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## MINUTES OF A MEETING OF THE CAPITAL REGIONAL DISTRICT BOARD

Sitting as COMMITTEE OF THE WHOLE

Held Wednesday, March 7, 2012, in the Board room, 625 Fisgard Street, Victoria, BC

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**PRESENT:** **Directors:** G. Hill, (Chair), D. Blackwell, A. Bryson, S. Brice, D. Browne (for T. Daly, arr. 11:28 am), J. Brownoff, L. Cross (arr. 11:14 am), V. Derman (arr. 11:14 am), L. Hundleby (for B. Desjardins), C. Hamilton, J. Herbert (for N. Jensen, arr. 11:18 am), M. Hicks, B. Isitt (arr. 11:24 am), P. Madoff (for D. Fortin), W. McIntyre, W. Milne, J. Mendum, J. Ranns, L. Wergeland and G. Young  
**Staff:** K. Daniels, Chief Administrative Officer; J. Hull, General Manager, Integrated Water Services; R. Lapham, General Manager, Planning and Protective Services; D. Lokken, General Manager, Corporate Services; L. Rushton, General Manager, Parks and Community Services; B. McDonald, Manager, Financial Planning and Treasury; M. Misek-Evans, Senior Manager, Regional and Strategic Planning; R. Sharma, Senior Manager, Finance Services; S. Santarossa, Corporate Officer; and H. Raines (Recorder).

**ABSENT:** **Directors:** M. Alto, D. Howe, F. Leonard and W. Milne

The meeting was called to order at 11:13 am.

### 1. Approval of Agenda

**MOVED** by Alternate Director Madoff, **SECONDED** by Alternate Director Hundleby,  
That the agenda be approved.

**CARRIED**

Directors Cross and Derman entered the meeting at 11:14 am.

D. Lokken gave a summary on the budget process, and provided a breakdown of the final requisition of 3.56%, which included the additional increase for the Parks levy. The final approval for the budgets will be at a special Board meeting on March 28.

Director Herbert entered the meeting at 11:18 am.

### Planning and Protective Services:

### 2. General Manager Overview

B. Lapham provided a high-level overview on the Planning and Protective Services budget, including the service area major budget impacts and drivers and key assumptions. He also reviewed each of the following budgets and provided further information in response to questions regarding: the reporting process and accountability to and from the Coalition to End Homelessness; staffing adjustments for the Homeless Secretariat; grant revenues for 2012; impact of deer management strategy on the final budget; IT priorities and expenditures; local and regional transportation initiatives; use of gas tax funds; member and voting issues for CREST; the mandate for Animal Care services; and contracting for bylaw services.

Director Isitt entered the meeting at 11: 24 am.

### 3. General Manager Administration

Alternate Director Browne entered the meeting at 11:28 am.

4. Homeless Secretariat
5. Land Banking and Housing
6. Regional Housing Trust Fund
7. Regional Sustainability Strategy

Director Brice left the meeting at 12:06 pm.

### 8. Emergency Services

Director Wergeland left the meeting at 12:29 pm.

- a. Corporate Emergency
- b. Emergency Planning Coordination
- c. Regional Emergency Program Support
- d. Hazardous Material Incident Response

Director Mendum left the meeting at 12:35 pm.

- e. 911 Call Answer
- f. 913 Fire Dispatch
- g. CREST

### 9. Electoral Areas Planning, Protective and Transportation Services

B. Lapham noted that the Electoral Areas Planning, Protective and Transportation Services budgets have been reviewed by the Electoral Area directors.

- a. Community Planning – JDF
- b. Economic Development (JDF & SSI)
- c. Animal Care services and Bylaw Enforcement
- d. Building Inspection
- e. Building numbering
- f. Electoral Area Emergency Programs
- g. Search and Rescue (JDF & SSI)
- h. 911 services
- i. Community Transit & Transportation (SSI)

No changes were made to the Planning and Protective Services budgets as presented.

**MOVED** by Director Bryson, **SECONDED** by Director Cross,  
That the 2012 Budget be referred to the March 28 Special Board Meeting for approval.

**CARRIED**

**10. Adjournment**

The meeting adjourned at 1:16 pm.

**CARRIED**

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**CHAIR**

**CERTIFIED CORRECT:**

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**CORPORATE OFFICER**