

## Meeting Minutes

### Core Area Liquid Waste Management Committee

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Wednesday, January 22, 2020

1:30 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC V8W 1R7

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**PRESENT:**

B. Desjardins (Chair), L. Helps (Vice-Chair), D. Blackwell, S. Brice, F. Haynes, J. Loveday, R. Martin, R. Mersereau, K. Murdoch, D. Screech, L. Seaton, N. Taylor, G. Young, C. Plant (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; D. Fairbairn, Vice Chair, Core Area Wastewater Treatment Project Board; D. Clancy, Project Director, Core Area Wastewater Treatment Project Board; D. Elliott, Manager, Aboriginal Initiatives; E. Gorman, Deputy Corporate Officer; S. Closson, Committee Clerk (Recorder)

Regrets: Director Isitt

The meeting was called to order at 1:30 pm.

#### 1. Territorial Acknowledgement

Chair Desjardins provided a Territorial Acknowledgment.

#### 2. Approval of Agenda

**MOVED** by Director Blackwell, **SECONDED** by Director Mersereau,  
That the agenda for the January 22, 2020 Core Area Liquid Waste Management  
Committee meeting be approved.  
**CARRIED**

#### 3. Adoption of Minutes

- 3.1. [20-069](#) Minutes of the October 16, 2019 Core Area Liquid Waste Management Committee

**MOVED** by Director Loveday, **SECONDED** by Director Helps,  
That the minutes of the Core Area Liquid Waste Management Committee  
meeting of October 16, 2019 be adopted as circulated.  
**CARRIED**

#### 4. Chair's Remarks

The Chair remarked that there is much to celebrate in 2020. The last tender has been awarded and we are optimistic to arrive within our budget. This year

the project will be substantially completed and sewage will be treated in 2020.

## 5. Presentations/Delegations

There were no presentations or delegations.

## 6. Committee Business

### 6.1. [20-064](#) Core Area Liquid Waste Management Committee - Terms of Reference

Discussion ensued on the following:

- Project Board transition for documents at project close
- Committee future composition

**MOVED by Director Plant, SECONDED by Director Helps,  
The Core Area Liquid Waste Management Committee receive the attached 2020  
Terms of Reference for information.**

**CARRIED**

### 6.2. [20-021](#) Wastewater Treatment Project Q3 2019 Quarterly Report

D. Fairbairn spoke to the Q3 Quarterly Report, the October and November reports and the transition of the Project Board at close out.

D. Clancy spoke to the progress of the construction.

Discussion ensued on the following:

- Clover Point progress and expected opening
- Clover Point bicycle lanes re-opening date
- reporting of construction site incidents
- office management costs
- Interurban trail completion time, availability of bike routes
- asphalt options on Interurban Road path intersection

**MOVED by Director Helps, SECONDED by Director Brice,  
That the Core Area Liquid Waste Management Committee recommend to the  
Capital Regional District Board:**

**That this report be received for information.**

**CARRIED**

### 6.3. [20-022](#) Wastewater Treatment Project October 2019 Monthly Report

**MOVED by Director Brice, SECONDED by Director Helps,  
The Core Area Liquid Waste Management Committee recommend to the Capital  
Regional District Board:**

**That this report be received for information.**

**CARRIED**

### 6.4. [20-054](#) Wastewater Treatment Project November 2019 Monthly Report

**MOVED by Director Brice, SECONDED by Director Helps,  
The Core Area Liquid Waste Management Committee recommend to the Capital  
Regional District Board:**

**That this report be received for information.**

**CARRIED**

**7. Notice(s) of Motion**

There were no Notice(s) of Motion.

**8. New Business**

There was no new business.

**9. Motion to Close the Meeting**

**9.1. [20-073](#) Motion to Close the Meeting**

**MOVED** by Director Haynes, **SECONDED** by Director Mersereau,  
That the meeting be closed under Section 21 of FOIPPA in accordance with  
Section 90(1)(j) of the Community Charter.  
**CARRIED**

The meeting was closed at 2:13 pm and rose at 2:53 pm without report.

**10. Adjournment**

**MOVED** by Director Screech, **SECONDED** by Director Seaton,  
That the January 22, 2020 Core Area Liquid Waste Management Committee  
meeting be adjourned at 2:53 pm.  
**CARRIED**

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Chair

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Recorder