

Meeting Minutes

Committee of the Whole

Wednesday, November 30, 2016

10:30 AM

6th Floor Boardroom

PRESENT:

DIRECTORS: B. Desjardins (Chair), D. Howe (Vice Chair), M. Alto, R. Atwell, D. Blackwell, S. Brice, J. Brownoff, V. Derman, A. Finall, C. Hamilton, L. Helps, M. Hicks, B. Isitt, N. Jensen, W. McIntyre, C. Plant, B. Gramigna (for J. Ranns), D. Screech, L. Seaton, M. Tait, K. Williams, R. Windsor and G. Young

STAFF: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; A. Genero, Manager, Accounting Services; D. Hennigan, Senior Manager, Information Technology and GIS; R. Sharma, Senior Manager, Financial Services; E. Gorman, Deputy Corporate Officer; B. Reems, Corporate Officer; Nancy More, Committee Clerk (Recorder)

ALSO PRESENT: L. Fitzsimonds, Executive Director, Royal and McPherson Theatres Society

ABSENT: Director S. Price

The meeting was called to order at 10:31 a.m.

1. Approval of Agenda

MOVED by Director Helps, **SECONDED** by Director Screech,
That the agenda be approved.

CARRIED

2. Adoption of Minutes

- 2.1. [16-1136](#) Minutes of Committee of the Whole Meeting of June 29, 2016

MOVED by Director Derman, **SECONDED** by Director Hamilton,
That the minutes of the meeting of June 29, 2016 be adopted as circulated.

CARRIED

3. Chair's Remarks

Chair Desjardins remarked on the budget presentation and noted that staff had moved forward on the Board's direction to control operating costs and move major projects forward.

4. Presentations/Delegations

There were none.

5. Committee Business

5.1. [16-1055](#) Review of the BC Organic Matter Recycling Regulation

L. Hutcheson provided highlights of the report. The Committee discussed:

- the Provincial position on, and ecological and agricultural aspects concerning, land application of biosolids
- the scope and mandate of the CRD in relation to biosolids
- whether survey data existed on the interest of farmers to use such a product

On the motion to receive the report, discussion continued, with the following points:

- stipulation from the Province for the CRD to provide a plan for the beneficial use of biosolids
- potential use on timber lands

The Committee requested staff provide further information on the following topics:

- California biosolids
- how much land would be required to make use of what might be produced
- scope and funding allocation of the Saanich Peninsula and the core area

Staff clarified that Sooke has its own liquid waste management plan, which does not fall under the CRD policy on land application of biosolids.

**MOVED by Director Derman, SECONDED by Director Blackwell,
That it be recommended to the Capital Regional District Board:
That this update report on the Review of the BC Organic Matter Recycling
Regulation be received for information.
CARRIED**

**MOVED by Director Windsor, SECONDED by Director Screech,
That it be recommended to the Capital Regional District Board:
That the CRD undertake a survey of farmers in the capital region to determine
number that would accept land application of biosolids.**

**MOVED by Director Isitt, SECONDED by Director Windsor,
That the main motion be tabled and picked up again under item 6.1.
CARRIED**

5.2. [16-1054](#) Association of Vancouver Island and Coastal Communities - Solid Waste
Special Committee Funding

The Committee discussed details of the funding.

**MOVED by Director Brownoff, SECONDED by Director Blackwell,
That it be recommended to the Capital Regional District Board:
That the Capital Regional District provide funding to the Association of
Vancouver Island and Coastal Communities Solid Waste Special Committee in
the amount of \$7,073.06, with funds being drawn from the 2016 Environmental
Resource Management budget.
CARRIED**

5.3. [16-1130](#) 2017 Service Plans Review and Approval

R. Lapham provided highlights of the report.

MOVED by Director Alto, SECONDED by Director Windsor,

That it be recommended to the Capital Regional District Board:

- 1. That the 2017 Service Plans be received and the recommendation of the Standing Committees and commissions be endorsed that the Service Plans be approved by the Capital Regional District Board; and**
- 2. That the attached service plans be approved as presented, and staff be directed to prepare the 2017 Financial Plan in accordance with the approved service plan.**

CARRIED

The Committee went into recess at 11:20 a.m. and reconvened at 11:40 a.m.

