Announced

To ensure quorum, please advise Nancy More at 250-360-3024 if you or your alternate cannot attend.



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**Minutes of a Meeting of the Eastside Public Advisory Committee
Held Wednesday, May 13, 2015, in Room 333, 625 Fisgard St., Victoria, BC**

Present: D. Dickson, B. Gilbert, G. Klima, J.Knock, S. Marks, B. Mumford, D. Sutton, N. Thambirajah (4:10 p.m.)

Staff: A. Boyd, Committee Clerk; N. More, Committee Clerk (recorder)

Consultant: A. Gibbs, Public Assembly

Absent: Director V. Derman (Vice Chair), T. Davies, R. Travers

The meeting was called to order at 4:00 p.m. by N. More. The Committee elected D. Sutton to chair the meeting.

1. Approval of Agenda

MOVED by D. Dickson, **SECONDED** by S. Marks,

That the agenda be approved with the addition of "General Discussion" after New Business..

CARRIED

2. Adoption of Minutes

The minutes of April 1, 2015, were not available for adoption

MOVED by D. Dickson, **SECONDED** by B. Mumford,

That the minutes of April 22 and May 6, 2015, be adopted.

CARRIED

3. Chair's Remarks: There were none.

4. Review of Charrette Methodology

A. Gibbs described the charrette methodology and distributed the following documents to the Committee:

- Draft Agenda: Siting Workshops May 30/31, including information on what happens at a charrette, who is on the team, goals, methodology and outputs.
- Draft Agenda, including the list of scheduled items
- Comms Memo – Eastside Process May 12–June 11, including points on communication outputs, promotions, and channels
- Eastside Wastewater Treatment map: Technically Feasible Sites for Wastewater Treatment

N. Thambirajah entered the meeting at 4:10 p.m.

Discussion ensued and A. Gibbs provided clarification. Information from the survey and the workshops will be analyzed and ranked, and integrated with the Eastside Wastewater Treatment and Resource Recovery Select Committee statement of core principles to develop criteria.

- A. Gibbs to provide the Committee with the core principles established by the Select committee.

5. Discussion of Decision Making Matrix

MOVED by N. Thambirajah, **SECONDED** by D. Dickson,
That pending submission of the qualitative and quantitative data from Amanda's team, the Eastside Public Advisory Committee will convene to complete the decision-making matrix by May 22, 2015, with participation by email allowed if unable to attend.

CARRIED

The Committee decided to include a workshop on the decision-making matrix on the May 20, 2015, agenda and have consultants from Urban Systems available at the workshop.

The Committee discussed the Comms Memo, including estimated costs of carrying out advertising and promotional tasks.

MOVED by S. Marks, **SECONDED** by D. Dickson,
That the options in the *Comms Memo – Eastside Process May 12–June 11* be recommended and funded appropriately.

CARRIED

A. Gibbs is to provide the Committee with the full communications plan.

6. New Business: There was no new business.

7. General Discussion

- committee membership and absence

8. Adjournment

MOVED by B. Gilbert, **SECONDED** by D. Dickson,
That the meeting be adjourned at 5:41 p.m.

CARRIED

CHAIR

RECORDER



Making a difference...together

**Minutes of a Meeting of the Eastside Public Advisory Committee
Held Wednesday, May 20, 2015, in the Board Room, 625 Fisgard St., Victoria, BC**

Present: D. Sutton (Acting Chair), D. Dickson, B. Gilbert, G. Klima, J. Knock, S. Marks, B. Mumford
Staff: N. More, Committee Clerk (recorder)
Consultant: A. Gibbs, Public Assembly; Dan Huang and Chris Town, Urban Systems
Absent: Director V. Derman (Vice Chair), T. Davies, N. Thambirajah

The meeting was called to order at 4:03 p.m.

1. Approval of Agenda

MOVED by B. Gilbert, **SECONDED** by D. Dickson,
That the agenda be approved with the addition of a topic under New Business.

CARRIED

2. Workshop: Decision Making Matrix

Dan Huang presented illustrations of the infographic format to be used for showing information on the sites during the public input events. The site profiles will be put together in a booklet, and also on the website.

A. Gibbs reviewed how the public workshop would be set up to gather input on the sites. The Committee discussed the method and a list of considerations currently identified from the public process to now, including:

- livability
- cost
- resource recovery
- environmental
- health and safety
- resilience

Generally speaking, there will be seven themes with several criteria within themes for the public to rank.

The Committee provided comments to Urban Systems and A. Gibbs to help in refining the infographics and the workshop method.

The Urban Systems consultants and A. Gibbs left the meeting at approximately 5:10 p.m.

3. New Business

a) Motion regarding one of the IPSOS survey questions

On the motion, the Committee discussed the choice "Ability to use treated solids for things like compost, fuel sources or gasification" listed under the Priority Criteria question on the

survey provided to the public, and whether the choice included mutually exclusive items with itself or simply provided examples.

MOVED by B. Gilbert, **SECONDED** by D. Dickson,
That it be recommended to the Eastside Wastewater Treatment and Resource Recovery Select Committee:

That the interpretation of the survey question on Priority Criteria be interpreted with caution because the choice "Ability to use treated solids for things like compost, fuel sources or gasification" was ambiguous.

DEFEATED
G. Klima, J. Knock, S. Marks, B. Mumford, D. Sutton **OPPOSED**

4. General Discussion

a) How to keep the community positively engaged

Members of the Committee expressed concern over negative feedback they have received as individual members of the Committee and requested a discussion of approaches to deal with it be put on the next agenda.

5. Adjournment

MOVED by Director, **SECONDED** by Director,
That the meeting be adjourned at 5:40 p.m.

CARRIED

CHAIR

RECORDER