

## Meeting Minutes

### Core Area Liquid Waste Management Committee

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Wednesday, October 10, 2018

11:00 AM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC V8W 1R7

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**PRESENT:**

Directors: L. Helps (Chair), S. Brice (Vice-Chair), M. Alto, R. Atwell, J. Brownoff, C. Hamilton, L. Hundleby (for B. Desjardins), C. Plant, V. Sanders (for D. Murdock), D. Screech, L. Seaton, G. Young

Staff: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; T. Robbins, General Manager, Integrated Water Services; G. Harris, Senior Manager, Environmental Protection; S. May, Senior Manager, Facilities Management and Engineering Services; E. Gorman, Deputy Corporate Officer; P. Perna, Committee Clerk (Recorder)

Others: D. Fairbairn, Vice Chair, Core Area Wastewater Treatment Project Board; D. Clancy, Project Director, Core Area Wastewater Treatment Project Board; E. Scott, Deputy Project Director, Core Area Wastewater Treatment Project Board

REGRETS: Directors Blackwell, Isitt, and Jensen, and Chief Sam

The meeting was called to order at 11:02 am.

#### 1. Approval of Agenda

**MOVED** by Director Screech, **SECONDED** by Director Alto,  
That the agenda for the October 10, 2018 Core Area Liquid Waste Management  
Committee meeting be approved.  
**CARRIED**

#### 2. Adoption of Minutes

2.1. [18-341](#) Minutes of the May 9, 2018 Core Area Liquid Waste Management  
Committee Meeting

**MOVED** by Director Alto, **SECONDED** by Director Screech,  
That the minutes of the May 9, 2018 Core Area Liquid Waste Management  
Committee meeting be adopted as circulated.  
**CARRIED**

#### 3. Chair's Remarks

The chair remarked with thanks to the project team and staff for the level and detail in the reports provided to the committee.

#### 4. Presentations/Delegations - None.

## 5. Committee Business

### 5.1. [18-443](#) Core Area Wastewater Treatment Project Board Reports.

D. Fairbairn provided an overview of the reports and a verbal summary on recent updates.

Discussion ensued on the following:

- the concerns and plans for public engagement particularly in the Prospect Lake area
- setting up a liaison committee
- improved amenities provided by the project
- ensuring environmental safety and addressing concerns once the project board dissolves
- the protocols in place in the event of an incident
- the provision of an update on the tertiary treatment
- the budget contingencies in place and remaining on budget

**MOVED by Director Plant, SECONDED by Director Brice,  
That the Core Area Liquid Waste Management Committee recommend to the  
Capital Regional District Board, that the following Core Area Wastewater  
Treatment Project Board Reports be received for information:**

- WTP Monthly Report August 2018
- WTP Monthly Report July 2018
- WTP Quarterly Report April - June 2018
- WTP Monthly Report May 2018
- WTP Monthly Report April 2018

**CARRIED**

**OPPOSED: Director Atwell**

### 5.2. [18-520](#) Core Area Liquid Waste Management Plan - Annual Programs Report

L. Hutcheson provided an overview of the annual report.

**MOVED by Director Seaton, SECONDED by Director Screech,  
That the Core Area Liquid Waste Management recommend to the Capital  
Regional District Board:**

1. That the following annual reports be approved:
  - a) Core Area Liquid Waste Management Plan - Annual Programs Report
  - b) Macaulay and Clover Points Wastewater and Marine Environment Program - 2017 Annual Report
  - c) Regional Source Control Program - 2017 Annual Report
  - d) Esquimalt Lagoon Stewardship Initiative - 2017 Annual Report
  - e) Gorge Waterway Initiative - 2017 Annual Report
  - f) Core Area Stormwater Quality - 2017 Annual Report
  - g) Trucked Liquid Waste Program - 2017 Annual Report; and
2. That the annual reports fulfilling regulatory requirements be forwarded to the BC Ministry of Environment.

**CARRIED**

### 5.3. [18-519](#) Core Area Inflow & Infiltration Program - Annual Report 2017

L. Hutcheson provided an overview the report.

Discussion ensued on the following:

- combined sewers in Oak Bay and other systems
- inspections on property transfers
- ongoing examination of bylaws in other municipalities
- model bylaws for other municipalities to follow
- working with stakeholders through education

**MOVED by Director Seaton, SECONDED by Director Brice,  
That the Core Area Liquid Waste Management Committee recommend to the  
Capital Regional District Board:**

**That the Core Area Inflow & Infiltration Program - Annual Report 2017 be  
approved.**

**CARRIED**

**6. New Business - None.**

**7. Adjournment**

**MOVED by Director Alto, SECONDED by Director Brice,  
That the October 10, 2018 Core Area Liquid Waste Management Committee  
meeting be adjourned at 12:08 pm.**

**CARRIED**

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Chair

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Recorder