



Making a difference...together

**Minutes of a Meeting of the Capital Regional District Board
Sitting as COMMITTEE OF THE WHOLE
Held Wednesday, October 22, 2014, in the Board Room, 625 Fisgard Street, Victoria, BC**

PRESENT: Directors: A. Bryson (Chair), D. Blackwell (Vice Chair), S. Brice, J. Cullington (for C. Hamilton), T. Daly, V. Derman, B. Desjardins, B. Isitt, N. Jensen, F. Leonard, M. Loveless (for L. Cross), W. McIntyre, W. Milne, S. Olsen (for D. Howe), J. Ranns, L. Seaton, L. Wergeland (11:06), K. Williams (for J. Mendum) and G. Young

Staff: B. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; T. Robbins, General Manager, Integrated Water Services; K. Lorette, General Manager, Planning and Protective Services; S. Bagh, Senior Manager, Regional and Strategic Planning; R. Lachance, Manager, Financial Planning and Analysis; C. Neilson, Senior Manager, Human Resources; R. Sharma, Senior Manager, Financial Services; S. Santarossa, Corporate Officer, and N. More, Committee Clerk (Recorder)

ALSO PRESENT: D. Moffat, Chair, Roundtable on the Environment

ABSENT: Directors: M. Alto, J. Brownoff, D. Fortin, G. Hill, M. Hicks

The Chair called the meeting to order at 11:05 am.

1. APPROVAL OF THE AGENDA

On the motion, the Committee acknowledged events that occurred at Parliament Hill in Ottawa earlier in the day.

Director Wergeland entered the meeting at 11:06 a.m.

MOVED by Director Brice, **SECONDED** by Director Milne,
That the agenda be approved with Director Leonard to Chair items 4 and 5.

CARRIED

MOVED by Director Isitt, **SECONDED** by Director Derman,
That the supplementary agenda be approved.

CARRIED

2. ADOPTION OF MINUTES OF APRIL 30, 2014

MOVED by Director Blackwell, **SECONDED** by Director Derman,
That the minutes of the meeting of April 30, 2014, be adopted.

CARRIED

3. PRESENTATIONS/DELEGATIONS

- a) Presentation: D. Moffat, Chair, Roundtable on the Environment, Regional Sustainability Strategy

D. Moffat delivered a speech on behalf of the Roundtable on the Environment in relation to the Regional Sustainability Strategy, including advice to strengthen the climate change focus and add strong targets.

- b) Delegation: Ray Zimmerman on behalf of the Sea to Sea Green Belt Society re: agenda item 6: spoke of the need for a clear definition of the word sustainable, showed maps of designated areas for the highest agricultural activity and expressed concern that the agricultural lands don't show on the regional land use maps in the draft Regional Sustainability Strategy. He felt that decisions on sustainability should include the agricultural lands and the ecological relationships upon which our lives depend. The delegation provided two map images, on file at Legislative and Information Services.

4. 2015 FINANCIAL PLAN PRELIMINARY APPROVAL

S. Santarossa presented information on conflict of interest as it relates to the budget for consideration by the Directors.

Director Leonard assumed the Chair at 11:24 a.m.

With the aid of a PowerPoint presentation, B. Lapham and R. Sharma gave an overview of the report, as well as the financial approval process, budget drivers, 2015 requisition, capital spending, and budget expenditure metrics.

5. 2015 BUDGET

Chair Leonard gave direction to the Committee of the Whole that in consideration of maintaining quorum, a vote for approval would be held for individual budget items for which some Directors would recuse themselves.

The budget items were presented in the order of the agenda provided with the budget document. Item 1 of the budget agenda (Introduction/Overview) was covered in items 1, 2 and 4 of the general agenda.

2. Executive Services

R. Lapham provided highlights of the Executive Services budget.

Directors Daly, Desjardins, Ranns, Jensen and Young recused themselves at 11:42 a.m. due to a conflict of interest as members of the Greater Victoria Labour Relations Association, under budget item 2.3 Human Resources.

