

Meeting Minutes

Core Area Liquid Waste Management Committee

Wednesday, October 16, 2019

1:30 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC V8W 1R7

PRESENT:

Directors: B. Desjardins (Chair), L. Helps (Vice-Chair), L. Szpak (for D. Blackwell), S. Brice, F. Haynes, B. Isitt, J. Loveday, R. Martin, R. Mersereau, K. Murdoch, C. Plant, D. Screech, L. Seaton, N. Taylor, G. Young,

Staff: Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; T. Robbins, General Manager, Integrated Water Services; D. Clancy, Project Director, Core Area Wastewater Treatment Project Board; D. Fairbairn, Vice Chair, Core Area Wastewater Treatment Project Board; E. Scott, Deputy Project Director, S. May, Senior Manager, Facilities Management and Engineering Services, Core Area Wastewater Treatment Project Board; E. Gorman, Deputy Corporate Officer; S. Closson, Committee Clerk (Recorder)

The meeting was called to order at 1:30 pm.

1. Territorial Acknowledgement

Chair Desjardins provided a Territorial Acknowledgement.

2. Approval of Agenda

**MOVED by Director Loveday, SECONDED by Director Brice,
That the agenda for the October 16, 2019 Core Area Liquid Waste Management
Committee meeting be approved.
CARRIED**

3. Adoption of Minutes

- 3.1. [19-850](#) Minutes of the July 17, 2019 Core Area Liquid Waste Management Committee Meeting

**MOVED by Director Brice, SECONDED by Director Helps,
That the minutes of the Core Area Liquid Waste Management Committee
meeting of July 17, 2019 be adopted as circulated.
CARRIED**

4. Chair's Remarks

Chair Desjardins recognized the Esquimalt First Nation and Beecher Bay Elections and congratulated them. The Chair also acknowledged with appreciation the progress of the Wastewater Treatment Project.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [19-826](#) Wastewater Treatment Project Q2 2019 Quarterly Report

D. Fairbairn spoke to the Project Update presentation.
D. Clancy spoke to the progress on the project.

Discussion ensued on the following:

- cost projections report
- laydown site remediation process
- public accessibility detour options in construction zones

**MOVED by Director Helps, SECONDED by Director Screech,
That the Core Area Liquid Waste Management Committee recommend to the
Capital Regional District Board:**

That this report be received for information.

CARRIED

6.2. [19-834](#) Wastewater Treatment Project July 2019 Monthly Report

**MOVED by Director Helps, SECONDED by Director Screech,
That the Core Area Liquid Waste Management Committee recommendation to
the Capital Regional District Board:**

That this report be received for information

CARRIED

6.3. [19-835](#) Wastewater Treatment Project August 2019 Monthly Report

**MOVED by Director Helps, SECONDED by Director Screech,
That the Core Area Liquid Waste Management Committee recommend to the
Capital Regional District Board:**

That this report be received for information.

CARRIED

6.4. [19-809](#) Wastewater Treatment Project Options to Further Mitigate Costs

N. Chan introduced the Wastewater Treatment Project Options to Further Mitigate Costs report.

Discussion ensued on the following:

- debt repayment option, amortization considerations
- land application analysis regarding biosolids
- source control

**MOVED by Director Helps, SECONDED by Director Seaton,
That the Core Area Liquid Waste Management Committee recommend to the
Capital Regional District Board:**

**That the Wastewater Treatment Project Options to Further Mitigate Costs report
be received for information.**

CARRIED

6.5. [19-828](#) Core Area Inflow & Infiltration Program - 2019 Report

S. May spoke to the Core Area Inflow & Infiltration Program 2019 Report.

Discussion ensued on the following:

- bylaw compliance increase
- conveyance and treatment capacity
- impact of climate change on frequency of 5 year storm calculations
- report on basement flooding prevention
- municipal inflow and infiltration targets

**MOVED by Director Seaton, SECONDED by Director Helps,
That the Core Area Liquid Waste Management Committee recommend to the
Capital Regional District Board:**

That the Core Area Inflow & Infiltration Program 2019 Report be approved.

CARRIED

6.6. [19-851](#) Bylaw & Municipal Staff Engagement Update - Verbal Report

T. Robbins spoke to an update on the Bylaw and Municipal Staff Engagement meetings.

7. Notice(s) of Motion

There were no Notice(s) of Motion.

8. New Business

There was no new business.

9. Motion to Close the Meeting

**MOVED by Alternate Director Szpak, SECONDED by Director Murdoch,
That the meeting be closed under Section 90(1),(k), negotiations and related
discussions respecting the proposed provision of a regional service that are at
their preliminary stages and that, in the view of the board, could reasonably be
expected to harm the interests of the regional district if they were held in public.**

CARRIED

10. Adjournment

The Committee rose without report.

**MOVED by Director Plant, SECONDED by Director Seaton,
That the October 16, 2019 Core Area Liquid Waste Management Committee
meeting be adjourned at 3:28 pm.**

CARRIED

Chair

Recorder