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**Minutes of a Meeting of the Core Area and West Shore Sewage Treatment Technical and Community Advisory Committee (TCAC)**  
**Held September 24, 2013, in the Board Room, 625 Fisgard St., Victoria, BC**

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**Present:**       **Committee Members:** D. Blackwell (Chair), R. Barnhart, M. Baxter, M. Coburn, K. Cossey, T. Davies, G. Gillespie, D. Halldorson, E. Ishiguro, D. Kalynchuk, M. Mahovlich, J. Miller, B. Oldham, D. Purewall, L. Resnick, J. Rosenberg, D. Spinner, T. Tiedje, D. White, C. Witter  
**Staff:** J. Hull, Interim Program Director, Core Area Wastewater Treatment Program; L. Hutcheson, General Manager, Parks and Environmental Services; A. Sweetnam, Program Director, Core Area Wastewater Treatment Program; D. Telford, Senior Manager, Environmental Engineering; J. Tradewell (recorder)  
**External Resources:** E. Dyck, Island Health; B. Medlar, Ministry of Environment; J. Wilson, Ministry of Environment; J. Yehia, Island Health

**Absent:** D. Marshall, J. McIsaac

The meeting was called to order at 12:03 pm.

The TCAC meetings will follow the rules of order of the CRD Board Procedures Bylaw. Staff will follow-up and provide copies of the bylaw for members.

**1. Introductions**

The Chair invited staff and Committee members to introduce themselves.

**2. Approval of Agenda**

**MOVED** by L. Resnick, **SECONDED** by M. Baxter,  
That the agenda be approved with the addition of *Terms of Reference – TCAC* as item 3 followed by the remainder of the agenda.

**CARRIED**

**3. Terms of Reference – Technical and Community Advisory Committee**

L. Hutcheson gave an overview of the TCAC Terms of Reference. The floor was opened for questions and discussion.

In reference to the Ministry of Environment's *Interim Guidelines for Preparing Liquid Waste Management Plans – July 2011*, concern was expressed that Amendment No. 9 to the Core Area Liquid Waste Management Plan (CALWMP) is being developed in the absence of all stakeholders.

**MOVED** by C. Witter, **SECONDED** by D. Spinner,  
That the Technical and Community Advisory Committee make no decisions until the CRD clarifies the description and/or amends the Terms of Reference around representation on the Technical and Community Advisory Committee.

**CARRIED**

**4. Election of Vice-Chair**

This agenda item was deferred to the next meeting.

**5. Chair's Remarks**

The TCAC was established in 2006 by the Core Area Liquid Waste Management Committee (CALWMC) to assist in making recommendations to the CRD Board regarding upcoming amendments to the CALWMP as required by the Ministry of Environment. Since the completion of Amendment No. 8 in June 2010, a number of modifications have been identified that have led to reconstituting the TCAC.

The CALWMC is interested in TCAC members' opinions and recommendations. The TCAC is a working group therefore there will be no public participation at the meetings. All presentations by individuals or delegations will be heard at the CALWMC or Board level.

**6. Overview of Core Area Liquid Waste Management Plan**

L. Hutcheson provided an overview of the CALWMP and outlined the diversity of programs included in the Plan.

**7. Overview of Core Area Sewage Treatment System Configuration**

J. Hull gave a PowerPoint presentation on the Core Area sewage treatment system configuration, and provided a high-level overview of the Core Area wastewater treatment program and how the program has progressed to the present.

The floor was opened for questions and discussion, which included the following topics:

- role of TCAC – to review and comment on the contemplated amendments referred to TCAC by the CALWMC
- contemplated future amendments to the CALWMP
- Environmental and Social Reviews (Amendment No. 8)
- draft operational certificate for McLoughlin Point treatment plant and outfall
- district energy systems using heat recovered from sewage
- inflow and infiltration
- emerging chemicals of concern in waste stream and treatment options
- biosolids and cement kilns

Staff to provide a copy of the presentation to members.

*External Resources staff were introduced at this time.*

**8. Updated Membership List**

Included in agenda package.

**9. New Business**

There was no new business.

**10. Adjournment**

**MOVED** by D. Kalynchuk, **SECONDED** by M. Baxter,  
That the meeting be adjourned at 1:15 pm.

**CARRIED**

**11. Next Meeting:** At the call of the Chair.