MOVED by Director Derman, **SECONDED** by Alternate Director Cullington,
That it be recommended to the Capital Regional District Board:
That preliminary approval be given of the 2015 Executive Services budget agenda item 2.3 Human Resources, as presented.

CARRIED

Directors Daly, Desjardins, Ranns, Jensen and Young returned to the meeting at 11:43 a.m.

The Committee discussed the Seaterra program budget in relation to the Corporate Communications budget, and the upcoming recommendations on the governance relationship with First Nations.

MOVED by Director Brice, **SECONDED** by Board Chair Bryson,
That it be recommended to the Capital Regional District Board:
That preliminary approval be given of the 2015 Executive Services budget items 2.1 Board, 2.2 CAO's Office, 2.4 Corporate Communications and 2.5 First Nations, as presented.

CARRIED

3. Finance & Technology

R. Sharma provided highlights of the Finance and Technology budget.

The committee discussed the Systems, Applications, and Products (SAP) computer application used across the CRD, increases and offsets related to the overall 2% budget increase, educating about the function of the Victoria Family Court Committee, participation in the McPherson Theatre funding, and the upcoming service review in the Arts Grants area.

Director Isitt recused himself at 12:16 p.m. due to a conflict of interest as a Director on the Island Corridor Foundation Board of Directors, under budget item 3.11 Regional Grants-in-Aid.

The Committee discussed that the budget for grants-in-aid would be reviewed for actual need.

MOVED by Director Brice, **SECONDED** by Board Chair Bryson,
That it be recommended to the Capital Regional District Board:
That preliminary approval be given of the 2015 Finance and Technology budget agenda item 3.11 Regional Grants-in-Aid, as presented.

CARRIED

Director Isitt returned to the meeting at 12:18 p.m.

MOVED by Director Blackwell, **SECONDED** by Director Brice,
That it be recommended to the Capital Regional District Board:
That preliminary approval be given of the 2015 Finance and Technology budget items 3.2 Financial Services, 3.3 Facilities Management, 3.4 Real Estate Services, 3.5 Information Systems/GIS/Geospatial, 3.6 Victoria Family Court Committee, 3.7 Greater Victoria Police Victims Services, 3.8 Traffic Safety Commission, 3.9 Royal and McPherson Theatres and 3.10 Arts Grants, as presented.

CARRIED

The Committee recessed at 12:19 p.m.

The Committee reconvened at 12:32 p.m. with all present except Directors Alto, Brownoff, Fortin, Hicks, and Hill.

4. Parks & Recreation

L. Hutcheson provided highlights of the Parks and Recreation budget. The Committee discussed access of park service vehicles to backcountry areas and the design of regional trails in light of railway operations and the separation of bicycle and pedestrian paths.

Board Chair Bryson and Director Wergeland left the meeting at 12:41 p.m.

The Committee discussed the E&N rail trail.

MOVED by Director Milne, **SECONDED** by Director Brice,
That it be recommended to the Capital Regional District Board:
That preliminary approval be given of the 2015 Parks and Recreation budget, as presented.
CARRIED

5. Environmental Services

Director Wergeland returned to the meeting at 12:45 p.m.

L. Hutcheson provided highlights of the Environmental Services budget.

Board Chair Bryson returned to the meeting at 12:47 p.m.

The Committee discussed carbon reduction in relation to the CRD vehicle fleet; tipping fees, revenue reduction and operation costs of the landfill; service levels on Salt Spring Island; leachate management costs in light of the location of the bioenergy centre; liquid waste management plans for the core area and the west shore; and septage disposal volumes.

MOVED by Director Derman, **SECONDED** by Director Brice,
That it be recommended to the Capital Regional District Board:
That preliminary approval be given of the 2015 Environmental Services budget as presented.
CARRIED

6. Planning & Protective Services

K. Lorette provided highlights of the Planning and Protective Services budget. He noted that the hospital budget was included to show the internal allocation, as it was previously approved by the Capital Regional Hospital District Board.

