

## Meeting Minutes

### Core Area Liquid Waste Management Committee

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Wednesday, May 10, 2017

9:30 AM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC V8W 1R7

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**PRESENT:**

Directors: L. Helps (Chair), S. Brice (Vice-Chair), R. Atwell, D. Blackwell, J. Brownoff, C. Coleman (for M. Alto) C. Hamilton, L. Hundleby (for B. Desjardins), B. Isitt, N. Jensen, D. Murdock, C. Plant, D. Screech, L. Seaton, G. Young

Staff: L. Hutcheson, General Manager, Parks and Environmental Services; T. Robbins, General Manager, Integrated Water Services; N. Chan, Chief Financial Officer; S. Henderson, Manager, Real Estate; B. Reems, Corporate Officer; P. Perna, Committee Clerk (Recorder)

ABSENT: Chief R. Sam, Chief A. Thomas

The meeting was called to order at 9:30 am.

#### 1. Approval of Agenda

**MOVED by Director Hamilton, SECONDED by Alternate Director Coleman,  
That the agenda for the May 10, 2017 Core Area Liquid Waste Management  
Committee meeting be approved as amended to include Correspondence Item  
6.3: Resolution from the Integrated Resource Management Advisory Committee.  
CARRIED**

#### 2. Adoption of Minutes

- 2.1. [17-394](#) Minutes of the April 12, 2017 Core Area Liquid Waste Management Committee Meeting

**MOVED by Director Blackwell, SECONDED by Director Brice,  
That the Minutes of the April 12, 2017 Core Area Liquid Waste Management  
Committee meeting be adopted as circulated.  
CARRIED**

#### 3. Chair's Remarks

The Chair remarked on following:

- taking questions to present to the next Project Board meeting
- the Project Board considered all of the requests made by the Core Area Liquid Waste Committee and Victoria City Council at their open Project Board meeting on May 2, 2017
- the Project Board decided against re-opening the Harbour Resource Partners Contract
- improved public relations with Washington State due to the imminent ground breaking of the new treatment plant

#### 4. Presentations/Delegations

- 4.1. [17-408](#) Delegation: Darrel Woods Re: Agenda Item 5.1. Wastewater Treatment Project Monthly Report - April 2017

Mr. Woods spoke on odour and noise level concerns and the need for release of further information to the public.

- 4.2. [17-409](#) Delegation: Marg Gardiner Re: Agenda Item 5.1. Wastewater Treatment Project Monthly Report - April 2017

M. Gardiner spoke to a PowerPoint presentation on odour, noise, the environmental impact study, slumps and erosion on the Dallas Bluffs, and the impacts to Dallas Road.

#### 5. Committee Business

- 5.1. [17-390](#) Wastewater Treatment Project Monthly Report - April 2017

Chair Helps requested questions from the Committee to bring forward to the Project Board, through J. Bird, for immediate response, by way of a briefing note, and made public at the next meeting.

Questions were as follows:

1. In regards to there being an Esquimalt Liaison Committee, there is a need to establish a similar Liaison Committee in Saanich. When will they be doing that, since a pipeline and Hartland are both in Saanich?
2. Why is no one from the Project Board here?
3. Request for an appearance by Mr. Clancy to the Core Area Liquid Waste Management Committee for an introduction.
4. In Appendix C on page 4 of 4, it makes reference to 30 trucks per day over a 3-month period; is this the exact same truck route, or will there be different routes used?
5. Request for an item by item response to the questions from last month.

(Note: 6. was added to this list per a motion made under Correspondence Item 6.3. Further information on this is discussed in Correspondence Item 6.3.)

6. Why 50% raw residuals and not 100% raw residuals, to be considered, and addressing the letter regarding Resolution from the Integrated Resource Management Advisory Committee at the next Core Area Liquid Waste Management Committee meeting.
7. Provide confirmation that the Project Board is not simply spending to the Project budget and that they will work to realize cost savings where possible.

**MOVED by Director Isitt, SECONDED by Director Hamilton,  
That the report be postponed until the June 14, 2017 Core Area Liquid Waste  
Management Committee meeting.  
CARRIED**

## 6. Correspondence

- 6.1. [17-405](#) Letter from Jane Bird, Chair, Core Area Wastewater Treatment Project Board to Core Area Liquid Waste Management Committee (May 8, 2017)

**MOVED by Director Brownoff, SECONDED by Alternate Director Hundleby,  
That this item of correspondence be received for information.  
CARRIED**

- 6.2. [17-396](#) Letter from Washington State Representative Jeff Morris, March 27, 2017, to Mayor Helps re Wastewater Treatment Facility

**MOVED by Director Brownoff, SECONDED by Director Blackwell,  
That this item of correspondence be received for information.  
CARRIED**

- 6.3. [17-416](#) Correspondence: Resolution from the Integrated Resource Management Advisory Committee

Discussion ensued on the following:

- Integrated Resource Management Plan Next Steps
- the formal procurement process, which will include consideration for both Class A biosolids and raw sludge
- why the allowance for the Residuals Treatment Facility to receive up to 50% of raw residuals produced from McLoughlin Point Wastewater Treatment Plant rather than 100%
- reviewing the elements of the application to lower the costs
- reviewing the mandate of the Project Board

**MOVED by Director Brownoff, SECONDED by Director Blackwell  
That the Core Area Liquid Waste Management Committee receive the  
correspondence for information.**

**MOVED by Director Plant, SECONDED by Director Isitt,  
That the Core Area Liquid Waste Management Committee report out on the same  
memo to the Core Area Wastewater Treatment Project Board, why 50% raw  
sewage and not 100% raw sewage, is to be considered.  
CARRIED**

**MOVED by Director Plant, SECONDED by Director Isitt,  
That the Core Area Liquid Waste Management Committee postpone  
consideration of the correspondence until the June 14, 2017 Core Area Liquid  
Waste Management Committee meeting.  
CARRIED**

## 7. New Business - None.

## 8. Motion to Close the Meeting

8.1. [17-395](#) Motion to Close the Meeting

**MOVED** by Director Plant, **SECONDED** by Director Hamilton,  
That the meeting be closed in accordance with the Community Charter Part 4,  
Division 3, 90(1), (e), the acquisition, disposition or expropriation of land or  
improvements, if the board considers that disclosure could reasonably be  
expected to harm the interests of the regional district.  
**CARRIED**

The Committee moved to the closed session at 10:05 am.  
The Committee rose from the closed session at 10:20 am without report.

**9. Adjournment**

**MOVED** by Director Plant, **SECONDED** by Director Hamilton,  
That the Core Area Liquid Waste Management Committee meeting be adjourned  
at 10:20 am.  
**CARRIED**

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Chair

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Recorder