

Meeting Minutes

Core Area Liquid Waste Management Committee

Wednesday, March 8, 2017

9:30 AM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC V8W 1R7

PRESENT

DIRECTORS: L. Helps (Chair), S. Brice (Vice-Chair), M. Alto, R. Atwell, D. Blackwell, J. Brownoff (9:46), B. Desjardins (Board Chair), C. Hamilton, B. Isitt, N. Jensen, L. Wergeland (for C. Plant), D. Screech, L. Seaton, G. Young

STAFF: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; N. Chan, Chief Financial Officer; T. Robbins, General Manager, Integrated Water Services; B. Reems, Corporate Officer, and N. More, Committee Clerk (Recorder)

ALSO PRESENT: J. Bird, Chair, Don Fairbairn, Vice Chair, and Director D. Howe, Core Area Wastewater Treatment Project Board; Alternate Director C. Day

ABSENT: Director V. Derman, Chief R. Sam, Chief A. Thomas

The meeting was called to order at 9:30 a.m.

1. Approval of Agenda

1.1. [17-217](#) Approval of Agenda (Including Delegation Requests)

MOVED by Director Blackwell, SECONDED by Director Brice,

1. That the delegation requests be granted;
2. That the late delegation request be granted;
3. That the agenda be approved

MOVED by Director Isitt, SECONDED by Director Brice,

That the agenda be amended to add John Gunton as a delegation.

CARRIED

MOVED by Director Blackwell, SECONDED by Director Brice,

1. That the delegation requests be granted;
2. That the late delegation request be granted;
3. That John Gunton be added as a delegation; and
3. That the agenda be approved as amended.

CARRIED

2. Adoption of Minutes

2.1. [17-189](#) Minutes of the Core Area Liquid Waste Management Committee Meeting of February 8, 2017

MOVED by Director Alto, SECONDED by Director Desjardins,

That the Core Area Liquid Waste Management Committee Minutes of February 8, 2017, be adopted.

CARRIED

3. Chair's Remarks

Chair Helps remarked on the occasion of the Core Area Wastewater Treatment Project moving from the development phase to the construction phase. She acknowledged the work of the Committee, Capital Regional District staff, and the Project Board. Going forward, during the construction phase, there will be disruption across the region, and the expectation is that the Project Board and the team will manage and mitigate the construction impacts and work with the communities, as they have been doing. This Committee will oversee that and the budget. She remarked on meeting the federal deadline of December 2020 with a high level of treatment at a reasonable cost.

4. Presentations/Delegations

- 4.1. [17-208](#) Delegation: Marg Gardiner, James Bay Neighbourhood Association, re item 5.2

Marg Gardiner spoke of the International Association of Project process about level of involvement and participation in the various elements and stages. Current need is to discuss mitigation for James Bay residents impacted by the wastewater treatment plant project construction. They believe in consultation and feel this has not happened. The delegation provided presentation slides, on file at Legislative and Information Services.

- 4.2. [17-209](#) Delegation: Wayne Shillington, re item 5.2

Wayne Shillington spoke of the harbour-crossing drilling and the noise level that would impact the neighborhood. He urged a standard of 60 decibels during construction and to meaningfully consult with the residents. The delegation provided a written submission, on file at Legislative and Information Services.

- 4.3. [17-210](#) Delegation: Joan Looy, re item 5.2

Joan Looy was concerned about the environment, noise, odour, dumping and traffic congestion during construction not only for residents but also for the cruise ship docking area. She felt that an ounce of prevention was worth a pound of cure, and that residents could provide expertise about the neighbourhood and they should be actively consulted as early as possible.

- 4.4. [17-211](#) Delegation: Darrel Woods, re item 5.2

Director Brownoff entered the meeting at 9:46 a.m.

Darrel Woods asked that best practices be used for mitigation of noise and odour at McLoughlin Plant and during construction. He called for a collaborative, all community impact and operating agreement to provide equitable treatment, including effective noise and odour mitigation, and for all core area residents within the vicinity of the treatment plant, including those of James Bay, assurances that best practices for mitigation will be used.

4.5. [17-216](#) Late Delegation: Robert Drew, re item 5.2

Robert Drew was concerned about odours, raw sewage spills, and oversight that would ensure delivery to the highest standards. He spoke of the need for a reliable design with a breakdown contingency, and robust oversight on all steps of permitting, development and construction. The delegation provided a written submission, on file at Legislative and Information Services.

4.6. [17-220](#) Delegation: John Gunton

John Gunton spoke of the letter he received from the Project Board, which gave six reasons for rejecting his Feb. 8 proposal for a seabed drilling option. He outlined his disagreement with the reasons.

5. Committee Business

5.1. [17-201](#) Approval to Enter into a Funding Agreement with the Province of British Columbia

J. Bird provided highlights of the report and clarification on several points, including:

- the requirement for a definitive biosolids plan to be submitted by May 2017
- submission of the plan as part of the commissioning that would trigger funding
- the grant ceiling amount in relation to future actual costs
- different biosolids plan between current project and the Seaterra version
- CRD Integrated Resource Management deliberations in parallel to the biosolids planning
- options for beneficial use product narrower at 25% solids than if combining with solid waste inputs
- the funding agreement in relation to the business case and the Project Board terms of reference

On the motion, the Committee discussion included the following points:

- clarification on the reallocation within the budget from biosolids portion to conveyance and collection system, for alignment of costs eligible under the funding agreement
- Integrated Resource Management as a top priority for the region
- timeliness of signing the agreement

**MOVED by Director Jensen, SECONDED by Director Screech,
That it be recommended to the Capital Regional District Board:
That the Contribution Agreement between the Capital Regional District and Her Majesty the Queen in Right of the Province of British Columbia, substantially in the form attached as Appendix A, be approved.**

CARRIED

5.2. [17-200](#) Core Area Wastewater Treatment Project Development Phase Report

J. Bird introduced the report as a good opportunity to record all of the activities and the status of the project. She highlighted senior government funding, First Nations support agreements, land use, and community engagement. A noise attenuation plan would be presented in an open house on April 5, 2017.

The Committee sought clarification on details of procurement, costs eligible for funding, agreements considered under the past Seaterra project, and ownership of infrastructure.

Director Jensen left the meeting at 10:50 a.m.

On the motion, the Committee discussed:

- the Committee's duty to see that consultation commitments were met
- estimates in the control budget and interest rates
- coordination with municipalities on timing of construction

The Committee requested information on upset provisions and Chair Bird indicated such information could be included in the quarterly report.

Board Chair Desjardins left the meeting at 11:00 a.m.

The Committee discussed:

- the budgetary allocation for the Colwood study
- construction timeline for laying pipe
- disruptions to Niagra Street

The Committee requested that the Project Board include in their future reports items reflected in the motion, such as the communications, engagement, and construction mitigation plans. For the April 12 Committee meeting, the Committee requested that the Project Board report out on details to date on Niagra Street and noise attenuation.

MOVED by Director Isitt, SECONDED by Director Alto,

That it be recommended to the Capital Regional District Board:

- 1. That the Project Development Phase Report be received for information; and**
- 2. That the Project Board be requested to consult the James Bay Neighbourhood Association, the Fairfield-Gonzales Community Association, and residents of James Bay and Fairfield/Gonzales on the following items, prior to the submission of design drawings for Victoria Council approval for the Clover Point Pump Station and Dallas Road Force Main:**

(1) Construction mitigation measures, particularly along Dallas Road and Niagara Street;

(2) Design of the multi-use trail along Dallas Road; and

(3) Identification of amenities to be provided in James Bay, consistent with the approved funding envelope.

CARRIED

5.3. [17-207](#)

Harbour Resource Partners Agreement Price Reconciliation

J. Bird introduced the report. On the motion, the Committee sought clarification on an upcoming contract and elements of the price reconciliation report.

MOVED by Director Screech, SECONDED by Director Brice,

That the Core Area Liquid Waste Management Committee receive this report for information.

CARRIED

- 5.4. [17-46](#) Regional Source Control Program - Emerging Contaminants Reduction Plan

MOVED by Director Blackwell, **SECONDED** by Director Seaton,
That this report be received for information.
CARRIED

6. New Business

There was none.

7. Adjournment

MOVED by Director Seaton, **SECONDED** by Director Alto,
That the meeting be adjourned at 11:25 a.m.
CARRIED

CHAIR

RECORDER