



Making a difference...together

**CORE AREA AND WEST SHORE SEWAGE TREATMENT
TECHNICAL AND COMMUNITY ADVISORY COMMITTEE MEETING**

Notice of Meeting on **Tuesday, November 3, 2015 at 12 noon**

Board Room, 6th floor, 625 Fisgard Street, Victoria, BC

L. Helps (Chair)	R. Barnhart	M. Baxter	M. Coburn
T. Davies	G. Gillespie	E. Ishiguro	H. Machielse
M. Mahovich	D. Marshall	J. McIsaac	J. Miller
J. Paul	D. Purewall	L. Resnick	J. Rose
J. Rosenberg	T. Tiedje	D. White	C. Witter

AGENDA

1. Approval of Agenda
2. Adoption of Minutes of October 6, 2015
3. Chair's Remarks
4. Core Area Liquid Waste Management Committee Progress Update
5. Core Area Siting Options Development Phase 2 Presentation
6. Core Area Siting Options Development Phase 2 Public Consultation Update
7. Eastside Select Committee Update
8. Westside Select Committee Update
9. New Business
10. Adjournment

Next Meeting: December 1, 2015

LUNCH WILL BE PROVIDED.

To ensure a quorum, please advise Margaret Reilly at 250.360.3046 or mreilly@crd.bc.ca if you cannot attend.



Making a difference...together

**Minutes of a Meeting of the Core Area and West Shore Sewage Treatment Technical and Community Advisory Committee (TCAC)
Held October 6, 2015, in the Boardroom, 625 Fisgard St., Victoria, BC**

Present: **Committee Members:** L. Helps (Chair), G. Gillespie (Vice-Chair), R. Barnhart, M. Baxter, M. Coburn, T. Davies, J. McIsaac, J. Miller, J. Paul, D. Purewall, D. White, C. Witter
 Staff: L. Hutcheson, General Manager, Parks & Environmental Services; L. Taylor, Communications Coordinator, Corporate Communications; M. Reilly (recorder)
 Also Present: A. Gibbs, Consultant; C. Houghton, Consultant

Absent: D. Halldorson, E. Ishiguro, M. Mahovlich, D. Marshall, L. Resnick, J. Rose, J. Rosenberg, T. Tiedje

The meeting was called to order at 12 pm.

1. Approval of Agenda

MOVED by T. Davies, **SECONDED** by C. Witter,
That the agenda be approved as circulated.

CARRIED

2. Adoption of Minutes

MOVED by R. Barnhart, **SECONDED** by J. Paul,
That the minutes of the September 1, 2015 meeting be adopted.

CARRIED

3. Chairs Remarks

Chair Helps noted that today's meeting will be a report on the progress of the core area wastewater and resource recovery project as well as reports from the Eastside and Westside public engagement consultants.

4. Core Area Liquid Waste Management Committee Progress Update

Larisa Hutcheson reported that she will be forwarding documents to the TCAC members this week including: a core area wastewater treatment and resource recovery project charter which sets out the goals, commitments, roles, and budget to the end of March 2016; an amended overlay schedule to March 2016; a detailed work plan showing all that needs to be accomplished from meeting to meeting of the Core Area Liquid Waste Management Committee (CALWMC); and the Liquid Waste Management Plan (LWMP) amendment schedule.

Ms Hutcheson also spoke on the scope and role of the Fairness and Transparency Advisor, Kim Chollette. Ms Chollette has been meeting with all parties involved in the core area wastewater treatment and resource recovery project to inform them of their responsibilities and her role. Ms Chollette is also available to receive and respond to complaints from the public related to fairness and transparency.

Ms Hutcheson also reported on the work of the Technical Oversight Panel. The Panel has been working with staff and Urban Systems to create a schedule to ensure that the project is on track.

Chair Helps outlined key dates in the process:

- October 14 – Urban Systems methodology will be presented to the CALWMC
- October 21 – Urban Systems will present sewage treatment options to the Eastside Select Committee
- October 23 – the Technical Oversight Panel will meet with private sector vendors for an international showcase of sewage technologies
- November 4 – Urban Systems will present sewage treatment options for the Eastside, Westside and combined options to the CALWMC
- November 4 – public engagement will resume
- December 2 – Urban Systems will provide costed options to the CALWMC
- January 16 – CALWMC will choose a sewage treatment plan

MOVED by T. Davies, **SECONDED** by C. Witter,

That the Core Area Liquid Waste Management Committee verbal update be received for information.

CARRIED

5. Westside Select Committee Update

Christine Houghton reported that Urban Systems presented three options to the Westside Select Committee on September 30 - a 4 plant option, a 2 plant option and a sub-regional option. The September 30 presentation will be posted on the website. Urban Systems will present costing for the options to the Westside Select Committee on October 27.

Ms Houghton reported that further engagement with the public will include a poll of 400 additional Westside residents, more updates on the web and more neighbourhood specific outreach.

MOVED by C. Witter, **SECONDED** by T. Davies,

That the Westside Select Committee verbal update be received for information.

CARRIED

6. Eastside Select Committee Update

Amanda Gibbs reported that intense public consultation will begin as more specific information becomes available. Ms Gibbs will send a draft version of the public consultation plan to TCAC committee members for their input.

A bi-weekly update will soon be posted on the website and emailed to a subscriber list.

Ms Gibbs solicited ideas on public engagement from the committee members and the following comments and suggestions were made:

- reach out to community associations
- provide a summary level of information to the public (not too detailed)
- make sure the language is understandable to the public
- basic questions need to be answered such as: when will sewage treatment begin, what will it cost, where will the treatment facilities be located and will it be a P3 project
- be prepared to meet the citizens who are opposed to secondary sewage treatment
- keep the Saanich Peninsula Wastewater Commission members informed
- educate the public on sewage treatment methods and issues
- tell the narrative of events to date

MOVED by G. Gillespie, **SECONDED** by T. Davies,
That the Eastside Select Committee verbal update be received for information.

CARRIED

7. **New Business - None**

8. **Adjournment**

MOVED by C. Witter, **SECONDED** by G. Gillespie,
That the meeting be adjourned at 12:37 pm.

CARRIED

Next Meeting: November 3, 2015.

CHAIR