

Meeting Minutes

Committee of the Whole

Wednesday, September 5, 2018

1:30 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC V8W 1R7

Special Meeting

PRESENT:

DIRECTORS: S. Price (Chair), D. Screech (Vice Chair), C Coleman (for M. Alto), D. Blackwell, S. Brice, J. Brownoff, B. Desjardins, A. Finall, C. Day (for C. Hamilton), L. Helps, M. Hicks (in at 1:37), D. Howe, B. Isitt, N. Jensen, W. McIntyre, V. Sanders (for D. Murdock), C. Plant, J. Ranns, K. Williams, G. Young.

REGRETS: Directors Seaton and Atwell

STAFF: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; L. Hutcheson, General Manager, Environmental Sustainability; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Regional Water Services; S. Bagh, Senior Manager, Regional and Strategic Planning; R. Lachance, Senior Manager, Finance; A. Donaldson, Manager, Finance; E. Gorman, Deputy Corporate Officer; J. Cuthbert, Committee Clerk (Recorder)

The meeting was called to order at 1:34 pm.

1. Approval of Agenda

A discussion ensued regarding the following:

- First Nation involvement in this meeting and whether an invitation was sent to attend
- service plans being considered at a later meeting

**MOVED by Director Windsor, SECONDED by Director Tait,
That the agenda be approved as circulated.**

CARRIED

OPPOSED: Director Isitt

2. Report of the Chair

The Chair spoke to a ground-breaking ceremony at Westview in Saanich, for one of the CRHC's newest affordable housing projects and announced the construction phase of this project.

3. Presentations/Delegations

There were none.

4. Special Meeting Matters

4.1. [18-453](#) 2019 Service Plans Review

MOVED by Director Screech, **SECONDED** by Director Howe,
That the Committee of the Whole receive the 2019 Service Plans Review for
information.
CARRIED

4.2. [18-452](#) 2019 Financial Plan Provisional Approval

MOVED by Director Isitt, **SECONDED** by Director Plant,
That each item be voted on in separate motions.
CARRIED

MOVED by Director Howe, **SECONDED** by Director Windsor,
That the Committee of the Whole recommend to the Capital Regional District
Board:
That the 2019 Service Plans be approved as presented.
CARRIED

MOVED by Director Isitt, **SECONDED** by Director Ranns,
That the provisional approval be postponed, for two months, until November
2018.
DEFEATED

MOVED by Director Howe, **SECONDED** by Director Windsor,
That the 2019 Financial Plan be given provisional approval as presented.
CARRIED
OPPOSED: Director Isitt

MOVED by Director Howe, **SECONDED** by Director Windsor,
That the new initiatives and capital identified in Appendix 10 for January 1, 2019,
implementation be approved for expenditure; and
CARRIED
OPPOSED: Director Isitt

MOVED by Director Howe, **SECONDED** by Director Windsor,
That the Staff Establishment Chart as attached in Appendix 2 be approved.
CARRIED

5. Motion to Report to Board

5.1. [18-473](#) Motion to Report to Board

MOVED by Director Windsor, **SECONDED** by Director Helps,
That the Committee of the Whole report to the Capital Regional District Board at
the special meeting immediately following this meeting regarding items 4.1 and
4.2.
CARRIED

6. Adjournment

MOVED by Director Howe, **SECONDED** by Director Helps,
That the meeting be adjourned at 2:55 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER