



Making a difference...together

EASTSIDE PUBLIC ADVISORY COMMITTEE
Notice of Meeting on **Wednesday, April 01, 2015 at 4 pm**
Room 652, 625 Fisgard Street, Victoria, BC

L. Helps (Chair)
G. Klima
D. Sutton

T. Davies
J. Knock
N. Thambirajah

D. Dickson
S. Marks
R. Travers

B. Gilbert
B. Mumford

AGENDA

1. Approval of Agenda
2. Adoption of Minutes of March 25, 2015
3. Chair's Remarks
4. Review of Problem Statement
5. Next Steps in Consultation Planning
6. Outcomes from Eastside Committee
7. New Business
8. Adjournment
9. Next Meeting: TBA

To ensure a quorum, advise Margaret Reilly at 250.360.3046 if you cannot attend.



Making a difference...together

**Minutes of a Meeting of the Eastside Wastewater Treatment and Resource Recovery
Public Advisory Committee
Held Wednesday, March 25, 2015, in Room 107, 625 Fisgard Street, Victoria, BC**

Present: Director L. Helps (Chair); T. Davies, B. Gilbert, G. Klima, J. Knock, S. Marks,
B. Mumford, D. Sutton, R. Travers
Staff: M. Reilly (recorder)
Also Present: A. Gibbs, Public Assembly
Absent: D. Dickson, N. Thambirajah

Chair Helps called the meeting to order at 9:25 am.

1. Approval of Agenda

MOVED by B. Mumford, **SECONDED** by T. Davies,
That the agenda be approved as circulated.

CARRIED

2. Adoption of Minutes of March 18, 2015

MOVED by S. Marks, **SECONDED** by B. Mumford,
That the minutes of March 18, 2015 be adopted as circulated.

CARRIED

3. Chair's Remarks

Chair Helps commented that she is confident that this group will be successful in engaging the public. The results of today's discussion and decisions regarding the Eastside Consultation Framework will be presented to the Eastside Select Committee on April 1.

4. Discussion re Information Sharing Among Committee Members

Ms Gibbs recommended Place Speak, a digital engagement tool that will enable the committee members to share information, comments, link to reports and videos, create topic threads and have an ongoing dialogue. Ms Gibbs will conduct a straw poll to see if this is a format the committee would endorse.

5. Draft Engagement Framework

Ms Gibbs presented a Draft Eastside Consultation Framework to the committee. The document outlines the steps to be taken in order to engage the public in a discussion of wastewater treatment in Oak Bay, Victoria and Saanich. Each point in the document was reviewed and discussed.

Ensuing discussion included the following points:

- begin by educating the public about sewage treatment
- there is need to build credibility for the CRD and for the consultants
- integration with the Westside is desirable and is still a possibility
- ensure communication with the three type of public: technical groups, opinion leaders and the general public
- polling is required to get input from the general public who do not attend open houses and are not usually involved in the consultation process
- the technical groups and opinion leaders will be given an opportunity for input in the early stakeholder meetings and this will feed into the April 23 public meeting
- add a bullet for "focus groups" to Point 1 of the Public Participation Objectives
- make a video for the Eastside webpage which gives wastewater treatment information
- provide education in formats that are suitable for the general layperson and formats that are suitable for those with more in-depth technical understanding
- Ms Gibbs will present a Gant Chart at the next meeting showing the timeline of the Eastside Consultation Framework
- Ms Gibbs will present a revised problem statement at the next meeting
- two handouts from committee members were distributed and discussed; one on the basics of wastewater treatment and a second on public consultation in preparing a liquid waste management plan
- the following motion arose out of a discussion regarding who will be providing the technical analysis of the technologies and the sites:

MOVED by B. Gilbert, **SECONDED** by R. Travers,

That the Eastside Public Advisory Committee advise the Eastside Select Committee to get technical expertise, early in the process, that is independent of the CRD to date.

CARRIED

Chair Helps left the meeting at 10:50 am.

MOVED by D. Sutton, **SECONDED** by S. Marks,

That the Draft Eastside Consultation Framework be adopted with the revisions that arose from the discussion at this meeting.

CARRIED

R. Travers **OPPOSED**

6. Participation, Process and Group Rules or Norms

Due to time constraints this item was not discussed.

7. New Business - None

8. Adjournment

MOVED by B. Mumford, **SECONDED** by S. Marks,
That the meeting be adjourned at 11:07 am.

9. Next Meeting: April 1, 2015

Chair

Recorder