5.4. [16-1135](#) 2017 Financial Plan Preliminary Approval

N. Chan provided highlights of the report, with the aid of presentation slides.

Director Jensen returned to the meeting at 11:44 a.m.

R. Lapham reported on the staff establishment chart and impact on budget and service plans. N. Chan returned to speaking to the presentation slides and elements of the report. He pointed out an error on page 13 of the presentation, where, in item 4.5, "VIHA" should have been "Community Health Grant".

The Committee sought clarification on the budget for the McPherson Theatre, referencing page 66 of Appendix 9 (Budget Package). The discussion included the following points:

- McPherson Theatre costs are paid for by the City of Victoria without participation from other municipalities
- capital expenditures and transfers from the capital reserves occur without discussion on the part of the City of Victoria

MOVED by Young, SECONDED by Isitt,

That it be recommend to the Capital Regional District Board:

- 1. That the approval of the provisional budget for the McPherson Theatre be deferred and referred to the City of Victoria and that no action be taken on the proposed contributions to capital reserve or capital expenditures until a response is received from the City of Victoria; and**
- 2. That staff be directed to bring back a report on options on how to solve this once the City of Victoria response is received.**

CARRIED

R. Lapham provided clarification that on page 327, pending information on participation regarding the Regional Housing Trust Fund would be updated as the budget process moved forward.

Director Jensen recused himself from the meeting at 12:47 p.m. due to his appointment to CREST.

**MOVED by Vice Chair Howe, SECONDED by Director Screech,
That the Committee of the Whole recommend to the Capital Regional District Board:
That the 2017 Financial Plan be given preliminary approval as amended.
CARRIED**

6. Motion with Notice

Director Jensen returned to the meeting at 12:48 p.m.

6.1. [16-1137](#) Integrated Resource Management Project Request for Expressions of Interest - Director Windsor

The Committee picked up from the table the motion from item 5.1 on undertaking a survey of farmers. The Committee directed staff to report back on cost sharing proposals to carry out the work if the motion passes.

**MOVED by Director Windsor, SECONDED by Director Screech,
That it be recommended to the Capital Regional District Board:
That the CRD undertake a survey of farmers in the capital region to determine numbers that would accept potential biosolid application on their land if available.**

**MOVED by Director Hicks, SECONDED by Director Seaton,
That the main motion be amended to add foresters.
CARRIED**

**MOVED by Director Windsor, SECONDED by Director Screech,
That it be recommended to the Capital Regional District Board:
That the CRD undertake a survey of farmers and foresters in the capital region to determine numbers that would accept potential biosolid application on their land if available.
CARRIED
OPPOSED Alto**

The Committee discussed the cautionary approach of the motion to explore possibilities without immediately lifting the ban on land application of biosolids.

MOVED by Director Windsor, **SECONDED** by Director Finall,
That the Capital Regional District Board direct staff to include in the Integrated Resource Management project Request for Expressions of Interest the following:
1. A statement outlining the Board's current policy on land application and the concerns which drove its establishment; and
2. A request for proponents to outline technologies that will deal with the Board's concerns; how the technology will mitigate the Board's concerns; applicability to the core area, Peninsula and other community sludge/ biosolids management problem as a central and/ or sub regional solution; costs, history and effectiveness.

CARRIED

7. New Business

There was none.

8. Motion to Report to Board

8.1. [16-1138](#) Motion to Report to the Board

MOVED by Director Seaton, **SECONDED** by Director Screech,
That the Committee of the Whole report to the Capital Regional District Board at the special meeting immediately following this meeting regarding items 5.1, 5.2, 5.3, 5.4, and 6.1.

CARRIED

9. Adjournment

MOVED by Director Derman, **SECONDED** by Director Blackwell,
That the meeting be adjourned at 12:55 p.m.

CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER