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## MINUTES OF A MEETING OF THE CAPITAL REGIONAL DISTRICT BOARD

Sitting as COMMITTEE OF THE WHOLE

Held Wednesday, February 15, 2012, in the Board room, 625 Fisgard Street, Victoria, BC

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**PRESENT:** **Directors:** G. Hill, Chair (arr. 1:08 pm), M. Alto, D. Blackwell (arr. 1:15 pm), A. Bryson, S. Brice, J. Brownoff, C. Coleman (for D. Fortin), V. Derman, B. Gramigna (for J. Ranns), C. Hamilton, J. Herbert (for N. Jensen), D. Howe, M. Hicks, L. Hundleby (for B. Desjardins), B. Isitt, W. McIntyre, W. Milne, V. Sanders (for F. Leonard), L. Wergeland (arr. 1:15 pm) and G. Young  
**Staff:** K. Daniels, Chief Administrative Officer; L. Hutcheson, General Manager, Environmental Sustainability; R. Lapham, General Manager, Planning and Protective Services; D. Lokken, General Manager, Corporate Services; S. Irwin, Senior Manager, Water Quality; B. McDonald, Manager, Financial Planning and Treasury; A. Orr, Manager, Corporate Communications; T. Robbins, Senior Manager, Water Management; R. Sharma, Senior Manager, Finance Services; S. Santarossa, Corporate Officer and S. Norton (Recorder).

**ABSENT:** **Directors:** L. Cross, T. Daly and J. Mendum

Until the arrival of Finance and Corporate Services Committee Chair Hill, Board Chair Young assumed the role of chair and called the meeting to order at 1:00 pm.

### 1. Approval of Agenda

**MOVED** by Director Derman, **SECONDED**, by Director Alto,  
That the agenda be approved.

**CARRIED**

### 2. Adoption of Minutes

**MOVED** by Director Derman, **SECONDED**, by Director Alto,  
That the minutes of the meeting of February 1, 2012 be adopted.

**CARRIED**

### Parks and Community Services Budgets:

#### 3. Regional Parks and Regional Parks Debt

L. Rushton reviewed: the impact of the Board's decision to increase the land acquisition levy, the levy for 2012, and land acquisitions covered by the existing short-term borrowing bylaw.

Chair Hill entered the meeting at 1:08 pm and assumed the role of chair.

Discussion continued regarding the Island View Beach and Western Forest Products land acquisitions and funding. L. Rushton reviewed revenue sources and the major budget impacts including the land acquisition fund, wage increases, ongoing supplementary items including provincial legislated dam responsibilities, American Bullfrog eradication program, and opening of E&N rail trail (phase 1).

Directors Blackwell and Wergeland entered the meeting at 1:15 pm.

Staff responded to questions on the capital projects.

There was general discussion on how the budget approval process could be improved. Suggestions included:

- more graphics
- review by standing committees with concise summary of reasons for decisions
- summary of how priorities are set for projects/programs
- Board/Committee of the Whole review earlier in the process
- summary of staffing increases/decreases
- striking of a subcommittee of the Finance and Corporate Services Committee to review the process.

4. Panorama Recreation
5. SEAPARC
6. Electoral Area Parks & Recreation

There were no questions regarding the parks and recreation budgets, which had been reviewed and approved by their respective commissions prior to being forwarded to the Board.

The impact of land accepted as park during the subdivision process and the resulting increase to community parks and recreation budgets to maintain these properties was raised, as well as the inability to use the cash in lieu received during the subdivision process for maintenance. Staff was requested to look into this issue, including the possibility of sending a resolution to the UBCM to have the legislation changed.

No changes were made to the Parks and Community Services budgets as presented.

### **Integrated Water Services Budgets:**

7. General Manager Overview

J. Hull briefly reviewed each of the following budgets and provided further information in response to questions regarding: emergency management including backup generators and fuel storage; impact of reduced water demand on water rates; Leech River land bank maintenance; infrastructure replacement standards; labour costs; safety of water supply in emergency; fire flow upgrade program for Juan de Fuca water distribution; maintenance of existing outfalls pending completion of treatment facilities; septage tipping fee increase; ability to pay for small local services in electoral areas; and Port Renfrew utilities.

8. Regional Water Supply
9. Juan de Fuca Distribution
10. IW - Environmental Operations
11. Liquid Waste Disposal Programs – Core/West Shore Operations
12. Liquid Waste Disposal Programs – Regional Septage Disposal
13. Saanich Peninsula Liquid Waste and Water Operations
14. Debt Summary - Trunk Sewers
15. Electoral Area Local Services – Utility Administration and Operation

No changes were made to the Integrated Water Services budgets as presented.

Committee recessed from 2:51 pm to 3:02 pm. Director Derman left the meeting during this time.

#### **Environmental Sustainability Budgets:**

16. General Manager Overview

L. Hutcheson reviewed each of the following budgets noting that all programs had less than 2% increases except Climate Action and there was no increase in the tipping fees this year. Staff provided further information in response to questions regarding: impact of change in mandates between Environmental Sustainability Committee and Core Area Liquid Waste Management Committee to achieve overall integrated waste management; source control regulatory regime; internal use of aggregate at landfill; impact on landfill life span resulting from diversion programs, ERP and other initiatives; change in role of Roundtable on the Environment; impact of assessments on CRD services; consultation with First Nations.

17. Senior Budgets
18. Administration
19. Environmental Resource Management Programs
20. Environmental Engineering
21. Environmental Partnerships
22. Environmental Water Quality
23. Environmental Protection
24. Roundtable on the Environment
25. Climate Action
  
26. Liquid Waste Disposal Programs – LWMP and Other
  - a. Stormwater Quality
  - b. Harbour Studies
  - c. Onsite Management
  - d. Regional Source Control
  - e. Core LWMP
  - f. Inflow and Infiltration Programs

- 27. Saanich Peninsula LWMP Programs
  - a. Saanich Peninsula LWMP Implementation
  - b. Saanich Peninsula Stormwater Quality
  - c. Saanich Peninsula Stormwater Source Control
- 28. Stormwater Quality – Electoral Areas and Sooke
- 29. Debt – Millstream Remediation

No changes were made to the Environmental Sustainability budgets as presented.

**Planning & Protective Services Budgets:**

Due to time constraints, review of the Planning and Protective Services budgets was deferred to an additional meeting tentatively scheduled for the morning of March 7, 2012.

**30. Adjournment**

**MOVED** by Director Blackwell, **SECONDED**, by Director Brownoff,  
That the meeting be adjourned at 3:48 pm.

**CARRIED**

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**CHAIR**

**CERTIFIED CORRECT:**

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**CORPORATE OFFICER**