Director McIntyre recused himself at 1:02 p.m. due to a conflict of interest as a member of the Housing Trust Fund Commission in relation to items 6.4 and 6.5.

MOVED by Director Derman, **SECONDED** by Director Wergeland,
That it be recommended to the Capital Regional District Board:
That preliminary approval be given of the 2015 Planning and Protective Services budget agenda items 6.4 Land Banking and Housing and 6.5 Regional Housing Trust Fund, as presented.
CARRIED

Director McIntyre returned to the meeting at 1:04 p.m.

The Committee discussed the mechanics of the allocation-type budget.

Board Chair Bryson and Directors Jensen, Wergeland and Young recused themselves at 1:10 p.m. because of a conflict of interest as Directors of the CREST Board.

MOVED by Director Blackwell, **SECONDED** by Alternate Director Cullington,
That it be recommended to the Capital Regional District Board:
That preliminary approval be given of the 2015 Planning and Protective Services budget
agenda item 6.8.6 Regional CREST Contribution, as presented.

CARRIED

Director Wergeland returned to the meeting at 1:11 pm.

MOVED by Director Brice, **SECONDED** by Director Milne,
That it be recommended to the Capital Regional District Board:
That preliminary approval be given of the 2015 Planning and Protective Services budget as
presented.

CARRIED

7. Integrated Water Services.

Board Chair Bryson and Directors Jensen and Young returned to the meeting at 1:12 pm.

T. Robbins provided highlights of the Integrated Water Services budget.

The Committee discussed the drinking water supply and demand management, the path
around the Mount Tolmie reservoir, and the unpredictability of drought.

Director Jensen left the meeting at 1:24 p.m.

MOVED by Director Derman, **SECONDED** by Board Chair Bryson,
That it be recommended to the Capital Regional District Board:
That preliminary approval be given of the 2015 Integrated Water Services budget as
presented.

CARRIED

Chair Bryson resumed the Chair at 1:33 p.m.

Alternate Director Olsen left the meeting at 1:34 p.m.

The Committee recessed at 1:34 p.m.

The Committee reconvened at 1:39 p.m., with the same members present except for Directors
Daly, Jensen and Leonard and Alternate Director Olsen,

6. REGIONAL SUSTAINABILITY STRATEGY UPDATE

K. Lorette provided an overview of the report. S. Bagh provided a summary of the draft
Regional Sustainability Strategy with the aid of a PowerPoint presentation.

Director Jensen returned to the meeting at 1:44 p.m.

Director Leonard returned to the meeting at 1:46 pm

Director Daly returned to the meeting at 1:48 pm

The Committee discussed the following points:

- process of engagement with municipal, First Nation, other stakeholders and the general public

- limiting the use of acronyms
- reporting with clear language on targets
- clear definitions for concepts to avoid interpretation difficulties in the future

Director McIntyre left the meeting at 2:01 pm

Director Isitt left the meeting at 2:08 pm.

On the motion, the Committee discussed the following points:

- future growth areas in relation to the purpose of the Regional Sustainability Strategy
- environment, economics, social values, and climate change
- flexibility
- enforcement

MOVED by Director Jensen, **SECONDED** by Director Leonard,
That it be recommended to the Capital Regional District Board:

That the draft Regional Sustainability Strategy (RSS), dated October 2014, be received for information and staff be directed to proceed to obtain further input on the draft RSS in accordance with the work plan in Appendix 5 and report back to the Board in spring 2015 on the feedback received prior to finalizing the RSS and plan to hold a public hearing prior to third reading of the RSS bylaw.

CARRIED

7. MOTION TO REPORT TO CRD BOARD

MOVED by Alternate Director Loveless, **SECONDED** by Director Leonard,

That the Committee of the Whole report to the Capital Regional District Board at the special meeting immediately following this meeting, on items 5 and 6.

CARRIED

8. ADJOURNMENT

MOVED by Director Derman, **SECONDED** by Director Blackwell,
That the meeting be adjourned at 2:27 p.m.

CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER