

Meeting Minutes

Committee of the Whole

Wednesday, October 27, 2021

1:10 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC V8W 1R7

Special Meeting - Provisional Budget

PRESENT:

C. Plant (Chair), R. Mersereau (Vice Chair), D. Blackwell, P. Brent (for D. Howe), S. Brice, B. Desjardins, F. Haynes (EP), L. Helps, M. Hicks (EP), G. Holman, B. Isitt, J. Loveday (EP), R. Martin, C. McNeil-Smith, K. Murdoch (EP), G. Orr, J. Ranns, D. Screech, L. Seaton, N. Taylor (EP) (4:54 pm), K. Williams (EP), R. Windsor, G. Young

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; R. Lachance, Senior Manager, Financial Services; B. Semmens, Manager, Financial Planning; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: D. Howe

The meeting was called to order at 1:36 pm.

1. Territorial Acknowledgement

A Territorial Acknowledgement was provided in the preceding meeting.

2. Approval of Agenda

MOVED by Director Windsor, **SECONDED** by Director Brice,
That one (1) additional delegation be permitted to speak, and that the agenda for the October 27, 2021 Session of the Committee of the Whole be approved as amended.
CARRIED

3. Presentations/Delegations

3.1. Presentations

There were no presentations.

3.2. Delegations

- 3.2.1.** [21-818](#) Delegation - Nitya Harris; Resident of Langford: Re: Agenda Item 4.2.: Capital Regional District 2022 Financial Plan Provisional Approval
N. Harris spoke to Item 4.2.
- 3.2.2.** [21-819](#) Delegation - Alison Spriggs; Resident of Victoria: Re: Agenda Items 4.1.: 2022 Service Planning - Community Needs Summaries and 4.2. Capital Regional District 2022 Financial Plan Provisional Approval
A. Spriggs spoke to Items 4.1. and 4.2.
- 3.2.3.** [21-820](#) Delegation - Alastair Craighead; Resident of Victoria: Re: Agenda Items 4.1.: 2022 Service Planning - Community Needs Summaries and 4.2. Capital Regional District 2022 Financial Plan Provisional Approval
A. Craighead spoke to Items 4.1. and 4.2.
- 3.2.4.** [21-824](#) Delegation - Jenny McClean; Resident of Salt Spring Island: Re: Agenda Item 4.2. Capital Regional District 2022 Financial Plan Provisional Approval
J. McClean spoke to Item 4.2.

4. Special Meeting Matters

- 4.1.** [21-807](#) 2022 Service Planning - Community Needs Summaries
R. Lapham and N. Chan spoke to Item 4.1.

Discussion ensued regarding:

- Mode shift targets
- Service area planning
- Geographic distribution of affordable housing
- Shelter rate units update

**MOVED by Director Blackwell, SECONDED by Director Mersereau,
The Committee of the Whole recommends to the Capital Regional District Board:
That Appendices A-O Community Need Summaries be received for information.
CARRIED**

4.2. [21-700](#) Capital Regional District 2022 Financial Plan Provisional Approval

N. Chan spoke to Item 4.2. and provided a PowerPoint presentation regarding the 2022 Provisional Budget.

Discussion ensued regarding:

- Loan authorization approval process
- Land acquisition levy
- Interest rates
- Land value
- Municipal Finance Authority borrowing process
- Debt servicing
- Initiative Business Cases
- E&N trail use
- Recreation initiatives
- Budget increase projection for 2023
- Consolidated cost per household

**MOVED By Director Windsor, SECONDED by Director Helps,
The Committee of the Whole recommends to the Capital Regional District Board:**

- 1. That the Capital Regional District 2022 Financial Plan be given provisional approval as presented;**
- 2. That the new initiatives and capital identified in Appendix H for January 1, 2022, implementation be approved for expenditure;**
- 3. That the 2022 Service Plans be approved as presented; and,**
- 4. That the Staff Establishment Chart as attached in Appendix M be approved.**

Director Taylor left the meeting at 3:35 pm.

Discussion continued regarding:

- Full time equivalent positions
- Long-term acquisition strategy
- Debt financing
- Budget approval process
- Requisition borrowing
- Population growth
- Borrowing amount

**MOVED by Director Mersereau, SECONDED by Director Helps,
That the meeting be extended past the 3 hour scheduled time.
CARRIED**

Discussion continued regarding:

- Borrowing amount and options
- Land acquisition
- Parks full time equivalent positions

The question was called on the main motion:

- 1. That the Capital Regional District 2022 Financial Plan be given provisional approval as presented;**
- 2. That the new initiatives and capital identified in Appendix H for January 1,**

2022, implementation be approved for expenditure;
3. That the 2022 Service Plans be approved as presented; and,
4. That the Staff Establishment Chart as attached in Appendix M be approved.
CARRIED
Opposed: Blackwell, Hicks, Isitt, McNeil-Smith, Murdoch, Ranns, Seaton, Screech, Young

5. Motion to Report to the Board

5.1. [21-811](#) Motion to Report to the Board

MOVED by Director Blackwell, **SECONDED** by Director Mersereau,
That the Committee of the Whole report to the Capital Regional District Board at the special meeting immediately following this meeting regarding items 4.1. and 4.2.
CARRIED

6. Adjournment

MOVED by Director Mersereau, **SECONDED** by Director Blackwell,
That the October 27, 2021 Committee of the Whole meeting be adjourned at 4:47 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER